

SPECIAL SELECTBOARD MEETING
Approved Minutes

April 2, 2018
Calais Town Office

Attending: Denise Wheeler, John Brabant, Clif Emmons, Sharon Fannon, Judy Robert, Sandra Ferver and Rose Pelchuck.

Actions:

Denise Wheeler called the special meeting to order at 7:15pm.

Public Comment – Rose Pelchuck reported Greg Pelchuck had spoken by phone to John Brabant and Denise Wheeler expressing his professional opinion to not fix the town truck that has a blown engine. It is six years old and was sold to the town with a known defective engine (only recently discovered information). Greg has 40+ years in the trucking business and offered to consult further on options available to the town for a replacement.

Changes to the Agenda – none.

Computer Systems & Accounts Access Policy – The Selectboard again reviewed the draft policy that Clif Emmons worked diligently on and editing as requested. Clif has been working in the town's google gmail and google docs deleting access to people no longer working for the town. Going forward, the Board wants to be sure there is a process in place for prompt removal of access for people no longer working for the town. Judy Robert offered to call rb Technologies to see how much it would cost for them to act as the town's gmail/goggle docs administrator.

Perhaps they can be available by speaker phone during the staff meeting on Wednesday, April 4th to further discuss this. Clif Emmons made a motion to approve the Computer Systems & Accounts Access Policy with changes. The motion was seconded, voted on and carried 5-0.

Executive Session – John Brabant made a motion to go into Executive Session at 7:35 pm for the purpose of discussing personnel matters in accordance with 1V.S.A. § 313 (a)(3) Personnel Matters and 1 V.S.A § 313 (a)(1) Confidential Attorney Matters along with the Town Clerk, Judy Robert, and Treasurer, Sandra Ferver. The Selectboard resumed Regular Session at 9:12 pm. The Selectboard discussed restructuring town positions in light of town office vacancies. The Selectboard recognizes Selectboard Chair, Denise Wheeler, has resumed duties formally done by Selectboard Administrator and should be fairly compensated. John Brabant made a motion to pay a monthly stipend of \$500.00 after taxes to Denise Wheeler as she assumes some duties of the Selectboard Assistant, which is currently vacant, with the expectation the Selectboard will hire and bring on board a new Selectboard Assistant by July 1, 2018. The motion was seconded, voted on and carried 4-0-1. Denise Wheeler abstained from the vote.

Sharon Fannon made a motion to adjourn at 9:14 pm. The motion was seconded, voted on and carried 5-0.

Rose Pelchuck
Selectboard Member