

MINUTES

Special Meeting of Calais, Vermont Selectboard
September 5, 2017
Town Hall

approved 9-11-17

Selectboard Present: Denise Wheeler, John Brabant, Sharon Winn, Rob Richert, Rose Pelchuck (joined at 7:15)
Others Present: Alfred Larrabee, Road Commissioner

1. Chair Denise Wheeler called the meeting to order at 7:08 pm.
2. Pubic Comment Related to Items not on the Agenda:

Alfred let the selectboard know Dan Durkee will be leaving the Calais road crew. Dan will provide an official letter of resignation to share with the selectboard his reasons for departure. Dan's last day will be September 14, 2017. The selectboard asked Alfred to convey the board's request for an exit interview with Dan.

Alfred reported the road crew's desire to keep its weekly pay period, rather than switch to bi-weekly paychecks. The road crew's feedback follows a meeting Denise and Rob had recently with the road crew, during which Denise and Rob outlined the board's desire to switch to bi-weekly. The switch would align the road crew's pay period with others on the town's payroll and help with administrative efficiency in the town offices.

Denise noted that while the board wants to support administrative efficiency, it also wants to understand the road crew's issues with a bi-weekly paycheck. She said the board has not "decided" everyone must be on a bi-weekly pay period. Denise will call the Hardwick Gazette to correct the record. Apparently the Gazette reported the pay period change is a "done deal."

The next step is a meeting of the select board with the road crew.

3. The selectboard discussed the conflict of interest policy and suggested possible changes.
4. The selectboard discussed the personnel policy and suggested possible changes.
5. Rob Richert announced he is moving to Hardwick and is resigning from the Calais select board effective immediately. Denise said the selectboard will appoint a townsperson to complete Rob's term until Town Meeting Day, March 2018. The term that Rob filled goes through March 2019.
6. The board adjourned at 10:30 PM.

Minutes Completed by Sharon M. Winn Fannon