

## Selectboard Special Meeting Minutes

*Monday, February 26, 2018 at 6pm at the Calais Town Offices*

**Present:** Denise Wheeler (Chair), John Brabant (Vice Chair), Clif Emmons (Member), Jonathan Williams (Selectboard Administrator), Katie Lane-Karnas (Recording Secretary), Judy Robert, Reneè Grzankowski, Bill Davis, Curtis Johnson, Jane English, Michael Fullerton, Chris Cochran, Larry S. Bush, Stephanie Kaplan, Mary Elder Jacobsen, Scott Bassage, Gus Seelig, Reed Cherrington, Cynthia Johnson, Arlyn Bruccoli, Tammy L. Leno

**Absent:** Rose Pelchuck (Member), Sharon Winn Fannon (Member)

1. Call to Order: Denise Wheeler called the meeting to order at 6:00 pm.
2. Public Comment: None.
3. Review of Agenda/Correspondence: None.
4. Public Informational Meeting re: Memorial Hall: The Selectboard reviewed the Calais Conservation Fund Guidelines and this meeting fulfilled the guidelines' requirement for a public meeting. The Selectboard thanked the North Calais Memorial Hall Association (NCMHA) for providing the requested plan for moving forward. The NCMHA reviewed their plan in detail and described the scope of the existing renovation needs of the project, based on engineering studies and site visits with fire safety and well drillers, state permit specialist and wastewater engineer, caterer, plumber, specialists on ADA access, a professional estimator and other contractors and structural engineers. The NCMHA outlined phases and dates of rehabilitation and restoration and estimated costs, noting the Association's plan to take a hyper-local approach to the work. The grant making strategy and donor commitments expected were also discussed. The NCMHA shared their planned approach to a capital campaign after having met with a fundraising consultant, and considered having information to provide to voters at Town Meeting Day. The Selectboard and NCMHA articulated this project meeting the guidelines for the use of conservation funds, and mentioned their appreciation for having Calais residents volunteering their professional skills to this project.
5. Review of Assignments, Other Business:
  - a) Assignments: None.
  - b) Other Business: None.
6. Adjournment: The meeting adjourned at 6:50 pm.

Date: 2/27/2018 Respectfully Submitted, Katie Lane-Karnas, Recording Secretary  
*Approved by the Selectboard at the 3/12/2018 meeting*