

SELECTBOARD MEETING

Approved Minutes

August 13, 2012

7:00pm Calais Town Hall

Attending: Denise Wheeler, John Brabant, Mike Garand, Toby Talbot, Scott Bassage, Alfred Larrabee, Peter Harvey, Noreen Bryan, Wilson Hughes, Gail Graham, Pam DeAndrea, Steve Cusick, Stephanie Kaplan and Milly Archer and Rose Pelchuck.

Actions:

Approval of the July 30th Meeting Minutes – The Selectboard reviewed the Minutes. Toby Talbot made a motion to approve the Minutes as amended. The motion was seconded, voted and carried 5-0.

Office Equipment Needs – The town needs a scanner that can be used by town officials for town business. The Zoning Administrator needs it for scanning documents for the DRB. Rolf Mueller has a cost estimate of \$500.00. Scott Bassage also spoke for the need for a multi-use, 28-inch computer monitor at a cost of \$200.00. Scott Bassage made a motion to approve the expenditures not to exceed \$500.00 for a scanner and not to exceed \$200.00 for a 28-inch monitor. The motion was seconded, voted and carried 5-0.

Dot.gov Registration Reimbursement - Toby Talbot made a motion to authorize Rose Pelchuck to pay the Dot.gov annual domain name registration fee for the town's website and to have the town reimburse Rose Pelchuck the cost in the amount of \$125.00. The motion was seconded, voted and carried 5-0.

Drinking Water at Town Garage – A recent water sample from the town garage revealed the well is contaminated with coliform bacteria. Clear Water Filtration provided quotes for \$1,875.00 to filter the water and replace the water tank and \$2,906.00 for work at the town office. Scott Bassage made a motion to install a filtration system and replace the pressure tank as quoted by Clear Water filtration in the amount of \$1,875.00 for the town garage. The Selectboard will await the town clerk's recommendation for a filter system at the town office. The motion was seconded, voted and carried 5-0.

Vermont Municipal Bond Bank has reduced interest rates on bonds, which will save \$9,378.00 over the remaining cost of the bond. Scott Bassage made a motion to approve refinancing the loan for the town office building as recommended by Paul Giuliani, Esq. The motion was seconded, voted and carried 5-0.

Road Commissioner Update - Grand View Winery had an issue with the road closure during gravel resurfacing of Max Gray Road. Alfred Larrabee worked out a compromise with Phil Tonks to allow traffic to his business.

Hutch Crane Insurance Claim with VLCT - nothing.

Curb Cut Permit Applications – John Brabant stepped off the Selectboard since he is an adjoining landowner to Gail Graham. The Selectboard reviewed the Curb Cut Permit Applications from Gail Graham for Patrick Finne and Schumacher on Adamant Road. After some discussion, Alfred Larrabee noted the Finne curb cut would need a 15" culvert and he voiced his concern about lack of site distance towards Fowler Road. Alfred recommended putting the curb cut closer to Leonard Road about 20-feet making it opposite Fowler Road for better visibility. The Selectboard deemed both applications incomplete; therefore, action was postponed till the next meeting.

Lakes & Ponds Presentation Part 1 - Milly Archer, Water Resources Coordinator for VLCT, gave a presentation to the Selectboard describing how she assists towns by putting shoreland protection language into zoning bylaws. As part of the grant the Lakes & Ponds Committee received, Milly Archer had to make this presentation to the Selectboard and Planning Commission. Unfortunately no Planning Commission members were available this evening. Denise Wheeler asked Milly to put her exact recommendations in writing to be forwarded to the Planning Commission for them to review and possibly incorporate into the next round of proposed changes to zoning. John Brabant spoke about lack of clarity in the draft language Milly presented regarding construction within the shoreline setback.

Lakes & Ponds Presentation Part 2 - Noreen Bryan presented her report of the Lakes & Ponds Committee as part of the grant she received. Readings of e.coli were excellent from Curtis Pond in years past but Noreen thinks it may be worth trying for a grant again to check the e.coli levels. Information reviewed will be posted on the town's website. The Selectboard expressed thanks to Milly and Noreen for their presentations.

Primary Election on August 28, 2012 – Members of the Board of Civil Authority and Justices of the Peace are urged to contact the town clerk to sign up to work the primary on August 28, 2012.

Executive Session - John Brabant made a motion at 8:15pm to go into executive session for the purpose of discussing ongoing legal matters pertaining to real estate along with Steve Cusick, Stephanie Kaplan and Pam DeAndrea from the Conservation Commission. The motion was seconded, voted and carried 5-0. The Selectboard resumed the regular session at 8:47pm. Denise Wheeler reported there was nothing to report.

Review Gravel Samples – Alfred Larrabee was unsure how to interpret the road material sieve tests results and asked Dave Antone, new director of the Vermont Local Roads Program, to explain it to him. Dave Antone reviewed the sieve analysis from the gravel samples from Manosh's Pit in Wolcott and Bickford's Quarry in Marshfield. Dave Antone's written recommendations were given to the Selectboard.

The discussion regarding choices of gravel to use began because the town is doing a gravel-resurfacing project on Max Gray Road. Mike Garand questioned why Alfred is starting a project at this time of year when the school buses are getting ready to roll in a few weeks. Phil Tonks from Grand View Winery was upset about the prospect of closing the road due to his business. Mike, Road Foreman for East Montpelier, stated he is on the tail end of summer road projects. Mike showed gravel samples from various pits while explaining what it looks like from the different pits. Donna Fitch or Judy has the sieve analysis in electronic format for the Selectboard to review.

State Bridge Program Projects: Chris Williams is working on obtaining federal grants for bridges on Route 14 in Calais. He gave the Selectboard a questionnaire to fill out about state bridges located in Calais. The Selectboard discussed being notified for rerouting traffic and making sure proper signage is up. Toby Talbot will complete the questionnaire and forward it to the Selectboard members.

Tentative Agenda for the August 27th Meeting:

- Revised dog ordinance
- Finne and Schumacker curb cut permit applications on Adamant Road
- Conservation Commission again
- Trustee of public funds

Executive Session - Toby Talbot made a motion to go into Executive Session at 9:20pm in accordance with 1 V.S.A. subsection 133 (a) (1) for contract negotiations and discussion of a legal matter. The motion was seconded, voted on and carried 4-0 (Mike Garand had left a short time earlier). The Selectboard resumed the regular session at 9:40pm. Denise Wheeler reported there was nothing to report.

Toby Talbot made a motion to continue this meeting until Monday, August 20th at the East Montpelier town office to meet jointly with the East Montpelier Selectboard to continue discussing the Interlocal Agreement and Ambulance Contracts with East Montpelier Fire Department and to meet with Paul White from VSP. The motion was seconded, voted on and carried 4-0.

Respectfully submitted,

Rose Pelchuck
Selectboard Administrative Assistant