

## SELECTBOARD MEETING

### *Approved Minutes*

May 14, 2012

7:00pm Calais Town Hall

**Attending:** Denise Wheeler, Mike Garand, Toby Talbot, Scott Bassage, Alfred Larrabee, Donna Fitch, Peter Harvey, Gary Schultz, Jill Schultz, Paul Gillies, Jim Buckley and Rose Pelchuck.

**Absent:** John Brabant

### **Actions:**

Approval of the April 19<sup>th</sup> Joint Meeting Minutes – There was not a quorum of Calais Selectboard Members at this joint meeting, therefore no action was taken and the Minutes were filed as written.

Approval of the April 30<sup>th</sup> Meeting Minutes – The Selectboard reviewed the Minutes and some changes were noted. Scott Bassage made a motion to approve the Minutes as amended. The motion was seconded, voted and carried 4-0.

Continued Meeting to May 7<sup>th</sup> Meeting Minutes – Approved as written.

Budget Update – Donna Fitch reported the town has received the state grant funds for the North Calais culvert project for \$107,000.00. This represented 80% of the cost of the project.

Vermont Grant – Scott Bassage reported someone from the Snelling Center helped design goals, Rolf Mueller reorganized the town's website and some WI-fi work was done for a total of up to \$1,500.00. Toby Talbot made a motion to authorize Scott Bassage to pay these items and file to get a reimbursement grant from the Snelling center. The motion was seconded, voted and carried 4-0.

Emergency Operations Plan – Toby Talbot has made some changes to the town's Emergency Operations Plan. Scott Bassage made a motion to approve the changes and to submit the plan to Vermont Emergency Management Agency. The motion was seconded, voted and carried. 4-0

Road Commissioner Update – The new 2012 town truck is still not done per Alfred Larrabee. Alfred said the valve connector went, which means piston replacement, piston wall and new head. It will all be warranty work but nonetheless the town is without the use of the new truck. Alfred spoke to the dealership last week. Alfred said the road crew is moving on to ditching now and doesn't need all four trucks.

Alfred reported shim coat measurements to do a fairly decent job for 2,100 feet would be \$30,706.00 and 617 feet at \$4,000.00 for a grand total of \$34,706.00. Alfred is hoping this could be shim coated at the same time the paving happens on the County Road and comes out of this year's budget. This is for the last mile of blacktop going towards Maple Corner. Remaining major expenses for the highway budget this year were discussed including the winter sand bill \$65,719.00 (includes sand and stone), shim coat the County Road and liquid chloride (Alfred will price a trailer). Mike Garand made a motion to spend up to \$35,000.00 to shim coat the last mile of the County Road out of this year's highway budget. The motion was seconded, voted and carried 4-0.

Lightening Ridge Road – Alfred Larrabee stated the last words he had with Doug Lilley were after he put a 6-wheeler load of gravel in front of his house to fill a pothole with four inches of water sitting on the road. Alfred said it would take a day of grading to get Lightening Ridge where a pleasure car could go through at 35 mph. The Selectboard's letter, "Road Repair Plan and Standards for repairing Lightening Ridge Road in front of the Lilley Farm Property," has been sent to Doug Lilley that clearly outlined the work that needs to be done. Denise Wheeler advised Alfred Larrabee to grade the road this week before Thursday. All the Selectboard members have received calls about the horrible condition of the road. Mike Garand stated he knows the road standards and saw a school bus on the wrong side of the road today avoiding potholes on Lightening Ridge Road. That is a huge liability issue.

Town Highway 8 – The Selectboard received a letter dated April 26, 2012 from Paul Gillies, attorney for Paul and Lillian Weisbart, to encourage the Selectboard to resolve the issue of the entrance of TH 8 from the Worcester Road. Mr. Gillies presented a drawing showing the historical location of TH 8 and the generally accepted TH 8 that the Weisbarts believe is not the actual road and was constructed for logging purposes. Paul Gillies outlined the process to formally have an alteration of the road and confirmation of the historical road. Weisbarts will present a proposal including a survey. A site visit and public hearing will be scheduled.

Town Highway 7 - Gary Schultz was present to follow up on a letter previously sent to the Selectboard requesting discontinuance of TH 7, all of which is on his property. The next steps were detailed as follows: the Selectboard will do a site visit, hold a public hearing and document a list of interested parties (including utilities) to have notification sent.

Road Commissioner Update (continued) - If there is enough money in this year's highway budget, the Selectboard agreed working on Pekin Brook Road guardrails. Alfred Larrabee also wants to replenish the culverts in stock. Denise Wheeler inquired if Alfred had a list in his head of roads that need grading. Alfred said, "It takes two weeks to go around the whole town grading." "We are way behind in putting gravel down; in the last five years we have gotten better but for years they weren't putting gravel down." Denise Wheeler asked Alfred to do a comparison of the different materials, sieve tests results and include the cost of trucking. Alfred praised the performance of the gravel from Wolcott that he used last fall on the Worcester Road. Alfred thinks demand is up and expectations are high; he hasn't seen the sheriff patrol in town in about a year.

Dental Insurance Quote was reviewed by Donna Fitch. The cost is \$2,000.00 a year for all five town employees. The Selectboard agreed it is a good benefit.

Cohan/Tisbert Right-of-Way Permit Application – The Selectboard reviewed the application to work in the town's right-of-way on Number 10 Pond to repair an existing structure at the same location. Toby Talbot made a motion to approve the application with the following conditions: The applicants must contact the Road Commissioner prior to commencement, must use proper road signage and if road closure becomes necessary the Road Commissioner must be notified. The motion was seconded, voted and carried 4-0.

Matos Curb Cut Application – The Selectboard reviewed the application from Paulo F. Matos on Sadie Foss Road for a curb cut. Toby Talbot made a motion to approve the application with the installation of a 15-inch culvert by the applicant. The motion was seconded, voted and carried 4-0.

Small Claims Court – The Town has agreed to enter an appearance.

Tentative Agenda for the May 28<sup>th</sup> Meeting

- Meet with the Town Auditors for one hour
- Road Commissioner Update
- Roads Advisory Committee Update

Toby Talbot made a motion to adjourn at 9:20pm. The motion was seconded, voted and carried 4-0.

Respectfully Submitted,

Rose Pelchuck  
Selectboard Administrative Assistant