

Selectboard Meeting Minutes

Monday, April 23, 2018 at 7pm at the Calais Town Offices

Present: Denise Wheeler (Chair), John Brabant (Vice Chair), Rose Pelchuck (Member), Clif Emmons (Member), Katie Lane-Karnas (Recording Secretary), Jerome Lipani, Alfred Larrabee, John McCullough, Donna Fitch, Scott Bassage, Jeff Perry, Tiffany Perry, Bruce Westcott

Absent: Sharon Winn Fannon (Member)

1. Call to Order: Denise Wheeler called the meeting to order at 7:00 pm.
2. Public Comment: None.
3. Review, Additions/Changes to Agenda: None.
4. Road Commissioner update: The Road Commissioner reported that he anticipates hearing more information regarding the truck with the broken motor by the end of the week and updated the Selectboard on the communications regarding the truck.
5. Operations Manager update: This item was tabled until a future meeting.
6. Green Up Day: The Road Commissioner, who is volunteering with Green Up Day, reported that this year's Coordinator is Joanne Poccorova, with two pickup sites planned (Maple Corner and Moscow Woods) as well as ice cream and tee-shirts on Saturday, May 5. The Selectboard discussed tick safety for the road crew this season.
7. Town Hall Renovation update: John Brabant moved and Rose Pelchuck seconded to authorize the Chair to sign the contract for CPG Enterprises for fundraising for the Town Hall Renovation project. The motion passed 4-0. The Selectboard and Town Hall Renovation Committee reviewed an RFP for lift work on the Town Hall that had been edited by the Town Attorney. Donna Fitch reported on the Cultural Facilities Grant which is about to be submitted. The Selectboard acknowledged the work the Committee has done on this grant application. Rose Pelchuck moved and John Brabant seconded to authorize the Chair to sign the Cultural Facilities Grant; the motion passed 4-0. The Committee shared their detailed project schedule.
8. E. Calais Recycling Depot: A surprise state inspection at the permitted facility East Calais Recycling Center was discussed. Bruce Westcott from CVSWMD attended to provide information as the Town addresses the state's report. The Selectboard, the fast trash providers (The Perry's) and Bruce Westcott discussed history and current use of the Moscow Woods Road site, including its past as a landfill, illegal dumping, site location and plowing, permit status of the site, and detailed information on food waste pickup legislation (current and pending). The Selectboard discussed potential measures that could change the East Calais site

activity so it is no longer thought of as a dump site. The discussion concluded with the Selectboard planning to end compost pick up at the fast trash site at this time, closing this location and requesting that the state certification be voluntarily rescinded, and to speak with the Calais Elementary School about use of their parking lot as a fast trash location. The elementary school location includes existing food waste compost containers that meet the state's guidelines that could possibly handle the minimal additional community need for food waste composting generated by the Saturday morning fast trash providers.

9. Budget/financial update: The Treasurer is going to be providing the Selectboard with monthly updates. The Chair reported that Fothergill and Valley will be sending someone to assist with auditing functions in the office, and Sullivan and Powers would do the annual outside audit. The Selectboard discussed orders and anticipated how NEMRC will allow the Cemetery Commission to have their own account separate from the Selectboard account. The Board reviewed the invoices and orders were processed for payment.
10. Selectboard meeting location: The Selectboard will continue to meet in the Town Office for the remainder of 2018, since the Town Hall renovation will not allow meetings there during the work.

11. Appointments/reappointments:

Rose Pelchuck motioned and John Brabant seconded to reappoint the following people to one-year terms: Wilson Hughes, Animal Control; Wilson Hughes, Constable; Toby Talbot, Emergency Plan Coordinator; Nick Emlen, Emergency Plan Assistant Coordinator; John Brabant, CVRPC Clean Water Advisory Committee; Greg Pelchuck, Inspector of Lumber; Peter Harvey, Weigher of Coal; Peter Harvey, Vermont State Police Advisory Board; Chris Miller/Lewis Franco, Curtis Pond Dam Monitors. The motion was voted on and passed 4-0.

John Brabant motioned and Clif Emmons seconded to reappoint the following people: John McCullough, Planning Commission (4 year term); Kurt Janson, Design Advisory Board (4 year term); Jeremy Ingpen, Historic Preservation Commission (3 year term); Karen Lane, Historic Preservation Commission (3 year term); Larry Bush, Historic Preservation Commission (3 year term); Neal Maker, Conservation Commission (second year of a 4 year term); Drew Lamb, Conservation Commission (second year of a 4 year term); Maddy Morgan, Conservation Commission (4 year term); Barbara Weedon, Development Review Board (3 year term); Margaret "Peggy" Bowen, Development Review Board (3 year term); Anne Winchester, Development Review Board Alternate (3 year term); Bill Russell, Trails Committee (3 year term). The motion was voted on and passed 4-0.

Denise Wheeler moved and John Brabant seconded to reappoint the Swim Committee members Lisa McCarthy, Dillon Burns, Katie Lane-Karnas, and Laurie Grigg to a one year term; the motion was voted on and passed 4-0.

12. Review and approve minutes:

Clif Emmons moved and John Brabant seconded to approve the minutes of the 3/26/18 special and regular meetings, as edited; the motion passed 4-0.

John Brabant moved and Clif Emmons seconded to approve the minutes of the 4/2/18 site visit and special meeting, as edited; the motion passed 4-0.

Clif Emmons moved and Rose Pelchuck seconded to approve the minutes of the 4/9/18 special and regular meetings, as edited; the motion passed 4-0.

Denise Wheeler moved and Clif Emmons seconded to approve the minutes of the 4/12/18 joint East Montpelier and Calais Selectboard meeting, as edited; the motion passed 4-0.

Denise Wheeler moved and Clif Emmons seconded to approve the minutes of the 4/16/18 special meeting, as edited; the motion passed 4-0.

13. Executive Session: Rose Pelchuck made a motion to go into Executive Session at 8:40 pm for the purpose of discussing personnel matters in accordance with 1 V.S.A. subsection 313 (a)(3) and 1 V.S.A. subsection 313 (a)(1) confidential attorney-client communications with Jim Barlow, Esq. Calais Attorney via speakerphone. The motion was seconded, voted on and carried 4-0. The Regular Session resumed at 8:59 pm. Denise Wheeler informed the Selectboard how things are going with her added responsibilities in the town office and will keep the Selectboard informed going forward. The Selectboard will meet with the Board of Abatement on Monday, May 14, 2018 at 6:30 pm.
14. Adjournment: John Brabant made a motion to adjourn at 9:03 pm. The motion was seconded, voted on and carried 4-0.

Date: 4/24/2018 Respectfully Submitted, Katie Lane-Karnas, Recording Secretary
Approved by the Selectboard at the 5/14/2018 meeting