



# TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650  
802-456-8720  
calaisvermont.gov

**SELECTBOARD MEETING**  
**Wednesday, May 29, 2024**  
**6:00 pm**  
**Calais Town Hall and Zoom**

## AGENDA

### **6:00 Call to Order; Elect Officers**

- Possible Action: Accept resignation from Anne Winchester as Selectboard Chair
- Vote to elect a new Selectboard Chair and Vice-Chair

### **6:05 Administrative and Possible Action Items**

- Additions or changes to Agenda
- Approve Minutes of May 13, 2024
- Approve Board Orders; Sign Board Orders
- Authorize addition of domestic partners to the employee medical and dental insurance plans
- Sign 2024-25 audit engagement letter authorized November 2023
- Authorize trapping of beavers on Kent Hill Road
- Ratify March decision to provide Barbara Butler with Medical Insurance Buyout retroactively to July 1, 2023 and approve memo regarding resident comments on open meeting
- Announce joint meeting with East Montpelier Selectboard and East Montpelier Fire Dept. June 17

**6:20 Public Comment:** Up to 15 minutes; time will be divided so that everyone has equal time to speak

### **6:35 Potential Violation of Dog Protective Order**

- Discussion with Animal Control Officer Buffy Langlois of response to April 23, 2024 incident
- Possible Action: Vote to amend Protective Order
- Possible Action: Vote to rescind order for citation

### **6:45 Curtis Pond Dam**

- Meet with Larry Hebert regarding proposed dam construction contract and logistics
- Consideration of project sources and uses budget
- Possible Action: Vote to authorize signing of Notice of Award Agreement for Construction Contract and Notice to Proceed
- Possible Action: Vote to authorize signing of Dubois and King engineering contract amendment
- Possible Action: Discuss a Ground Breaking Ceremony

### **7:10 Town Plan**

Presentation from Planning Commission regarding updated Town Plan planning process and discussion of draft vision

### **7:40 Highway Department Update**

- Updates from Road Commissioner
- Possible Action: Vote to create Assistant Road Foreman position
- Possible Action: Vote to hire Bill Davis as seasonal part-time Road Crew Member for roadside mowing pending completion of posting period

**continued**

## **Selectboard Meeting**

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### **7:50 Selectboard Procedures**

- Consider amendment to Rules of Procedure
- Possible Action: Vote to Amend Rules of Procedure
- Discuss review of draft minutes
- Discuss board-staff communications

### **7:55 Selectboard 2024-25 Calendar**

Consideration of draft calendar

### **8:10 Reports**

- Town Clerk: Teegan Dykeman-Brown
- Town Administrator: Kari Bradley
- Status of Shedd v. Calais: Anne Toolan and Jordan Keyes

Possible executive session under 1 VSA Section 313 (a)1 (E) Pending or probable civil litigation to which the public body is a party.

### **8:30 Adjournment**

Note: Agenda items may be taken up earlier than noted if items are completed more quickly than anticipated.

To join via Zoom: <https://us02web.zoom.us/j/82141865268>

Closed Captioning on Zoom will be available for those who wish to use it.