



TOWN OF CALAIS

3120 Pekin Brook Road
East Calais, Vermont 05650
802-456-8720
calaisvermont.gov

SELECTBOARD MEETING

Monday, April 8, 2024

6:00 pm

Calais Town Hall

AGENDA

6:00 Call to Order; Administrative and Action Items

- Additions or changes to Agenda
- Approve Minutes of March 25, 2024
- Approve Minutes of March 5, 2024 Town Meeting
- Vote to Approve Board Orders; Sign Board Orders
- Authorize Anne Winchester to sign VTrans Grants-In-Aid Program letter
- Authorize rehiring of Ogden Hersey as part-time Road Crew Member
- Authorize signing of Sales Order for CAT Road Grader

6:10 Public Comment: Up to 15 minutes; time will be divided so that everyone has equal time to speak

6:25 Road Standards and Certificate of Compliance of Roads and Bridges

- Review existing Town and State Road Standards and potential changes
- Consider process for potentially updating Standards
- Consider Agency of Transportation's certification form
- Possible Action: Approve Certificate of Compliance of Roads and Bridges

6:45 Curb Cut Applications

Possible Action: Approve, condition or deny Keith Poirier application, 2874 W. County Road

Possible Action: Approve, condition or deny Steven/Denise Sparrow application, 1048 Adamant Road

6:55 Route 14 and Marshfield Road Intersection

Discussion of process for identifying ideas to improve safety

7:00 Town Hall Generator

Discussion with Nick Emlen regarding relocating generator

7:10 Personnel Policy

- Review and consider Policy Review Committee's draft revisions
- Possible Action: Approve proposed updated Personnel Policy

7:25 Curtis Pond Dam

- Update regarding financing, permitting, and construction plan
- Consider proposed amendment to engineering contract
- Possible Action: Approve proposed engineering contract amendment

7:35 Appointments of Town Official and Town Board/Commission Members

Possible Action: Appoint Buffy Langlois as Calais Animal Control Officer for a 1-year term ending in 2025

Possible Action: Appoint Claire Haskell to the Conservation Commission for a 4-year term ending in 2028

Possible Action: Appoint Chris Cochran to the Design Advisory Board for a 4-year term ending in 2028

continued

7:45 Development Review Board

Discussion of upcoming meeting with DRB

7:55 Conservation Commission Expenditure Request

- Review request from the Conservation Commission for the Selectboard to authorize \$250 (\$200 from the CC education and training line, and \$50 from the CC expense line), in addition to the \$750 the Selectboard previously authorized in the budget for a newsletter, for a total of \$1,000 expenditure
- Possible Action: Approve funding request

8:00 Reports

- Town Clerk: Teegan Dykeman-Brown
- Town Administrator: Kari Bradley
- Status of Shedd v. Calais: Anne Toolan and Jordan Keyes

Possible executive session under 1 VSA Section 313 (a)1 (E) Pending or probable civil litigation to which the public body is a party.

8:30 Adjournment

Note: Agenda items may be taken up earlier than noted if items are completed more quickly than anticipated.

To join via Zoom: <https://us02web.zoom.us/j/82141865268>

Closed Captioning on Zoom will be available for those who wish to use it.