



TOWN OF CALAIS

3120 Pekin Brook Road
East Calais, Vermont 05650
802-456-8720
calaisvermont.gov

SELECTBOARD MEETING

Monday, March 25, 2024

6:40 pm

Calais Town Hall

AGENDA

6:40 Call to Order; Administrative and Action Items

- Additions or changes to Agenda
- Approve Minutes of March 11, 2024 Selectboard Meeting and March 5, 2024 Town Meeting
- Vote to Approve Board Orders; Sign Board Orders
- Certify election of Selectboard Chair and Vice-Chair
- Sign contract with Cartographic Associates, Inc. as per decision at March 11, 2024 meeting and appropriate \$3,475 from the Planning Reserve Fund for installation of CAI mapping program
- Accept resignation of Treasurer Sandra Ferver and appoint Kari Bradley as Treasurer
- Re-sign Municipal Climate Recovery Fund Loan documents with Kari Bradley as Treasurer
- Approve annual contracts with NEMRC for software and financial services

6:50 Public Comment: Up to 15 minutes; time will be divided so that everyone has equal time to speak

7:05 FEMA Update: Toby Talbot

7:15 WEC Permit Application for Work in the Town Right of Way

Washington Electric Co-op, Collar Hill and Worcester Roads to service Seaman's property
Possible Action: Approve, deny or condition permit.

7:25 Delinquent Tax Issue

Possible Action: Move for collections on Parcel #151322

7:35 Roads Condition Communications

Discussion regarding road standards and communications with community about road conditions

7:50 Appointment of Officials, Boards, Committees and Commissions

- Consideration of applicants and volunteers for public office
- Possible Action: Reappoint Town Officials who require annual reappointment; for a listing go to https://www.calaisvermont.gov/vertical/sites/%7B226D684E-C864-4AFA-B4A5-59BE32741B77%7D/uploads/Annual_Appointments_to_be_made_3-25-24_FINAL.pdf
- Possible Action: Appoint nominees for open Town Official positions; for a listing go to https://www.calaisvermont.gov/vertical/sites/%7B226D684E-C864-4AFA-B4A5-59BE32741B77%7D/uploads/Annual_Appointments_to_be_made_3-25-24_FINAL.pdf
- Possible Action: Appoint nominees for open Board, Committee and Commission seats; for a listing go to https://www.calaisvermont.gov/vertical/sites/%7B226D684E-C864-4AFA-B4A5-59BE32741B77%7D/uploads/Comm-Comm_Appointments_to_be_made_3-25-24_FINAL.pdf
- Possible Action: Eliminate positions of Weigher of Coal and Inspector of Lumber.
- Possible Action: Vote to create a new Energy Committee; Determine the number of seats, length of term, and whether Calais residency is required. Appointments of initial Committee members will be staggered for the end date of first term.

continued

7:50 Appointment of Officials, Boards, Committees and Commissions, *continued*

Possible executive session under 1 VSA Section 313 (a)(3) for the appointment of employment or evaluation of a public officer or employee

8:05 Financial Report: Receive monthly financial statements from Town Treasurer

8:15 Curtis Pond Dam Update

- Update regarding financing, permitting and construction plan
- Review draft loan agreement between Curtis Pond Dam Association and private lender and draft agreement regarding CPA gift to Town.

8:25 Reports

- Town Clerk: Teegan Dykeman-Brown
- Town Administrator: Kari Bradley
 - Gravel Budget Overage; Recruitment for Road Crew Members
 - Possible Action: Approval of Letter to Resident for Ordinance Violation
 - Possible Action: Obligate remaining ARPA funds of \$901.19
- Status of Shedd v. Calais: Anne Toolan and Jordan Keyes
- Possible executive session under 1 VSA Section 313 (a)1 (E); Pending or probable civil litigation to which the public body is a party.

8:40 Executive Session

Under 1 VSA Section 313 (a) (3) the appointment or employment or evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting; Appointments, Employee Compensation

9:00 Adjournment

Note: Agenda items may be taken up earlier than noted if items are completed more quickly than anticipated.

To join via Zoom: <https://us02web.zoom.us/j/82141865268>

Closed Captioning on Zoom will be available for those who wish to use it.