



# TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650  
802-456-8720  
calaisvermont.gov

**SELECTBOARD MEETING**  
**Monday, October 9, 2023**  
**4:00-6:00 pm Executive Session**  
**6:00-8:30 pm Public Meeting**  
**Calais Town Hall**

## AGENDA

**4:00 Executive Session** at the Town Office to interview candidates for positions of Treasurer and Road Foreman, under 1 VSA Section 313 (a)(3) regarding the appointment of a public employee. Develop addendum re: hiring of Road Foreman to union contract. The remainder of the public meeting will take place at the Town Hall. It is possible that the Selectboard will arrive a bit late if the Executive Session takes more than 2 hours.

**6:00 Additions or Changes to Agenda and Administrative Items**

- Approve Minutes of September 25 and September 26
- Sign Board Orders
- Announce results of CVRPC traffic study on County Road, which does not support lowering the speed limit from 50 to 40 mph
- Knudtson Curb Cut Application, Jack Hill Road. Possible Action: Approve, condition or deny application.
- Authorize change to Grand List and sign PVR Certificate to amend one or more 2023 tax bills
- Appoint Tom McCardle to Town Administrator Hiring Committee (Donna Fitch and Judy Robert have stepped off)

**6:35 Public Comment:** Up to 15 minutes; time will be divided so that everyone has equal time to speak

**6:50 Highway Dept. Issues: Toby Talbot**

- Purchase of a new 10-wheel dump truck. The Hwy. Dept. will present a proposal which may include an opportunity to receive up to 30% of the cost paid for by a grant or aid. Possible Action: Approve ordering of a new truck for the town highway department.
- Opportunity for purchase of boom mower
- Contract with Dubois and King for Culvert Replacement Scoping Study on Kent Hill Road. Possible Action: Sign contract.

**7:10 FY'25 Budget: The following will make or submit proposals for their section of the budget:**

- Teegan Dykeman-Brown: Town Clerk
- John McCullough: Listers, Zoning Administrator, and Town Hall
- Ryan Edwards: Development Review Board. The DRB requests that their usual annual budget of \$400 remain the same for FY'25
- Daniel Keeney: Swim Committee
- Juanita Nunn: Cemetery Commission
- Nick Emlen: Emergency Management. EM has requested consideration of creating a \$5,000 Emergency Management Reserve Fund for use by the EM committee during an emergency.
- We will also review updates to the SB portion of the budget

**continued**

**Selectboard Meeting**  
**October 9, 2023**  
**Page 2**

**8:30 Selectboard Reports**

- Roads: Anne Toolan and Jamie Moorby
- Curtis Pond Dam: Jamie Moorby and Gabrielle Malina
- IT Needs: Jordan Keyes

**8:45 Target Adjournment**

Note: Agenda items may be taken up earlier than noted if items are completed more quickly than anticipated.