



# TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650  
802-456-8720  
calaisvermont.gov

**SELECTBOARD MEETING**  
**Monday, January 8, 2024**  
**5:00 pm Public Hearing on Zoning Regulations**  
**6:00 pm Selectboard Meeting**  
**Calais Town Hall**

## AGENDA

### **5:00 Public Hearing on Zoning Regulations**

- Possible Action: Accept report of Planning Commission and warn recommended changes for vote at Town Meeting.
- If the Public Hearing lasts less than 40 minutes: Discuss Selectboard Rules of Procedure. Possible Action: Adopt Rules of Procedure

### **5:40 Possible Executive Session under 1 VSA section 313(a)(1)(B) to discuss hiring of Road Foreman**

### **6:00 Additions or Changes to Agenda and Administrative Items**

- Approve Minutes of December 11 and meeting continued to December 18, 2023
- Move and Vote to Approve Board Orders; Sign Board Orders
- Agree on final SB Report for the 2023 Town Report
- Agree on SB contact information for publication

### **6:05 Public Comment:** Up to 15 minutes; time will be divided so that everyone has equal time to speak.

### **6:20 Hiring and Recruitment**

- Review Addendum to union contract creating position of Road Foreman and establish a transition period. Possible Action: Sign Addendum
- Possible Action: Hire a Road Foreman
- Review job description for Assistant Treasurer. Possible Action: Approve job description.

### **6:40 Highway Department Equipment**

- Boom mower financing resolution. Possible Action: Adopt resolution.
- Update Western Star Truck Payment Plan. Possible Action: Approve new payment plan.

### **6:50 Municipal Climate Relief Fund Application**

Possible Action: Discuss terms of loan and authorize the Town Treasurer to apply for \$500,000 loan through the Vermont Bond Bank

### **7:00 ARPA Funds**

- Review current ARPA allocations
- Consider use of remaining funds. Possible Action: Expend available funds.

**continued**

## Selectboard Meeting Agenda

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### 7:15 Fiscal Year 2025 Proposed Budget

- Review budget draft 1.8.24
- Finalize proposed FY'25 budget. Possible Action: Approve proposed budget for vote at Town Meeting
- Budget Communications. Discussion of how to communicate SB budget decisions to voters

### 7:45 East Montpelier Fire Department Budget

Prepare for joint meeting on January 15, 2024

### 8:00 Town Meeting Warning

- Discussion of staff recommendation to increase delinquent tax rate
- Review Warning for Town Meeting

### 8:20 Reports

- Town Clerk: Teegan Dykeman-Brown
- Town Administrator: Kari Bradley
  - July-December Financial Report
- Curtis Pond Dam: Jamie Moorby
- IT: Jordan Keyes
- Status of Shedd v. Calais: Anne Toolan and Jordan Keyes

### 9:00 Adjournment

Possible executive session under 1 VSA Section 313 (a)1 (E) Pending or probable civil litigation to which the public body is a party.

Note: Agenda items may be taken up earlier than noted if items are completed more quickly than anticipated.

To join via Zoom:

<https://us02web.zoom.us/j/82141865268?pwd=T0pKK2h4ZVpoQTc0cWZ0d2NySDBJZz09>

Closed Captioning on Zoom will be available for those who wish to use it.