

Calais Planning Commission
Official Meeting Minutes
January 6, 2015

Present Members: Rich Quelch, John McCullough, Jack Russell, Gary Root, Paul Rose and Betsy Parah.

Visitor:

Renee Carpenter

Zoning Administrator Updates

- Filled in the members of the Planning Commission on the Zoning Administrator's recent activities
- Presented the members of the Planning Commission with a draft of her 2014 report

Town Plan Review

- The Planning Commission needs to begin the process again
- Jack will write up a report and will send out
- The Planning Commission will properly notify the Public Meeting

Zoning Permit Application

- The Town Clerk asked the Planning Commission to consider changes to the Zoning Permit Application
- The Planning Commission agrees that the application needs to be changed and plans to work on it next
- Having the maps available to view online will aide in the application process
- Jack asked the PC members to go online and retrieve copies of permit applications before the next meeting

New Business

- Rich will email out the current "To Do" list

Meeting Minutes

Minutes from the December 16th meeting were approved without change by voice vote.(6-0-0)

Meeting adjourned at 9:00 PM

Notes recorded by Rich Quelch