

SELECTBOARD MEETING  
*Approved Minutes*

October 20, 2011

7:00pm EMFD Emergency Services Facility

**JOINT MEETING OF THE CALAIS SELECTBOARD, EAST MONTPELIER SELECTBOARD  
and EMFD BOARD OF DIRECTORS**

**Attending:** Scott Bassage, Mike Garand, Toby Talbot, Greg Pelchuck, Diana Chace, Rolf Mueller, Casey Northrup, Bruce Johnson, Ty Rolland, Jay Copping, John Audy, Jim Carrien, Sandy Conti and Rose Pelchuck.

**Actions:**

Scott Bassage called the meeting of the Calais Selectboard to order at 7:03 pm.

The presentation began with the quarterly activity report overview by John Audy, Chief, for the first quarter of fiscal year 2012. The highlights of the quarter were Hurricane Irene preparation, the crane rollover in Calais and East Montpelier Rally Day activities. John reiterated EMFD's commitment to keeping within the Capital Plan with regards to replacing the ambulance, Rescue 4. The EMFD Board has appointed a committee to recommend options for the next ambulance acquisition. There has been ongoing work to the electrical system on Heavy Rescue 2 due to the incompatibility of halogen and plain lights. John Audy reported it was decided to put all LED lights on Rescue 2 at a cost of \$4,800.00. Considering the many years of service anticipated from this piece of apparatus, it seems like a wise investment.

The Capital Plan was distributed and John Audy explained this Capital Plan does not account for everything EMFD needs. In 2015, \$45,000.00 from East Montpelier is earmarked to purchase some new SCBA. The Department needs to work with the Calais Selectboard to see how Calais plans to match the funds (1/3<sup>rd</sup> match) already put aside in East Montpelier. East Montpelier has committed to \$145,000.00 Capital Reserve Fund for EMFD with \$104,000.00 presently in the fund presently per Bruce Johnson for capital purchases. John Audy explained the cycle of replacing ambulances. Ty Rolland explained the desire of the EMFD Board to invest the capital reserve money once we hit \$100,000.00 in the capital fund. Bruce Johnson wondered if the amounts in the town held (East Montpelier) capital fund set aside for EMFD was put in writing somewhere in East Montpelier. It should be documented in the town reports. In 2015, Calais needs to come up with a 1/3<sup>rd</sup> match to the \$45,000.00 East Montpelier has set aside. John Audy suggested getting a group together to figure out the actual target figure that needs to be raised by Calais taxpayers to match the capital funds set aside in East Montpelier.

Training and work night hours that were contributed by EMFD members were reviewed showing the commitment of many volunteer hours. These trainings allow members to keep up their EMS and Fire Fighter certifications.

Activity reports, including call volumes, for July, August and September was reviewed and compared to last year's numbers. There has been somewhat more fire and ambulance calls compared to the same quarter last year. Mutual aid calls were also up.

John Audy reported emergency coverage in light of the closing of Route 14 South for one week. Barre City Fire Department will provide first response coverage for the side of town that is cut off from EMFD for both ambulance and fire coverage. John Audy was very pleased with the Mutual Aid agreements in place that allow area departments to help others when necessary. The State of Vermont is paying EMFD for extra staff coverage while the road is closed.

John Audy answered questions about covering the Town of Marshfield.

Jim Carrien, Treasurer, presented the Treasurer's Report with corresponding spreadsheets detailing figures for the first quarter of FY 2012 for both fire side and ambulance side. Questions were asked and answered. The annual audit was just received from the accounting firm and will be shared with the Selectboards within 30 days following approval by the EMFD Board.

Scott Bassage made a motion to adjourn at 8:05pm. The motion was seconded, voted on and carried 3-0. Following the meeting, those present went out to the apparatus bay to see the newly resurfaced and painted floor. (*It looks great!*)

Respectfully submitted,

Rose Pelchuck  
Calais Selectboard Administrative Assistant  
EMFD Administrative Assistant