

Calais Emergency Management
Meeting minutes June 27, 2023
Location: Calais Town Hall

Present: Rick Kehne, Betty Copeland, Anne Toolan,
Jake Aho, Nick Emlen, Marge Sweeney

Convened 7:00 PM

May meeting minutes approved.

Continuing work on the updated Emergency Action Plan for Curtis Pond dam. Aerial photos needed - Marge pointed us to the permit applications linked to the CPA website containing many photos, Betty and Jake will do a search. Spreadsheet created by Mark Whitman and Barbara Butler with contact information for 64 properties downstream of the dam. Pending: designating an incident commander, and completing the emergency notification protocol.

Town hall generator scheduled for installation on August 22. We selected options as offered by the contractor – surge protection to the transfer switch; snow stand; annual maintenance plan. Will request a line item in the town budget for these expenses. Will ask BFS for more information before deciding on internet monitoring system, and request a discount on maintenance of the four generators serviced by BFS (town office, town hall, MC Community Center and CES) if they can be scheduled on the same day. Nick will arrange with Suburban Propane to secure the existing tank to a concrete block when they are onsite for the installation.

We finalized the decision to use the \$3,200 in EMPG grant funds earmarked for emergency radio communication to install RACES stations at the town garage, town hall and CES. Jake will lead the implementation of this project and consult with Vermont RACES Program Coordinator Cathy James on selecting and purchasing equipment. Rick, Jake and Nick will measure and photograph the inside of the town hall cupola to spec antenna and cable routing. Betty and Rick will attend the next meeting of EMFD to discuss possible coordination on simplex radio upgrade and interoperability, and research the regional communications infrastructure project proposed by Capital Fire Mutual Aid.

Betty is researching reserve food supply resources that might be used by the emergency shelters. Jake proposed a series of posts on Front Porch Forum with information on family emergency preparedness.

Meeting adjourned 8:30
Minutes submitted by Nick