

**NOTICE**  
**Calais Cemetery Commissioner's**  
**Meeting Agenda**  
**Robinson Cemetery**  
**Robinson Cemetery Road**  
**September 2, 2020 5:30 to Dark**  
**Rain Date: September 9, 2020**

**Agenda Includes Introductions: Welcome Guest**

**Review the following Items :**

**Approve Minutes of the May 13,2020 Meeting**

**(Update) Card File Data Entry Action Plan: (Fletcher & Juanita)**

**Sexton's Report.**

**Full Burial in Janes Cemetery (need sounding equipment) Paul Hannan for a ground imaging service.**

**Plans for Landscaping Green Burial Area (Mapped out)**

**KirkYard Services Report: Joe Mangan**

**Financial Report : 2019/2020 Current Balances, Endowment, Budget and Special Projects for 2020/2021 ?**

**Sign off on all Cemetery Invoices in the Town Office Mailbox.**

**Next Meeting Date: TBD**

**Adjourn**

**Calais Cemetery Commissioner's**  
**All Welcome**