

## Calais Cemetery Commission Meeting Minutes

June 23, 2021

Town Hall

Present: John Simanskas, Fletcher Dean, Juanita Nunn, Randy Koch

Guests: Joe Mangan, Kaira Mangan, Diane Simanskas, Barbara Butler

John called the meeting to order at 7:15

Minutes of the May 26th meeting were reviewed and approved.

**Sexton's Report:** Joe has sold 2 conventional lots in Robinson Cemetery and done 2 burials in the last month. Only two lots are left to sell in the green burial section. He would like to expand those grounds which will also necessitate future tree plantings. He will begin headstone repair next week. New Fairview has a few stones needing straightening. Poplar could be brought into the rotation. He has been mowing every two weeks with dry weather and less emphasis on steeper banks. There are still some discrepancies between the Robinson map and the actual grounds. We need to review plot sales, title deeds and burial records in the town office. He estimates he does 15-20 burials per year in Calais. He gave a review of a recent home burial request and the chain of communication among town officials and the family, who needed immediate advice for proper procedures.

**Robinson Cemetery:** Commissioners discussed the costs of repairing, replacing and painting the deteriorating wooden fences along the south and west sides, which would need to be redone every five years. Joe gave an estimate for removing the boards and installing chain as has been done in other town cemeteries to avoid the every five-year maintenance expenses. Juanita made a motion to authorize Joe to remove the boards and install chain fencing up to \$3,500 plus disposal fees. The recent \$1,000 donation can be applied towards that project. Fletcher seconded. Approved.

**Ainsworth Cemetery fence painting:** no update was available at the meeting. We will re-visit at August meeting.

**Financial report and Fiscal Year 2021/22 budget:** Commissioners reviewed the budget and expenses as of June 23<sup>rd</sup>. The endowment balance is \$220,915.88. There were questions about how endowment deposits are figured. Fletcher will contact the Treasurer for clarification.

**Other business:** Asst. Town Clerk Barbara Butler asked that we email the rest of 2021 meeting dates and place for the town calendar. Fletcher will send.

The meeting adjourned at 8:50.

The Cemetery Commission meets on the 4<sup>th</sup> Wednesday of the month in summer (except July) and bi-monthly thereafter.

**Next meeting**

**August 25, 7 PM - Town Hall**

Respectfully submitted,

Fletcher Dean

June 28, 2021