

Town of Calais Cemetery Commission

09/27/2023

Members present: Juanita Nunn; Sage Kennedy; Shari Fitch, Laura Dailey

Public: Joe Magnon – Sexton; Reed Charrington

Additions to agenda –. Email check ins, Reed – report on communication with Donna Fitch

Called to order at 6:07 PM

Approve minutes from 8/30 & 6/26/2023 meetings. – Shari made a motion to approve the minutes.
Motion approved.

Addition to Agenda – Reed – He has tried to contact Donna Fitch about a possible expansion of Robinson and has been unable to make contact due to her schedule.

Sexton’s Report – Town sexton email for the cemetery still goes to Jennifer Whitman. She has been forwarding it to Joe so he thought maybe we should change that.

Cemetery Email and Website updates - Green burial contact information on the town website needs to be updated to reflect joes email, it is incorrect on there. Juanita is going to contact Jennifer W and ask the email address and password she had set up. Then contact the webmaster to try to get a new email address and set up auto-forwarding from the old one to the new one.

Old West Church fence update – Joe has been in touch with John McCullough and he stated that he has pictures and will do drawings. Joe has the old pieces and is going to make it the same as it was. If he makes any changes it would need to be reviewed by the Design Advisory Board. So we are going to do it exactly as it was. Sage reviewed an email from a community member expressing their opinion that no fence would be better. She responded and consulted David Schultz and Donna Fitch who advised it’s in a design control district and John McCullough had done some serious work on the design, so it will be moving forward.

\$19,376 is the most recent quote. We can let Joe know when we are ready to do that, if we want to do it this year, he could do it the first or second week of October. Shari made a motion to approve the \$19,376 quote from Joe to do the fence at Old West Church starting in October. Motion approved.

Financial Report – Discussed the budget and OWC fence project and how all that works. Determined we are at a good place to approve it being done.

Robinson Fence Project – Schedule for spring, before or after black fly season.

NEMRC Training update – Laura and Wendy are meeting to discuss the use of the module. Laura got the password and login information and will then discuss the training at the next meeting.

FY 2025 Planning – Juanita will contact Rodney Buck to come explain the endowment to us and we will discuss it more. Juanita will also send the letter to the Bliss section trustees that Laura wrote before the next meeting.

Motion to Adjourn – Shari made a motion to adjourn at 7:11 p.m. Motion approved. Meeting adjourned.

Next Meeting will be at: 10/25/2023

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____