

Town of Calais Cemetery Commission

05/24/2023

6-8 PM Calais Town Hall

Members present: Sage Kennedy; Michael Fullerton; Shari Fitch; Laura Dailey

Public: none

Michael called the meeting to order at 6:02 PM.

Additions to agenda – August and September, Michael advised he will be out of the Country and not at the meetings.

Don Hawkins Bliss trust letter with Juanita. We discussed the letter and the form of the letter needed to request a check for reimbursement of mowing at the Bliss section during the time agreed upon. We need to draft it. Juanita asked Laura to draft a letter awhile ago and planned to send a letter format to use. Laura will draft a letter, send it to Juanita and work out the format after it's been drafted.

Green Burials – Ask about Poplar Hill plots and if it could be available for green burials. Michael will send Joe an email asking about how many green sites are left, and if people have an existing plot can they use it for a green burial. Where could we expand if we were going to? The 11 acres, or Hudson? What is his opinion?

Old West Church Fence – Joe does not want to do another estimate as it would result in a delay. It would change in a few months so it could be tough to nail it down now. Barbara saw Sage outside of the meeting, and she mentioned that it would be great to get the old fence removed before 6/11, their first event. We need to check in with Joe and see if he could get that out of there soon, then come back for the remaining work when he is able. Sage made a motion to ask Joe to remove the old fence from the cemetery at Old West Church as soon as possible, and we approve the cost of removal. Motion approved. Michael will add this to the conversation with Joe.

Date to visit Poplar Hill, Shortt, Hudson and Ainsworth Cemeteries - Ainsworth is in decent shape, we need to evaluate the fence. When we visit poplar hill it would be helpful to know the plots' location from the Christiansen family that was sent via email to Joe. We will plan to meet at 5pm at Ainsworth on 5/30/2023. We need to warn this meeting ASAP and invite Joe and Juanita. Michael will send an email to Barbara about warning the meeting and sending it on to the webmaster to publish online. He will include a description of the plan and invite Joe and Juanita.

NEMRC Training – Barbara has sent emails about the laptop being ready and available to use to enter information. We discussed the best way to approach the NEMRC training and who would need to be there. We discussed how to approach the zoom meeting and schedule a training with Juanita, Sage, and I to learn how to input information with Wendy from NEMRC. We need to figure out who started the system and how they designed it. Then we can ask questions that arise. After meeting with Wendy, we can schedule a meeting at the town clerks to go through some records and determine what the filing system is they established, and where to go from here.

Sign Orders – Orders were signed and will be dropped off with signed approved minutes after the meeting.

Motion to Adjourn -

Sage made a motion to adjourn at 6:48 p.m. Motion approved. Meeting adjourned.

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____