

Calais Cemetery Commission Meeting Minutes

September 25, 2019

Town Office

Present: John Simanskas, Fletcher Dean, Juanita Nunn

Guest: Joe Mangan

John called the meeting to order at 7:05.

Minutes from the Aug. 28 meeting were reviewed and approved.

Sunwise Survey of New Fairview Cemetery: Juanita reported that Lisa G. needs our approval to purchase 312 corner markers. The approx. \$900 cost is in addition to the contract for her services. John made a motion to approve the purchase. Juanita 2nd. Approved.

New Fairview Cemetery card file update: Juanita and Fletcher reported that they have to date copied seven rows of headstone data on site for each burial plot.

Cemetery Rules and Regulations update: Juanita and Jennifer have not met yet to update.

Winter green burials: Joe is willing to do green burials in winter. He will reassess his interment fee to be more in line with those of surrounding towns' funeral homes and cemeteries. No update was available for landscaping plans in Robinson Cemetery.

Old West Church Cemetery: John continues to wait for a response from the Design Advisory Board regarding the proposed fence changes application.

Hudson Cemetery: Juanita said a couple has wanted to purchase a plot for a few years, waiting for the layout of plots to be completed. Joe and John discussed the layout on John's map. They will meet on site to finalize assigning rows and plot numbers.

Financial report: Commissioners reviewed the budget and expenses to date. There is enough left in the budget for Joe to pressure wash New Fairview headstones. Fletcher made a motion to pay Joe to do so for \$2,850. John 2nd. Approved. Half of the New Fairview hedges will be pruned as usual this fall. Endowment balance as of 9/25/19 is \$153,202.62. Budget for fiscal year 2020/21 will be discussed at the October meeting.

The meeting adjourned at 8:30.

The Cemetery Commission meets on the 4th Wednesday of the month in summer and bi-monthly thereafter.

Next meeting

October 23, 2019 - 7 PM

Town Office

Respectfully submitted,

Fletcher Dean

September 28, 2019