

Meeting Minutes



Project:	Stormwater Master Plan for Calais, VT
Meeting:	Draft Stormwater Master Plan Review Meeting – Calais
Date/Time:	Tuesday April 16, 2019, 11:00am
Location:	Town Office Building, Calais, VT
Attendees:	Pam DeAndrea (CVRPC), Denise Wheeler (Selectboard Member), Janice Ohlsson (Planning Commission), Toby Talbot (Highway Dept. Operations Manager), Larry Bush (Conservation Commission), Kerrie Garvey (Watershed), Kateri Gomez (Watershed)

Preliminary Ranking Results Project Discussion

Watershed Consulting Associates, LLC (Watershed) and project stakeholders discussed the final report document as well as the project renderings and 30% concept designs developed for the top five priority sites. A list of the comments noted for each of the top five sites is provided below:

1. *Calais Post Office*
 - CVRPC to meet with the Recreation Association to discuss concept and solicit feedback on project.
 - Watershed to update project rendering.
 - Watershed to update statement in report regarding willingness of adjacent private landowners.
 - Watershed to update text to include approximate cost for interpretive signage.
 - Town will be putting in a grant within the next 18 months to pave the road. Potential to combine project installation with repaving? Paving should not impact project otherwise.
2. *Moscow Woods Gully*
 - Watershed to update statement in report regarding willingness of adjacent private landowners.
 - Watershed to update site photo in report.
 - Additional landowner outreach will need to be conducted prior to final design.
3. *Marshfield Rd*
 - Watershed to note that the Town has applied for a better roads grant for this location (ditch stabilization, culvert replacement, and erosion stabilization) in report.
 - Additional gully stabilization below the culvert outlet will be required beyond the reach of the better roads grant as reflected in 30% design.
4. *Calais Town Garage*
 - CVRPC noted potential for grant funding (VTTrans alternatives grant) to move salt shed.
 - Watershed to make minor updates to 30% design.
5. *Calais Elementary School*
 - Watershed to update text to include approximate cost for interpretive signage.

Other Meeting Notes

Watershed discussed final design and implementation with project stakeholders.

Next Steps

The Town will provide Watershed with any additional feedback by April 19th. Watershed will update and finalize materials (as previously noted) for the Calais Stormwater Master Plan.

Adjourn

Sincerely on behalf of the project team,



Andres Torizzo
WCA Principal



Kerrie Garvey
GIS Manager



Kateri Gomez
Water Quality Specialist