



TOWN OF CALAIS

Board of Civil Authority - Minutes

Monday, November 13, 2023

5:30 PM, Calais Town Hall

DRAFT MINUTES

Attendees: Scott Bassage (JP), Tina Bielenberg (JP), Barbara Butler (JP), Teegan Dykeman-Brown (Town Clerk), Charlotte Hanna (JP), Jordan Keyes (SB), Michael Loignon (JP and BCA Chair), Jamie Moorby (SB), Anne Toolan (SB), Anne Winchester (SB)

Call to Order: Michael Loignon called the meeting to order at 5:31 pm.

Scott moved to approve the Minutes of June 27, 2023. Tina seconded. Motion passed.

Charlotte expressed gratitude to the Planning Commission members for drafting a simplified version of the Zoning Regulations Amendment in response to discussion at the prior BCA meeting.

Next item: Discuss and approve location of Town Meeting polling place. Barbara reminded the members that Town Meeting is also presidential primary. She recommended the school as polling location.

Anne Winchester moved that the BCA approve Calais Elementary School as the polling place for Town Meeting and the Presidential Primary on March 5, 2024. Tina seconded, and the motion passed.

Scott moved that a tabulator be used to count ballots from Town Meeting on March 5, 2024. Tina seconded, and the motion passed.

Election volunteers: Barbara pointed out that all BCA members are automatically appointed election volunteers. All other volunteers from the prior year were contacted and the BCA was provided with a list of those who agreed to be reappointed for the ensuing year, through November 2024. Barbara also provided the names of newly nominated election volunteers to be appointed for the first time, plus two more nominees who volunteered just a few hours ago.

Anne Winchester asked if our current number has been enough in the past for elections to function. Barbara responded that yes, it has, apart from the difficulty of finding two election volunteers willing to drive the school ballots to Berlin or Barre after the polls close and wait for them to be counted. In the past, we have always gotten someone to do it, but it makes for a long night.

Scott moved that we reappoint all current election volunteers, as well as appoint the new nominations. Tina seconded, and the motion passed.

Barbara reminded members that Jennifer LeStat from the Worcester Town Office was putting together an election training with Lori Bjornlund from the Secretary of State's office. Teegan will contact all BCA members once there are some specific dates.

Barbara told BCA members that she and Teegan are looking into possible security measures for upcoming election days to ensure that voters and election volunteers feel safe.

Barbara moved to adjourn the meeting at 5:47 pm. Scott seconded, and the motion passed.

Minutes taken by Teegan Dykeman-Brown