



TOWN OF CALAIS

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East Calais, Vermont 05650
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DRAFT

BOARD OF CIVIL AUTHORITY

**Monday, June 27, 2022
5:30 - 6:00 pm
Calais Town Hall**

MINUTES

Present: Barbara Butler, Chair (JP), John Brabant (SB), Marc Mihaly (SB), Scott Bassage (JP), Jeremy Weiss (Town Clerk), Rick Keene (SB), Charlotte Hanna Bassage (JP), Dillon Burns (JP), Denise Wheeler (SB), Michael Loignon (JP via phone)

Call to Order: Barbara Butler called the meeting to order at 5:31pm.

Elect BCA Chair: Jeremy Weiss nominated Michael Loignon be elected as Chair for a one-year term beginning November 1, 2022 and ending October 31, 2023. **Barbara Butler** seconded. **Motion passed.**

Approve Minutes of November 9, 2021 BCA Meeting: Barbara Butler offered a typographical edit to the minutes. **Denise Wheeler moved** to accept the November 2021 BCA minutes as corrected. **Rick Keene seconded.** The motion passed. **Charlotte Hanna Bassage** abstained because she was not in attendance at the meeting.

Discuss and vote on where to hold August 9, 2022 statewide primary election: There was a discussion on where to hold the August 9 primary. **Denise Wheeler moved** that the August primary vote be held in the downstairs of the town hall. **Charlotte Hanna Bassage seconded** the motion. **Passed.**

Discuss and vote on where to hold November 8, 2022 statewide general election: Denise Wheeler moved to hold the vote in the downstairs of the Town Hall. **Scott Bassage seconded** the motion. **Passed.**

Discuss and vote whether masks will be required, requested, or not mentioned: Members agreed to use the term "Masks Appreciated".

Discussion: Absentee Ballots will not automatically be mailed for the August primary; voters must request mail-in, absentee, early voting ballots. The VT Secretary of State's office will automatically mail November 8, 2022 general election ballots to all active registered voters.

Discussion: We have a new Tabulator. Jeremy has taken a training session.

Discussion: We will need election volunteers for both the August and November elections, including the added need to press out ballot's folded creases to increase success of Tabulator acceptance

Adjourn: At 6:19 **Scott Bassage moved** to adjourn. **Rick Keene seconded** the motion. **Passed.**

Respectfully submitted,
Jeremy Weiss, Clerk of Board of Civil Authority