

**Calais Planning Commission**  
Meeting Minutes  
April 2, 2013

**Present:** Rich Quelch, John McCullough, Gary Root, Jack Russell, and Peter Brough

*Meeting called to order at 7:00 pm.*

**Visitor:** Rolf Mueller

**Planning Commission Administrative Actions**

Chair: Jack

Peter made motion  
Rich seconded  
Present members voted in favor of by voice vote.

Vise Chair: Gary

Peter made motion  
Jack seconded  
Present members voted in favor of by voice vote.

Secretary: Rich

Gary made motion  
Jack seconded  
Present members voted in favor of by voice vote.

Meeting dates, times, and place:

1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month at 7pm.

Place – Town Office

Jack made motion and Gary seconded.  
Present members voted in favor of by voice vote.

Approve rules and regulations – continue discussion at the next meeting

**Review Permits**

- Minor subdivision - current form works
- Major subdivision - a different form is required
- Minor subdivision - conforming or non-conforming
- Rolf will make some changes and will send out

**Review “Village Center Designation”**

- Application for grant for the Conservation Commission
- Clarification

*Meeting adjourned at 9:00pm*

Notes recorded by Rich Quelch