



# TOWN OF CALAIS

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## SELECTBOARD EMERGENCY MEETING July 31, 2023 CONTINUED August 1, 2023

### MINUTES APPROVED AUGUST 7, 2023

**Attending:** Anne Winchester, Gabrielle Malina, Jamie Moorby, Jordan Keyes, Anne Toolan, Toby Talbot, Charlotte Hanna, Scott Bassage, Greg Pelchuck, Donny Mucherino, Rob Richert, Tyler Stecker, John Stafford, Fletcher Dean, Jane Dean, Dan Singleton, Shawn Codling, Doug Lilley, Barbara Butler

**By Phone:** Todd Deyo

The meeting was called to Order at 5:40 pm by Selectboard Chair Anne Winchester.

There was two hours of conversation between the Selectboard, Toby Talbot, and selected contractors specific to details, logistics and costs related to using the Calais-based Black Rock Coal quarry to process materials locally to continue with significant flood-related road damage. The SB also reviewed the first draft of a contract with Todd Deyo Contracting, LLC to provide the large equipment needed to do this.

The end result was a realization that the SB needed more cost analysis and additional information before making a decision and entering into a contract. It was agreed this meeting would need to be continued to Tuesday, August 1.

Before “adjourning” and declaring this meeting continued, Calais resident Dan Singleton asked to address the SB with a concern regarding the road crew and contractors working on road and culvert repair on Singleton Road. Apparently this required work includes work that needs to be done on his personal property, and he was concerned that no one with the Town had talked with him in advance or asked his permission to do this work on his property. Anne Toolan explained that she had met with Jarron Borg, Rivers Engineer with DEC, and together they had surveyed the site and done measurements. She also noted that she had talked with Dan’s father, and the elder Mr. Singleton was aware of the scope of the work. However, it was an oversight that the property involved belonged to this younger Mr. Singleton. Anne Toolan said she would get the state’s scope of work paperwork to Dan. Anne Winchester apologized on behalf of the Town and told Dan he was right; the Town should have talked with him first. Both Anne’s Annes emphasized we have been working under emergency circumstances. Anne W. asked to talk with Dan about this the following day and come to a resolution.

Jamie Moorby brought up another off-topic issue that needs immediate attention, related to the RFP process for Curtis Pond Dam slated to be mailed tomorrow, August 1. Only this afternoon did Dubois & King advise Jamie that there is no contract to manage the RFP process, and they need to know who will be managing it before the RFP goes out tomorrow. This comes as a complete surprise to the SB and to the Curtis Pond Association, as both groups have been working and proceeding with the understanding that management of the RFP process was included in the original D&K contract. It was also the SB’s understanding that this had been discussed and agreed upon with D&K in a March Executive Session.

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D&K is telling Jamie that that is not correct, and that it will require another \$7,000 contract for D&K to manage the RFP and a further \$83,000 to oversee the construction phase. The SB asked Jamie to get back to D&K and put the RFP process on hold until August 15. This will be added to the August 7 Selectboard meeting agenda.

At 7:40 pm, Anne Winchester declared this meeting continued to Tuesday, August 1, 2023, 5:30 pm at the Calais Town Hall.

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**SELECTBOARD EMERGENCY MEETING**  
**August 1, 2023**  
**CONTINUED MEETING from July 31, 2023**  
**MINUTES APPROVED AUGUST 7, 2023**

**Attending:** Anne Winchester, Gabrielle Malina, Jamie Moorby, Jordan Keyes, Anne Toolan, Toby Talbot, Rose Pelchuck, Arwa Raymond, Barbara Butler

The meeting was called to Order at 5:30 pm by Selectboard Chair Anne Winchester.

Anne W. reported that Hutchins will accept hauling gravel from the Black Rock Coal pit that has been processed by Todd Deyo. This is good news that answers one of the major questions from last night's meeting.

The final "crunching of numbers" was still not available for this meeting, but Jordan noted it appears the cost of materials processed out of BR Coal quarry with Todd Deyo is comparable to using other Central Vermont gravel pits. The real savings comes with efficiency of doing all of this locally within Calais. His remaining discomfort for signing a contract tonight is still what he sees as incompleteness of the contract missing valuable basic information and taking contingencies into account. He feels it would be in the best interest of the Town to work on this contract further and review it again on Monday, August 7.

Anne W. noted the contract also still needs Joe McLean's edits/input. Jordan also noted that Todd's mobilization and demobilization costs are on two different lines; therefore hard to analyze. Anne W. and Jordan will communicate with Toby and work together to submit a revised and more complete contract to the SB prior to the Monday, August 7 meeting.

Rose Pelchuck presented a simple contract between the Town and Black Rock Coal, and suggested it remain simple and not over-complicate it. Following discussion, it was agreed the last bullet of this draft contract be rewritten, which Rose will do and present for the Monday, August 7 SB meeting.

Jordan will ask Toby Talbot to work with Greg Pelchuck to draft a second contract with Greg for hauling of materials.

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The SB agreed that Anne W. could contact Todd Deyo and give him the go-ahead to start mobilization of heavy equipment to Calais. Anne will also put the review and possible actions of signing multiple contractor contracts on the Monday, August 7 SB agenda.

Gabrielle offered to take the lead in drafting a joint statement on behalf of the SB, the Conservation Commission, the Planning Commission and the Zoning Administrator to be posted on FPF and around town to address resident concerns in advance of increased noise, dust and truck traffic over the coming months.

Jamie asked that a discussion with Dubois & King re: the RFP process be added to Monday's SB agenda. She is coordinating with D&K, Marge Sweeney and Colleen Bloom.

The question arose as to whether or not there could be special dispensation for homeowners who need to redo/improve their curb cuts and/or culverts. Jordan will discuss this with Toby and come to the August 7 SB meeting with a recommendation.

The meeting was adjourned at 7:10 pm.

Respectfully submitted,  
Barbara Butler  
Selectboard Administrator