



# TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650  
802-456-8720

Selectboard Meeting Agenda  
Monday, September 26, 2022 at 7:00 PM  
Location: Calais Town Hall (note no Zoom option)

PLEASE NOTE: Agenda items may be taken up earlier than noted if the 15 minutes set aside for public comment is not used, or if other items are completed more quickly than anticipated.

7:00 PM

- Public Comment (for items not on the agenda)
- Additions/Changes to the Agenda
- Review and Sign Warrants

7:15 PM -- Consent Agenda – ACTION ITEMS

- Adopt Edited Minutes of September 12, 2022 Regular Meeting
- Adopt minutes of Emergency Meeting of September 19, 2022
- Adopt minutes of Special Meeting of September 22, 2022

7:20 PM

- Historic Preservation Commission – review and sign grant paperwork (David Schutz) – ACTION ITEM

7:30 PM

- Status of Shade Tree Preservation Plan (Neal Maker) – schedule public meeting

7:40 PM

- Use of Town Hall (downstairs) by Friends of Calais (school group) for meetings

7:45 PM – Roads Report – Erik, Rick & Alfred

- Jason Carmichael - Curt cut application #2022-02 – ACTION ITEM
- CKC Holdings, LLC - Curb cut application #2022-01- ACTION ITEM
- Road and Bridge Standards – create historic timeline (DW/SWF)
- Grooved pavement as an alternative to speed bumps – ACTION ITEM
- Biking signs proposal -- Rick – ACTION ITEM

8:10 PM - Department of Public Works – DISCUSSION ONLY

- Request to install railing on ramp to Curtis Pond swim area
- Work plan
- Schedule meeting with Road Crew

8:30 PM – Schedule public hearing for revisions to the Town Plan and Zoning Regulations (Jan Ohlsson)

8:40 PM – Constable Discussion – duties and level of statutory authority (Sharon)

8:55 PM – Personnel Update – Denise

9:00 PM -- Board round-robin on items of old business and other business

9:05 PM – Review future agenda items

9:10 PM – Personnel Issues – potential Executive Session under 1 VSA § 313(a)

9:15 PM -- Adjourn

### **October 10, 2022 – TH #7 continued**

#### **October 17, 2022**

- Tyler Clark - ROW application #2022-04
- First Student Bus Access on Balentine Rd. (Renee Grzankowski)
- Historic background on Calais Road and Bridge Standards
- Town Hall Usage Policy – Review and Renew July 2022 (Marc)
- Constable – duties and level of statutory authority -- Action
- Use of ARPA funds for traffic calming road design study
- Traffic Control Ordinance Update – Reduce County Road Speed Limit – John/Rick
- Commission/Committee Reappointments – Sharon
- Update from KHL, Carolyn Brennan, Co-Director, Library Director (Denise)
- RFP for reappraisal – Listers

#### **Future Agenda Items**

- Invite WVFD and EMFD to discuss recruitment incentives
- East Calais Tree Removal (Denise follow up with Neal Maker, tree warden)
- Curb Cut Application (NEEDED) and Curb Cut Application Assessment Form (new) (Sharon/Denise) – ACTION ITEM ([Curb Cut Materials](#) at this link; CC has requested input)
- Highway Capital Plan – Rick
- County Road Speed Limit -- Rick/Denise
- Immunizing Ash Trees – Rick/Neal Maker
- 2023 Property Reappraisal Process – Marc Mihaly/Jan Ohlsson
- ARPA Process - Denise
- Meet with road crew members

#### **Review and Update Existing Policies and Ordinances**

- Traffic Ordinance – Rick
- Personnel Policy – Sharon/Denise
- Job Descriptions Review and Update – Sharon/Denise
- Conflict of Interest Policy ([Conflict of Interest Background](#))

#### **Create Ordinance/Policy**

- Junk Ordinance – requested

#### **Issues Awaiting Further Development**

- East Calais Stormwater Project – Rick