



TOWN OF CALAIS

3120 Pekin Brook Road
East Calais, Vermont 05650
802-456-8720

Selectboard Meeting Agenda
Monday, September 12, 2022 at 6:00 PM
Location: Calais Town Hall (note no Zoom option)

PLEASE NOTE: Agenda items may be taken up earlier than noted if the 15 minutes set aside for public comment is not used, or if other items are completed more quickly than anticipated.

6:00 PM

- Call to Order
- Personnel Matters and Labor Relations (potential Executive Session per 1 VSA § 313)

7:30 PM

- Public Comment (for items not on the agenda)
- Additions/Changes to the Agenda
- Review and Sign Warrants

7:45 PM -- Consent Agenda – ACTION ITEMS

- Adopt Edited Minutes of August 22, 2022 Regular Meeting
- Approve and sign 2022 Parcel Mapping Contract

7:50 PM – Roads Report – Rick & Alfred

- East Calais Community Trust ROW application for sewer line under Route 14 #2022-03 – ACTION ITEM
- Follow up on road crew review of Road and Bridge Standards – Confirm Training occurred and receive signed forms from crew relating to training, receipt of standards and full understanding of the Calais standards
- Grooved pavement as an alternative to speed bumps – ACTION ITEM
- Biking signs proposal -- Rick – ACTION ITEM

8:15 PM -- Report on Peter Harvey Private Maintenance Public Roadside (Alfred/Peter) – 15 minutes

8:30 PM – Personnel Update – Denise
- Scheduling interviews

8:40 PM – Reschedule Town Highway #7 Hearing

8:45 PM – Constable – duties and level of statutory authority -- Sharon

8:50 PM -- Board round-robin on items of old business and other business

8:55 PM – Review future agenda items

8:50 PM – Personnel Issues – potential Executive Session under 1 VSA § 313(a)

9:00 PM -- Adjourn

September 26, 2022

- Jason Carmichael Curt cut application #2022-02
- CKC Holdings, LLC Curb cut application #2022-01
- Town Hall Usage Policy – Review and Renew July 2022 (Marc)
- Moscow Woods Closure – Update
- Constable – duties and level of statutory authority -- Discussion
- Use of ARPA funds for traffic calming road design study
- Follow-Up Shade Tree Preservation Plan
- Meet with Alfred Larrabee re: road commissioner reappointment (likely executive session)
- Traffic Control Ordinance Update – Reduce County Road Speed Limit – John/Rick
- Commission/Committee Reappointments – Sharon
- Update from KHL, Carolyn Brennan, Co-Director, Library Director (Denise)
- HPC new grant paperwork to sign (David Schutz)

Future Agenda Items

- Invite WVFD and EMFD to discuss recruitment incentives
- East Calais Tree Removal (Denise follow up with Neal Maker, tree warden)
- Curb Cut Application (NEEDED) and Curb Cut Application Assessment Form (new) (Sharon/Denise) – ACTION ITEM ([Curb Cut Materials](#) at this link; CC has requested input)
- Highway Capital Plan – Rick
- County Road Speed Limit -- Rick/Denise
- Immunizing Ash Trees – Rick/Neal Maker
- 2023 Property Reappraisal Process – Marc Mihaly/Jan Ohlsson
- ARPA Process - Denise
- Meet with road crew members

Review and Update Existing Policies and Ordinances

- Traffic Ordinance – Rick
- Personnel Policy – Sharon/Denise
- Job Descriptions Review and Update – Sharon/Denise
- Conflict of Interest Policy ([Conflict of Interest Background](#))

Create Ordinance/Policy

- Junk Ordinance – requested

Issues Awaiting Further Development

- East Calais Stormwater Project – Rick

<http://www.calaisvermont.gov/>