

Calais Cemetery Commission Meeting Minutes

August 30, 2017

Town Hall

Present: John Simanskas, Fletcher Dean, Jennifer Whitman, Juanita Nunn

John called the meeting to order at 7:10.

Minutes of the June 28 Commissioners' meeting were reviewed and amended to include presence of sexton Wyatt Healey. Approved.

Jennifer and Fletcher summarized a July meeting with commissioners and Treasurer Donna Fitch. She explained the payroll entry system and offered to provide reports comparing year to year or portions thereof for better understanding of expenses in the budget. She had planned to attend tonight's meeting but was unable to make it.

Sexton's Report: Wyatt had emailed a request for funding a general list of his responsibilities. No action taken.

2016/17 Budget: Commissioners reviewed final budget figures for FY 16/17.

Endowment: Balance as of Aug. 22 is \$ 137,911.21. Fletcher will contact Trustee Rod Buck for an update on the H. 5 law allowing for a broader selection of investments.

Projects: John reported that VT Expert Tree Service will trim hedges on one side of Fairview Cemeteries in September. John & Fletcher met earlier with Northeast Granite Co. for an estimate to clean and repair headstones at Old Fairview. The bid came in well beyond our budget. John has sought two more bids. If they exceed our budget, we may instead purchase 40 granite posts and chain link for eventual Janes Cemetery fence replacement.

Bliss Cemetery: Volunteer clean-up day in July was a success with all commissioners and local volunteers pitching in to clear downed trees and remove brush and debris from headstones. Commissioners wish to thank Tobin Anderson and Kristina Snook for volunteering to help.

Green Burials: Jennifer reported there will be a public educational event and celebration of the passage of the bill at a future date.

Cemetery Mapping: Jennifer will contact the Director of Mt. Auburn Cemetery for advice on procuring mapping software, with the goal of updating and standardizing maps of all Calais cemeteries.

Meeting adjourned at 8:00.

Cemetery Commission meets on the 4th Wednesday of the month in summer and bi-monthly thereafter.

Next meeting September 26, 2017

7 PM

Town Hall

Respectfully submitted,

Fletcher Dean

September 6, 2017