

## TABLE OF CONTENTS

Ballots	
Early Absentee Ballots.....	6
Names To Be Printed on Ballots.....	5
Dog Licenses.....	Inside Back Cover
Financial Reports	
Balance Sheet.....	24
Cemetery Endowment.....	26
Delinquent Taxes.....	26
Highway Equipment Fund.....	26
Income and Expenses.....	18-23
Schedule of Indebtedness.....	25
Tax Request FY 2015 and Estimated Tax Rate.....	17
Fireworks Permits.....	Inside Back Cover
Highway Winter Operations Plan.....	27-28
Meeting Schedules.....	Inside Back Cover
Rabies Clinic.....	Inside Back Cover
Register to Vote.....	6
Rentals, Community Buildings.....	Inside Back Cover
Reports – Calais	
Adamant Community Club.....	31
Auditors.....	32
Cemetery Commission.....	33
Clerk & Treasurer.....	34-35
Conservation Commission.....	36
Planning Commission.....	36-37
Selectboard.....	38
Swim Program.....	42
Trails Committee.....	43
Trustees of Public Funds.....	44
Zoning Administration.....	45
Reports – Regional	
Central VT Regional Planning.....	46
Central VT Solid Waste Management.....	47
East Montpelier Fire & Ambulance Service.....	48-50
Kellogg Hubbard Library.....	51-52
VT State Police Advisory Board.....	52-53
Washington County Sheriff.....	54-55
Woodbury Calais Food Shelf.....	56
Woodbury Fire Department.....	57-58
Reports – Schools	
Calais Elementary.....	73-89
Washington Central Supervisory Union.....	93-99
U-32.....	91-92
Reports – Service Organizations.....	59-66
Town Meeting Minutes 2013.....	12-16
Town Officers.....	2-4
Town Office Hours.....	Inside Front Cover
Trash and Recycling.....	Inside Back Cover
Voters, Notice to and Registering.....	6
Vital Statistics.....	29-30
Warnings 2014	
Calais Elementary.....	68-69
Town.....	7-12
U-32.....	90-91



**\*TRUSTEES OF PUBLIC FUNDS**

(3-year terms)

Rodney Buck ..... Term expires 2014  
William Russell..... Term expires 2015  
Phyllis Chase ..... Term expires 2016

**\*CEMETERY COMMISSIONERS**

(5-year terms)

John Simanskas ..... Term expires 2014  
Elliott Morse ..... Term expires 2015  
Maurice Cerutti ..... Term expires 2016  
Fletcher Dean ..... Term expires 2017  
Juanita Nunn ..... Term expires 2018

**\*\*APPOINTED**

(1-year terms)

Wilson Hughes ..... Animal Control Officer  
Rolf Mueller. .... Delegate to CVRPC  
Rick DeWolfe ..... Delegate to CVRPC-TAC  
William Powell ..... Delegate to CVSWMD  
John McCullough ..... E-911 Coordinator  
Toby Talbot ..... Emergency Plan Coordinator  
William Powell ..... Energy Coordinator  
Greg Pelchuck ..... Fire Warden  
Chris Tuller ..... Asst. Fire Warden  
Wilson Hughes ..... First Constable  
Nathan Singleton ..... Second Constable  
Greg Pelchuck ..... Inspector of Lumber  
Alfred Larrabee ..... Road Commissioner  
Ernie Parrish..... Gospel Hollow Warden  
Muriel Bushway ..... Town Health Officer  
Marianne Miller ..... Town Service Officer  
David Curtis ..... Tree Warden  
Marissa Meyer, Principal ..... Truant Officer  
Peter Harvey... Weigher of Coal  
Rolf Mueller (3-year term expires 2014)..... Zoning Administrator

**\*\*DEVELOPMENT REVIEW BOARD**

(3-year terms)

Ruth Porter ..... Term expires 2014  
Barbara Weedon..... Term expires 2015  
Steve Duke ..... Term expires 2015  
Margaret Bowen..... Term expires 2015  
Michael Loignon..... Term expires 2016  
Walt Amses ..... Term expires 2016  
Nedene Martin ..... Term expires 2016  
John McCullough, alternate ..... Term expires 2014  
Anne Winchester, alternate ..... Term expires 2015  
Jane English, alternate ..... Term expires 2016

**\*\*PLANNING COMMISSION**

(4-year terms)

John McCullough.....	Term expires 2014
Janice Ohlsson .....	Term expires 2015
Peter Brough .....	Term expires 2015
Betsy Parah .....	Term expires 2015
Richard Quelch .....	Term expires 2016
John Russell .....	Term expires 2016
Gary Root.....	Term expires 2017

**\*\*CONSERVATION COMMISSION**

(4-year terms)

Grant Orenstein.....	Term expires 2014
Steve Cusick.....	Term expires 2014
Stephanie Kaplan .....	Term expires 2015
Pam DeAndrea .....	Term expires 2015
Jennifer Whitman.....	Term expires 2016
Julie Hand .....	Term expires 2016
Drew Lamb .....	Term expires 2017

**\*\*DESIGN ADVISORY BOARD**

Syver Rogstad .....	Term expires 2014
Kurt Janson .....	Term expires 2014
David Schutz.....	Term expires 2015
John McCullough.....	Term expires 2015
Jacqueline Weyrauch.....	Term expires 2014

**\*\*HISTORIC PRESERVATION COMMISSION**

(3-year terms)

Ernie Parrish.....	Term expires 2014
Chris Cochran .....	Term expires 2014
Reed Cherington .....	Term expires 2014
Syver Rogstad .....	Term expires 2015
Kim Raine .....	Term expires 2015
Susan Weber.....	Term expires 2015
Scott Bassage .....	Term expires 2016
David Schutz.....	Term expires 2016
Curtis Johnson.....	Term expires 2016

**\*\*TRAILS COMMITTEE**

Reed Cherington, Chair .....	Charlotte Hanna Bassage
Tim Howe .....	Gail Graham
Toni Kaeding.....	Randy Allen
William Russell	

\* Elected from the floor at town meeting

\*\* Appointed by selectboard

**NAMES TO BE PRINTED ON THE AUSTRALIAN BALLOT**

**Australian Ballot Voting  
Tuesday, March 4, 2014  
7am to 7pm**

**For Town, Elementary School and  
U-32 Jr/Sr High School**

**OFFICE FILED FOR:**

Elementary School Director, 3-year term .....Drew Lamb  
Elementary School Director, 2-year term ..... Chauntelle Eckhaus  
Lister, 3-year term .....Janice Ohlsson  
Selectboard, 3-year term .....Toby Talbot  
Selectboard, 2-year term .....John Brabant  
Town Clerk, 3-year term ..... Donna Fitch  
Town Treasurer, 3-year term ..... Donna Fitch

\* \* \* \* \*

**TOWN MEETING LUNCH**

Historic Kents Corner, Inc. will be serving the Town Meeting luncheon consisting of a variety of hot dishes, salads, homemade breads, desserts and beverages. The luncheon will be held downstairs at the Town Hall.



First-time voters Theresa, Helena and Larissa Kehne with their dad, Rick

## **NOTICE TO VOTERS BEFORE TOWN MEETING DAY**

The voters' checklist will be posted by February 2, 2014 at the town office, the Maple Corner Store and the East Calais Post Office. Make sure your name is on it.

### **REGISTER TO VOTE**

If you are not on the checklist and want to vote at Town Meeting, you must deliver your "Application for Addition to the Checklist" to the town office before 5 pm on Wednesday, February 26, 2014. The office will remain open until 5 pm that day. Application forms are available at the town office or you can download one from the Secretary of State's web site at [www.sec.state.vt.us](http://www.sec.state.vt.us). (Click on "Elections" and then on "Voters.")

### **EARLY OR ABSENTEE BALLOTS**

You or a family member may request an early or absentee ballot from the town clerk by telephone, mail or in person after February 12, 2014 and up until closing of the town clerk's office on the day before the election. Only a voter, family member or health care provider may request a ballot by phone. Any other authorized person, including a friend of the voter, may request a ballot in person or in writing and must sign an absentee ballot request form. You can also go to the town office and vote your ballot while at the office. You CANNOT pick up a ballot for your spouse or anyone else. Your ballot must be returned to the town office by 4 pm March 3rd or the polling place by 7 pm the day of the election (March 4). If you are ill or disabled, you can request that a pair of justices of the peace bring a ballot to you, and they will return the ballot to the town clerk. If you can get to the town hall, we will also bring ballots out to your car.

### **SAMPLE BALLOTS**

Sample ballots will be posted by February 22, 2014.

### **ON ELECTION DAY**

If your name was dropped from the checklist in error, explain the situation to the town clerk and ask that it be put back on.

If the problem isn't cleared up to your satisfaction, have the town clerk, a selectperson or other member of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.

If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE (8603) for more information.

## WARNING

The legal voters of the Town of Calais are hereby notified and warned to meet at the Town Hall on Tuesday, the fourth day of March A.D. 2014, to transact the following business and to vote by Australian ballot from 7 a.m. to 7 p.m. on those Articles so noted. Town meeting will start at 10 a.m., after the school meeting which begins at 9 a.m.

- ARTICLE 1. To choose a moderator.
- ARTICLE 2. To elect by Australian ballot all town and school officers so required, including two members for the selectboard, an auditor, a lister, town clerk, town treasurer and two Calais Elementary School directors.
- ARTICLE 3. To vote by Australian ballot on the following question: Shall the Town of Calais Land Use and Development Regulations which were adopted by the voters of the town on March 1, 2005 and last amended on March 6, 2012 be further amended as recommended to the voters after public hearings by the Calais Planning Commission on September 13, 2013 and by the Calais Selectboard on January 13, 2014?
- ARTICLE 4. To provide the opportunity to ask questions regarding the reports in the town report, including but not limited to the Cemetery Commission, Conservation Commission, Planning Commission and Selectboard.
- ARTICLE 5. To see if the town will vote to have all property taxes paid to the treasurer, as provided by law and without discount, in two equal installments as follows: The first installment will be due on or before 4:00 p.m. 30 days after the tax bills are mailed, but not earlier than August 1, 2014, and the second installment will be due on or before 4:00 p.m. on November 17, 2014.
- ARTICLE 6. To see if the town will vote to institute a two-week grace period after the established due dates of payments of property taxes as provided in 32 V.S.A. § 1674(3)(B).
- ARTICLE 7. To see if the town will vote to levy an interest charge on all late or delinquent taxes of .5 percent per month from the due date of each installment as provided in 32 V.S.A. § 4873.
- ARTICLE 8. To see what penalty the town will levy on all tax payments received after December 2 (the due date of November 17 plus the two-week grace period). No penalty amount may be levied prior to this final installment date. Historically, the penalty has been 8%.

- ARTICLE 9. To elect all other necessary officials for the year ensuing, including a collector of delinquent taxes, a law agent, a town grand juror, a trustee of public funds, a cemetery commissioner and an agent to convey real estate.
- ARTICLE 10. Shall the voters approve total general fund expenditures of \$1,240,469 of which \$914,483 shall be raised by taxes and \$325,986 by non-tax revenue? This amount does not include the additional monies voted on in the Warning articles. (See “FY2015 Tax Request and Estimated Tax Rate” page in the town report for the expense and income figures making up this request.)
- ARTICLE 11. Shall the Town of Calais vote on future funding requests from Kellogg Hubbard Library by Australian ballot?
- ARTICLE 12: Shall the Town of Calais adopt its budget and other monetary articles by Australian ballot pursuant to 17 V.S.A. 2680(c)?
- ARTICLE: 13: Shall the town of Calais vote on all public questions by Australian ballot pursuant to 17 V.S.A. 2680(d)? Public questions are any non-monetary questions that come before the voters.
- ARTICLE 14. To see if the town will appropriate the sum of \$13,250 for the use of the Woodbury Fire Department for its truck replacement fund.
- ARTICLE 15. To see if the town will appropriate a sum not to exceed \$50,000 to match a grant from the Town Highway Class 2 Grant Program to pave the final 1.1 mile of the County Road. The total project cost is \$225,000 with the grant paying \$175,000.
- ARTICLE 16. To see if the town will appropriate a sum not to exceed \$42,000 to complete construction of the North Calais retaining wall. The total project cost is \$140,000. The town has received a structures grant for \$98,000. At town meeting 2013 voters approved \$23,978 for this project. However, the bids came in higher than expected and the project was put on hold. The town has until December 2015 to complete the project and take advantage of the grant money.
- ARTICLE 17. To see if the town will appropriate the sum of \$6,754 to replace the culvert on Center Road in Adamant? Total cost of the project is \$67,537 with a structures grant paying 90% of the cost.
- ARTICLE 18. To see if the town will appropriate the sum of \$2,700 for the Calais Swim Program.

- ARTICLE 19. To see if the town will appropriate the sum of \$4,000 for the ensuing tax year, to be transferred to the reserve fund established pursuant to 24 V.S.A. 2804 for conservation and other lawful purposes of the fund.
- ARTICLE 20. To see if the town will authorize the selectboard to apply any general fund surplus as of June 30, 2014 in the following manner:
1. An amount of the general fund balance, not to exceed 3% of the general fund budget, will be applied to the “Calais General Fund Contingency Reserve Fund” to cover unanticipated revenue shortfalls and to pay nonrecurring and unanticipated general fund expenses.
  2. Any surplus amount remaining will go toward reducing FY 2016 taxes.
- ARTICLE 21. To see if the town will authorize the selectboard to apply any highway fund balance as of June 30, 2014 to the “Calais Highway Heavy Equipment Reserve Fund.”
- ARTICLE 22. To see if the town will appropriate the sum of \$25,000 to be deposited to the “Calais Highway Heavy Equipment Reserve Fund.”
- ARTICLE 23. To see if the town will establish a Town Office and Town Hall Reserve Fund for repairs and maintenance of these town buildings.
- ARTICLE 24. To see if the town will appropriate the sum of \$20,000 to be deposited into the Town Office and Town Hall Reserve Fund.
- ARTICLE 25. To see if the town will spend \$3,000 to print, publish and mail two editions of the Calais Lakes and Streams Committee newsletter in calendar year 2014.
- ARTICLE 26. To see if the town will spend \$3,000 for renovations to the Adamant Community Club to be used as matching grants funds. The organization has been working with Preservation Trust of Vermont (and other entities) to obtain grant funding to comply with accessibility requirements and make necessary building upgrades.
- ARTICLE 27. To see if the town will appropriate the sum of \$27,950 for the Kellogg Hubbard Library for its operating expenses.
- ARTICLE 28. To see if the town will appropriate the sums of money requested by the following organizations in Calais and the Central Vermont area, as follows:

Calais Community Connections .....	\$ 1,000
Central Vermont Basic Education.....	\$ 1,000
Central Vermont Community Action Council.....	\$ 300
Central Vermont Council on Aging.....	\$ 1,200
Central Vermont Economic Development Corp .....	\$ 500
Central Vermont Home Health and Hospice.....	\$ 3,000
Central Vermont Memorial Civic Center .....	\$ 800
Circle (formerly Battered Womens Services) .....	\$ 700
Family Center of Washington County .....	\$ 500
Friends of Winooski River .....	\$ 300
Good Beginnings of Central Vermont.....	\$ 300
Green Mountain Transit Agency .....	\$ 859
Greenup Vermont .....	\$ 100
Home Share Now .....	\$ 400
Montpelier Senior Center.....	\$ 2,700
Old West Church Association .....	\$ 100
Peoples Health and Wellness Clinic.....	\$ 1,250
Retired Seniors Volunteer Program.....	\$ 200
Sexual Assault Crisis Team.....	\$ 200
Twin Valley Senior Center .....	\$ 800
Vermont Association for the Blind.....	\$ 650
Vermont Center for Independent Living .....	\$ 415
Washington County Diversion Program .....	\$ 150
Washington County Youth Service Bureau.....	\$ 500
Woodbury/Calais Foodshelf.....	\$ 620
<b>TOTAL</b>	<b>\$18,544</b>

ARTICLE: 29: Shall the Town of Calais strongly encourage our elected officials to strengthen and update Vermont’s Bottle Bill to include water bottles and other beverage containers and use unclaimed deposits to support recycling efforts? It is estimated that updating Vermont’s Bottle Bill to cover additional single-use beverage containers would recycle 96.7 million more bottles and cans each year. In addition, allowing the State, rather than the beverage industry, to retain unclaimed deposits would allow the State to use this money (estimated at over \$3 million with an updated Bottle Bill) to support recycling and other conservation programs that might otherwise have to be cut due to budget constraints.

ARTICLE: 30. Whereas the establishment of a Public Bank in Vermont will help towns reduce the local tax burden by offering low cost bonds for public works and a depository for their accounts with competitive interest; Whereas a Public Bank that makes loans and investments in Vermont’s people and our economy will help create jobs, income and economic security for all Vermonters, we call on the State Legislature to create a Public Bank for Vermont that enhances

the work of the Vermont Economic Development Authority, the Vermont Student Assistance Corporation, the Vermont Housing Finance Agency, the Municipal Bond Bank and Vermont chartered community banks and credit unions by accepting deposits from the state and municipal governments and making loan programs available for students, homeowners, municipalities and enterprises to make Vermont economically stable, self-reliant and successful.

ARTICLE 31. Shall the voters of the Town of Calais adopt the following resolution to protect our children's privacy and control over their own personal information? Whereas

1. Especially in the digital age, a child's personal information cannot easily be retracted once shared or seized; and
2. Existing law and school policy provide that individual student information belongs primarily to each student and his/her parents or guardian; and
3. Without consent or strict legal requirement, transferring student records outside the school offensively mocks and effectively denies students' ownership and privacy interests in their own information; and
4. Protecting our students' ownership and privacy interests in their own records is a solemn public trust that cannot credibly or effectively be fulfilled without direct, exclusive physical control of those records; and
5. Our school officials have publicly stated that local management of student data is technically feasible without significant cost or operational disruption; and
6. Widely reported data theft, information sharing, cyber attacks, and warrantless data collection threaten the security of student records, especially when pooled with millions of others;

Now therefore, be it resolved that the town strongly urges the Calais and U32 school boards to adopt firm policies requiring that all information about individual students be stored only on local school or district premises and not be shared outside school or district staff except

1. By specific vote of the local board for each release, or
2. To the least degree strictly necessary to comply with law, or
3. With the prior written consent of the student/parent/guardian.

ARTICLE 32. To transact any other business that may legally come before the meeting.

ARTICLE 33. To adjourn the meeting.

Dated at Calais this 29th day of January by Calais Selectboard:

Denise Wheeler, *Chair*  
John Brabant, *Vice Chair*  
Scott Bassage  
Rose Pelchuck  
Toby Talbot

*Filed in Calais Town Office on January 29 at 10:00 a.m. and duly recorded before posting. Attest, Donna E. Fitch, Town Clerk*

### **2013 TOWN MEETING MINUTES**

The 2013 Town Meeting was called to order at the Calais Town Hall on Tuesday, March 5, 2013 at 10:01 a.m. by Gus Seelig, Moderator. The ballot boxes had been officially opened by the town clerk at 7:00 a.m. and remained opened until 7:00 p.m. for voting for town officers and school district officers under Article 2 of the Town Warning.

ARTICLE 1. Gus Seelig was unanimously elected moderator.

ARTICLE 2. Officers elected by Australian ballot: Selectboard 2-year term, Scott Bassage 297 votes. Selectboard 3-year term, Rose Pelchuck 158 votes, Ellie Tobin Stubbs 117 votes, Paul Grant 44 votes. Lister 3-year term, John McCullough 319 votes. Auditor 3-year term, Rebekah Susan Cook 290. Elementary School Director 3-year term, Charlotte Hanna Bassage 172 votes, Yvonne Lamberton Quelch 167 votes. To fill a vacancy in a 3-year term, Drew Lamb 308 votes. Elementary School Director 2-year term, Emily Fair 202 votes, Chauntelle Eckhaus 122 votes.

ARTICLE 3. Approved the reports of the officers of the town report with the following corrections: On page 12, the article referred to should be Article 9 (not Article 8) and the figure for cemetery expenses should be \$27,000.

ARTICLE 4. Officers elected from the floor: Delinquent Tax Collector, Lesley Fitch. Law Agent, Kristina Bielenberg. Town Grand Juror, Kristina Bielenberg. Trustee of Public Funds, Phyllis Chase. Cemetery Commissioner, Juanita Nunn. Agent to Convey Real Estate, Donna Fitch.

ARTICLE 5. Voted to pay property taxes to the treasurer without discount in two equal installments, with the first installment due on or before 4:00 p.m. 30 days after the tax bills are mailed, but not earlier than August 1, 2013, and the second installment due on or before 4:00 p.m. on November 15, 2013.

- ARTICLE 6. Voted to institute a two-week grace period after the established due dates of payments of property taxes.
- ARTICLE 7. Approved an interest charge on all late or delinquent taxes of .5% per month after the two-week grace period following the due date of each installment.
- ARTICLE 8. Approved a penalty of 8% on all tax payments received after the two-week grace period following the due date of November 15. No penalty amount may be levied prior to this final installment date.
- ARTICLE 9. Voted to approve total general fund expenditures of \$1,286,991 of which \$1,005,679 shall be raised by taxes and \$281,312 by non-tax revenue. The moderator acknowledged State Representative Janet Ancel who spoke to the successes of the past year, including: Increased broadband access in Calais; Vermont's 91.4% high school graduation rate; Vermont rated the healthiest state in the nation with the fewest uninsured; A State unemployment rate of 5%; 3,000 jobs created in 2012. Vermont balances the state budget every year even though it is not mandated by law. On the less positive side is the rise in the gas tax, concerns about the poor condition of Route 14, and the education tax. Vermont's spending per pupil is on the high side nationally with low student/teacher ratios. She noted that the Ways and Means Committee is beginning to hear from people about rising education costs. Doug Lilley asked about the gun control measure before the legislature. Janet said it's not about taking guns away.
- ARTICLE 10. Approved \$12,875 for the Woodbury Fire Department's truck replacement fund.
- ARTICLE 11. Approved \$25,000 for a new roof for the town hall.
- ARTICLE 12. Approved a sum not to exceed \$60,000 to match a grant from the Town Highway Class 2 Grant Program to finish paving the final 1.1 mile of the County Road (total project cost is \$235,000 with the grant paying \$175,000) or, if the grant is not received from the Agency of Transportation, to shim coat the final 1.1 mile, at an estimated cost of \$33,250.
- ARTICLE 13. Approved a sum not to exceed \$23,978 for structures projects to match a grant from the Town Highway Class 2 Grant Program of \$215,811 for a total project cost of \$239,789.

- ARTICLE 14. Voted against the purchase of property to add to the Hudson Cemetery on Lightening Ridge Road at a cost of \$35,000.
- ARTICLE 15. Approved \$2,700 for the Calais Swim Program.
- ARTICLE 16. Approved \$4,000 for the Conservation Fund.
- ARTICLE 17. Voted to establish a “Calais General Fund Contingency Reserve Fund” in an amount not to exceed 3% of the general fund budget to cover unanticipated revenue shortfalls and to pay nonrecurring and unanticipated general fund expenses.
- ARTICLE 18. Authorized the selectboard to apply any general fund balances as of June 30, 2013 to the “Calais General Fund Contingency Reserve Fund,” but not to exceed 3% of that year’s total town budget, with any excess going to tax relief in the following year.
- ARTICLE 19. Voted to establish a “Calais Highway Heavy Equipment Reserve Fund” to cover purchase of highway heavy equipment.
- ARTICLE 20. Authorized the selectboard to apply any highway fund balance as of June 30, 2013 to the “Calais Highway Heavy Equipment Reserve Fund.”
- ARTICLE 21. Approved the sum of \$25,000 to be deposited to the “Calais Highway Heavy Equipment Reserve Fund.”
- ARTICLE 22. Voted to establish a “Calais/East Montpelier Fire Department Capital Reserve Fund for Equipment” for Calais’ portion of future fire department equipment purchases.
- ARTICLE 23. Approved \$5,000 to be deposited to the “Calais/East Montpelier Fire Department Capital Reserve Fund for Equipment.”
- ARTICLE 24. Approved the sum of \$27,950 for the Kellogg Hubbard Library for its operating expenses.
- ARTICLE 25. Approved \$1,250 for the Montpelier Senior Activity Center.
- ARTICLE 26. Approved a total of \$14,924 for various groups in Calais and the Central Vermont area, as follows: Calais Community Connections \$1,000; Central Vermont Basic Education \$1,000; Central Vermont Community Action Council \$300; Central Vermont Council on Aging \$1,200; Central Vermont Economic Development Corp \$500; Central Vermont Home Health and Hospice \$3,000; Central Vermont Memorial Civic Center \$300; Circle \$700; Family Center

of Washington County \$500; Friends of Winooski River \$300; Good Beginnings of Central Vermont \$300; Green Mountain Transit Agency \$859; Greenup Vermont \$100; Home Share Now \$400; Northern Vermont Resource Corporation & Development Council \$100; Old West Church Association \$100; Peoples Health and Wellness Clinic \$1,250; Retired Seniors Volunteer Program \$200; Sexual Assault Crisis Team \$200; Twin Valley Senior Center \$500; Vermont Association for the Blind \$500; Vermont Center for Independent Living \$415; Washington County Diversion Program \$150; Washington County Youth Service Bureau \$500; Woodbury/Calais Foodshelf \$550.

ARTICLE 27: Adopted the following resolution: To protect citizen health and safety, water bodies and other natural resources, in relation to tar sands oil transport through Vermont: WHEREAS, the oil industry appears to be planning to use an aging oil pipeline, built in 1950, to bring Canadian tar sands diluted bitumen through Vermont on its way to Portland, Maine for export; and WHEREAS, the mining, drilling, and processing of tar sands requires a vast and destructive industrial operation that emits 3-5 times more carbon pollution per barrel than conventional U.S. crude oil, among many other problems; and WHEREAS, pipelines carrying tar sands have a greater likelihood of leaks and spills because of the corrosive properties of tar sands, and such spills are more costly and difficult to clean up than conventional oil spills, as demonstrated by a 2010 tar sands spill that contaminated the Kalamazoo River in Michigan. NOW, THEREFORE, BE IT RESOLVED: 1. That the Town expresses its opposition to the transport of tar sands oil through Vermont, and its deep concern about the risks of such transport for public health and safety, property values, and our natural resources; and 2. That the Town shall require every fuel vendor, as a precondition for doing business with Town, to provide complete and current lists of the refinery sources of origin for all fuel the vendor sells, and thereby direct the Town's purchases as much as possible toward vendors whose refinery sources do not use any material derived from tar sands; and 3. That the Town encourage the State of Vermont and other northeast states to support policies phasing out fuel purchases as quickly as possible from vendors whose refinery sources of origin use any form of tar sands, and support policies such as a Clean Fuels Standard to help keep such fuels out of the region's fuel supply; and 4. That the Town call upon the Vermont State Legislature and the U.S. Congress to ensure thorough environmental impact reviews of any tar sands-related pipeline proposals, including the health and safety impacts of potential tar sands oil spills, along with clear guidelines for tracking the origins and chemical composition of

pipeline contents and feedstocks; and 5. That the Town transmit a copy of this resolution to all relevant state, federal and Canadian officials, and the CEOs of Portland Pipe Line Corporation, Montreal Pipe Line Limited, Imperial Oil, ExxonMobil, and Enbridge Inc.

ARTICLE 28. To transact any other business. Dot Naylor asked the town to consider starting town meeting at 9 a.m. Tammy Leno spoke to Green Up day ending at noon in Calais which means you have to Green Up the week before. Fletcher Dean said he is the town coordinator of Green Up day and someone else could staff the drop-off site after he leaves at noon. Speaking for Peter Backman, who had to leave before the meeting ended, Michael Fullerton said that in 1943 Peter's mother, Priscilla Davis Backman who is now 90 years old, attended town meeting in the same building. She was a student at Goddard College and walked from Plainfield to Calais to make it to town meeting.

ARTICLE 29. The meeting adjourned at 4:10 p.m.

These are abbreviated minutes of the March 2013 meeting. A complete transcript is available in the town office.

Donna Fitch, *Town Clerk*

## FY 2015 TAX REQUEST AND ESTIMATED TAX RATE

This page shows you the impact on the property tax rate for each article you are voting on.

**EXPENSES:**

Highways	735,809
Selectboard	444,125
Cemeteries	28,535
Property Reappraisal	32,000
<b>Total Expenses</b>	<b>1,240,469</b>

**INCOME:**

Current Use	84,013
State Aid	159,000
Misc Highway Credits	1,000
Highway Surplus	4,854
Licenses and Fees	43,325
Other Income	17,200
FY13 Budget Surplus	16,594
<b>Total Income</b>	<b>\$325,986</b>

<b>Total to be raised from taxes in Article 10 (expenses minus income)</b>	\$914,483
<b>Resulting tax rate for Article 10</b>	<b>0.498</b>

		<u>Additions to tax rate</u>
Art. 14 Woodbury Fire Truck	13,250	0.0072
Art. 15 Pave County Road	50,000	0.0273
Art. 16 N. Calais Retaining Wall	42,000	0.0229
Art. 17 Center Road Culvert	6,754	0.0037
Art. 18 Swim Program	2,700	0.0015
Art. 19 Conservation Fund	4,000	0.0023
Art. 22 Heavy Equipment Fund	25,000	0.0135
Art. 24 Town Hall & Office Res Fund	20,000	0.0110
Art. 25 Lakes & Streams Newsletter	3,000	0.0016
Art. 26 Adamant Community Club	3,000	0.0016
Art. 27 Kellogg Hubbard Library	27,950	0.0152
Art. 28 Nonprofits	18,544	0.0101
Tax rate Articles 14 - 28	\$216,198	0.1179

Total Article 10 and Articles 14 - 28:	\$1,130,681	0.6156
Estimated education tax:		1.7790
<b>TOTAL ESTIMATED PROPERTY TAX RATE</b>		<b>\$2.3946</b>

**What was last year's tax rate?** \$2.151

**What does this mean to me?**

If your property is appraised at \$200,000, your grand list value is \$2,000. Multiply the grand list value of \$2,000 x the town tax rate of .6156 = \$1,231 town property tax amount. The education tax on the property will be \$3,558 for a total property tax of \$4,789.

**What does one cent on the tax rate raise?** With a Grand List of \$1,837,444, one cent raises \$18,374.

**INCOME**

	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Proposed
<b>Income</b>				
2000 · Taxes				
2010 · Real Estate Taxes - Current	1,037,516	1,142,979.56	1,243,365	1,130,881
2030 · State Current Use	64,152	74,790.00	74,790	84,013
<b>Total 2000 · Taxes</b>	<b>1,101,668.00</b>	<b>1,217,769.56</b>	<b>1,318,155</b>	<b>1,214,894</b>
2500 · Highway Funds				
2510 · State Aid	153,000	159,576.25	153,000	159,000
2520 · Miscellaneous Credits	2,000	6,442.43	1,000	1,000
2530 · Highway Special Projects	184,120	264,972.30	0	333,783
2540 · Highway Surplus	47,335	47,335.00	0	4,854
<b>Total 2500 · Highway Funds</b>	<b>386,455.00</b>	<b>478,325.98</b>	<b>154,000.00</b>	<b>498,637</b>
3000 · Licenses & Fees				
3010 · Dog Licenses	3,500	3,214.00	3,000	3,200
3020 · Liquor Licenses	180	350.00	200	325
3030 · Zoning & Curb Cut Fees	3,000	5,174.00	4,000	5,000
3040 · Traffic Fines	3,000	2,782.00	3,000	3,000
3050 · Marriage Licenses	450	175.00	400	300
3060 · Fish & Wildlife	200	533.00	300	500
3070 · Tax Collection Fees	8,987	7,111.28	8,000	7,000
3080 · Recording Fees	14,000	23,729.34	15,000	24,000
<b>Total 3000 · Licenses &amp; Fees</b>	<b>33,317.00</b>	<b>43,068.62</b>	<b>33,900</b>	<b>43,325</b>
4000 · Other Income				
4020 · Interest Earned	23,000	16,689.70	14,000	12,000
4070 · Green-Up Day Reimburse	0	421.41	422	400
4151 · Cemeteries from Trustees	1,000	0.00	0	0
4080 · PILOT Funds	3,500	3,869.00	3,700	3,800
4180 · Planning Grant	0	6,270.00	0	0
4185 · General Fund Surplus	0	0.00	0	16,594
4190 · Photocopy Fees	150	0.00	0	0
4250 · Other income	0	1,600.99	500	1,000
<b>Total 4000 · Other Income</b>	<b>27,650.00</b>	<b>28,851.10</b>	<b>18,622.00</b>	<b>33,794</b>
<b>Total Income</b>	<b>1,549,090.00</b>	<b>1,768,015.26</b>	<b>1,524,677.00</b>	<b>1,790,650</b>

## EXPENSES

Expense	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Proposed
5000 · Highways				
5003 · Highway Wages	183,683	180,902.92	189,194	200,382
5005 · FICA & Medicare - Highway	14,143	13,610.67	15,135	15,329
5056 · Education	0	0.00	0	1,500
5007 · Insurance-Health, Disability	52,439	47,304.44	58,551	59,505
5010 · Fuel - Gas, Oil, Diesel	72,000	76,619.17	75,000	70,000
5013 · Equipment Repairs & Maint.	46,000	45,168.17	46,000	35,000
5015 · Equipment Hired	15,000	22,063.43	20,000	20,000
5016 · Equipment Purchase & Loans	0	77,000.00	58,362	63,512
5017 · Gravel	140,000	120,293.00	150,000	120,000
5018 · Sand	65,000	0.00	70,000	60,000
5020 · Chloride	17,000	24,321.65	18,000	20,000
5021 · Salt	20,000	13,152.77	20,000	13,000
5023 · Bridges & Culverts	10,000	9,898.70	30,000	10,000
5025 · Garage Maintenance	4,000	3,900.52	34,000	10,000
5027 · Utilities	3,500	3,683.40	3,800	3,515
5028 · Communications	2,000	1,806.45	1,000	1,255
5029 · Computer Expenses	0	675.95	500	700
5030 · Uniforms	5,000	6,908.13	6,000	3,000
5033 · Trash Removal	250	0.00	250	136
5034 · Tire Recycle	1,000	0.00	250	406
5035 · Welding, Shop Supplies, Tools	2,500	2,867.22	2,500	2,683
5037 · Roadside Mowing	6,500	5,650.00	6,500	5,000
5040 · Guard Rails	4,000	850.00	4,000	800
5043 · Road Signs	5,000	4,512.75	5,000	3,000
5045 · Pavement Crack Seal	3,000	2,398.32	2,500	2,000
5046 · VLCT Equipment Grant Match	2,500	5,288.13	2,500	2,500
5047 · Miscellaneous	2,000	2,834.53	2,000	500
5050 · VMERS Retirement Fund	11,389	11,339.61	12,000	12,086
Total 5000 · Highways	687,904.00	683,049.93	833,042.00	735,809
6000 · Selectboard				
6010 · Interest on Debt				
6013 · Short-term Debt Interest	1,000	1,520.33	1,518	2,000
6015 · Long-term Debt Interest	35,050	41,538.52	36,174	29,145
Total 6010 · Interest on Debt	36,050.00	43,058.85	37,692.00	31,145
6020 · Principal on Long Term Debt				
6021 · Town Office Bond	10,000	10,000.00	10,000	10,000
6022 · EMFD Truck Loan	7,364	7,682.86	0	0
6023 · EMFD Station Bond	35,000	35,000.00	35,000	35,000
Total 6020 · Principal on Long Term Debt	52,364.00	52,682.86	45,000.00	45,000

## EXPENSES

	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Proposed
6050 · Fire and Ambulance Costs				
6053 · East Montpelier FD	32,699	32,698.75	32,699	50,483
6054 · East Montpelier Ambulance	47,771	47,771.00	47,771	48,059
6055 · Woodbury FD	17,680	17,680.00	19,831	22,000
6057 · Dispatching	1,700	1,856.19	1,500	2,000
Total 6050 · Fire and Ambulance Costs	99,850.00	100,005.94	101,801.00	122,542.00
6100 · Salaries and Related				
6103 · Town Clerk	28,000	28,000.18	28,000	28,560
6104 · Town Treasurer	28,000	27,999.92	28,000	28,560
6105 · Selectboard	0	0.00	2,500	2,500
6107 · Listers	4,000	2,127.50	4,500	3,000
6117 · Assistant Town Clerk	13,000	20,861.99	24,000	24,480
6120 · Secretary - DRB	1,000	1,200.00	1,000	1,000
6123 · Admin Assistant - Selectboard	1,500	1,764.97	1,500	1,500
6125 · Auditors	2,000	420.00	1,000	500
6130 · FICA & Medicare - Office Staff	7,000	6,322.96	6,500	7,397
6132 · FICA & Medicare - Del. Tax	900	1,025.95	1,000	1,000
6133 · Worker's Compensation	7,000	9,393.00	10,037	11,400
6135 · Health Insurance - Clerk	17,751	20,205.33	14,774	16,639
6137 · Disability Insurance - Clerk	190	495.45	390	416
6140 · Retirement Fund - Clerk	4,216	3,551.67	3,500	3,827
Total 6100 · Salaries and Related	114,557.00	123,368.92	126,701.00	130,779
6200 · Washington County Tax	12,879	12,879.00	13,964	15,000
6300 · Town Office Expenses				
6305 · Town Reports, Postage	4,780	3,156.13	3,160	3,200
6307 · Printing, Forms	650	402.92	450	400
6310 · Listers Expense	100	110.32	200	585
6313 · Postage	2,000	1,743.86	2,000	1,750
6315 · Supplies	1,000	3,267.31	2,000	2,500
6317 · Land Record Books	216	198.60	200	250
6320 · Microfilming Land Records	340	365.00	365	365
6323 · Ads, Selectmen	1,100	501.70	800	500
6325 · Copier Lease & Maintenance	600	636.96	600	600
6327 · Record Restoration	0	0.00	0	958
6330 · Computer Expenses	1,000	633.47	3,610	1,000
6333 · Telephone and Internet	2,000	2,208.38	2,000	2,400
6335 · Contracts - NEMRC/Intuit/Cott	5,330	5,298.08	5,800	3,650
6337 · Equipment	600	89.99	2,900	3,050
6341 · Computer Support	1,000	257.25	1,000	500
6342 · Maintenance	0	57.00	500	940
6343 · Town Office - Heat, Electric,	4,500	3,020.86	3,500	3,000
Total 6300 · Town Office Expenses	25,216.00	21,947.83	29,085.00	25,648.00

## EXPENSES

	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Proposed
6400 · Insurance				
6403 · Flood Insurance (Town Hall)	273	273.00	0	0
6405 · Vehicles, Bldgs, Liability	20,600	21,009.00	21,000	26,167
Total 6400 · Insurance	20,873.00	21,282.00	21,000.00	26,167.00
6500 · Other Operating Expenses				
6505 · Selectboard Sec'ty Expense	100.00	0.00	0	0
6506 · Election Expenses	500	916.53	300	300
6507 · Selectboard Computer Expense	0	0.00	1,000	0
6509 · Bank Service Charges	0	398.26	120	120
6510 · Legal Fees	15,000	14,230.08	15,000	15,000
6511 · Professional Fees	2,500	21,547.99	2,500	2,000
6515 · Town Hall				
6516 · Utilities	1,500	1,756.94	1,500	1,500
6517 · Maintenance	3,000	1,615.83	1,950	1,800
6517.1 · Supplies	0	0	200	0
6518 · Janitor	250	86.00	200	200
Total 6515 · Town Hall	4,750.00	3,458.77	3,850.00	3,500
6520 · Dues				
6521 · CVRPC	1,688	1,687.35	1,688	1,768
6522 · VLCT	2,339	2,339.00	2,414	2,621
6523 · CVSWMD	3,106	1,607.00	3,214	1,610
6524 · CVSPAB	100	0.00	50	50
Total 6520 · Dues	7,233.00	5,633.35	7,366.00	6,049.00
6530 · CVHS Contract, Dog Expenses	800	700.00	1,200	500
6535 · Tax Collector Supplies	150	25.98	150	100
6540 · Tax Map Revisions	1,200	0.00	3,600	500
6541 · Digital Mapping	0	0.00	500	0
6545 · Ads				
6546 · DRB	600	278.20	600	400
6547 · Planning Commission	240	32.86	200	200
Total 6545 · Ads	840.00	311.06	800.00	600
6550 · Sheriff's Patrol	2,500	1,918.30	2,500	3,000
6557 · East Calais Street Lights	1,300	1,300.58	1,300	1,300
6560 · Conservation Commission	400	0.00	200	200
6563 · Rubbish and Recycling	100	0.00	0	0
6567 · Green-Up Day	0	110.00	0	0
6573 · Education & Training	750	675.00	800	3,200
6575 · Planning Commission Expenses	200	34.00	200	200
6577 · Town Website	1,200	1,175.00	1,000	825
6580 · Town & School Generator Maint.	1,312	1,339.00	1,340	1,400
6585 · State Dog License Fund	1,750	1,488.00	1,250	1,500

## EXPENSES

	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Proposed
6587 · Dog Tags	150	149.31	150	150
6588 · Marriage licenses	350	70.00	200	300
6589 · Fish & Wildlife Licenses	175	763.50	300	700
<b>Total 6500 · Other Operating Expenses</b>	<b>43,160</b>	<b>56,244.71</b>	<b>45,626.00</b>	<b>41,444.00</b>
6650 · Zoning Administration				
6651 · Zoning Wages	2,500	4,494.00	5,000	5,000
6652 · FICA & Medicare - Zoning	200	343.80	380	400
6654 · Zoning Expenses	1,000	995.89	600	1,000
<b>Total 6650 · Zoning Administration</b>	<b>3,700.00</b>	<b>5,833.69</b>	<b>5,980.00</b>	<b>6,400.00</b>
<b>Total 6000 · Selectboard</b>	<b>408,649.00</b>	<b>437,303.80</b>	<b>426,849</b>	<b>444,125</b>
6603 · Equipment Hire	9,000	10,064.00	11,000	9,600
6605 · Cemetery Wages	15,000	14,465.00	14,000	13,200
6607 · FICA & Medicare - Cemetery	1,000	1,101.23	1,000	735
66XX · Cemetery Special Projects	0	0.00	0	3,000
6610 · Cemetery Supplies	1,000	2,067.45	1,000	2,000
<b>Total 6600 · Cemetery</b>	<b>26,000.00</b>	<b>27,697.68</b>	<b>27,000.00</b>	<b>28,535.00</b>
6800 · Town Meeting Appropriations				
6803 · Circle	700	700.00	700	700
6805 · Calais Community Connections	1,000	1,000.00	1,000	1,000
6807 · CV Adult Basic Education	1,000	1,000.00	1,000	1,000
6813 · CV Community Action Council	300	300.00	300	300
6815 · CV Council on Aging	1,000	1,000.00	1,200	1,200
6817 · CV Economic Devel. Council	500	300.00	500	500
6820 · CV Home Health & Hospice	3,000	3,000.00	3,000	3,000
6823 · CV Memorial Civic Center	300	300.00	300	800
6825 · Friends of Winooski River	300	300.00	300	300
6827 · Family Ctr of Washington County	500	500.00	500	500
6828 · Good Beginnings of Central VT	300	300.00	300	500
6830 · Green Mtn. Transit Agency	859	859.00	859	859
6831 · Greenup	100	100.00	100	100
6832 · Home Share	400	400.00	400	400
6833 · Kellogg-Hubbard Library	24,489	24,489.00	27,950	27,950
6835 · Montpelier Senior Center	400	400.00	1,250	2,700
6837 · No. VT Res. Cons. & Dev. Council	100	100.00	100	0
6840 · Old West Church Assoc.	100	100.00	100	100
6843 · Peoples Health and Wellness Cli	950	950.00	1,250	1,250
6847 · Retired Senior and Volunteers Pr	200	200.00	200	200
6850 · Sexual Assault Crisis Team	200	200.00	200	200
6853 · Twin Valley Senior Center	500	500.00	500	800
6854 · Vt Assoc for the Blind	500	500.00	500	650

## EXPENSES

	FY 2013 Budgeted	FY 2013 Actual	FY 2014 Budgeted	FY 2015 Proposed
6857 · VT Ctr for Independent Living	415	415.00	415	415
6860 · Wash. County Diversion Program	150	150.00	150	150
6863 · Wash. County Youth Service Bur	500	500.00	500	500
6865 · Woodbury/Calais Foodshelf	600	600.00	550	620
Total 6800 · Town Meeting Appropriations	39,363.00	39,163.00	44,124.00	46,694
6951 · Balentine Road Erosion Control	12,440	10,223.82	0	0
6952 · Heavy Equipment Fund	99,335	99,335.00	25,000	25,000
6953 · Singleton Road Culverts	0	109,390.50	0	0
6954 · Calais Conservation Fund	4,000	4,000.00	4,000	4,000
6955 · WFD Truck Fund	12,500	12,500.00	12,875	13,250
6959 · North Calais Retain Wall	0	0.00	0	140,000
6960 · Lakes & Ponds	1,650	1,650.00	0	3,000
69XX · Center Road Culvert	0	0.00	0	67,537
69XX · Adamant Community Club	0	0.00	0	3,000
6969.1 · Paving County Road Mile 2	219,300	246,385.47	0	0
6969.2 · Pave or Shim County Road Mile 3	0	0.00	33,250	225,000
6970 · Structures Grant Program	0	1,015.00	0	0
6971 · Cap Reserve Fund Calais EMFD	0	0.00	5,000	0
6972 · Town Hall New Roof	0	0.00	25,000	0
69XX · Town Hall/Town Office Reserve Fund	0	0	0	20,000
0000 · Townwide Property Reappraisal	0	0	0	32,000
6980 · Calais Swim Program	2,700	2,700.00	2,700	2,700
Total 6950 · Other Town Disbursements	351,925.00	487,199.79	107,825.00	535,487
<b>Total Expense</b>	<b>1,513,841.00</b>	<b>1,674,414.20</b>	<b>1,438,840.00</b>	<b>1,790,650.00</b>

## BALANCE SHEET

As of June 30, 2013

### ASSETS

#### Current Assets

##### Checking/Savings

1000 · Merchant's Bank Checking	-105,461.79
1003 · Merchant's Bank Money Market	1,630.19
1004 · Merchants Bank HRA	13,064.03
1005 · TD Bank Checking	335.78
1007 · TD Bank Money Market	1,900.37
1009 · Petty Cash	<u>49.15</u>
Total Checking/Savings	-88,482.27

##### Other Current Assets

1101 · Delinquent Taxes Receivable	119,511.78
1104 · State Grants Receivable	170,800.00
1105 · Sand and Gravel Reserves	61,142.45
12000 · Undeposited Funds	<u>13,508.04</u>
Total Other Current Assets	<u>364,962.27</u>
Total Current Assets	<u>276,480.00</u>

### TOTAL ASSETS

276,480.00

### LIABILITIES & EQUITY

#### Liabilities

##### Current Liabilities

##### Accounts Payable

20000 · Accounts Payable	<u>69,497.04</u>
Total Accounts Payable	69,497.04

##### Other Current Liabilities

1300 · Deferred Revenue	1,500.00
1400 · Due to Other Funds	
1401 · Due to/from Calais Swim Program	<u>929.13</u>
Total 1400 · Due to Other Funds	929.13
1430 · Due to Tax Collector	368.77
1460 · Prepaid Taxes	8,568.48
1500 · Payroll Liabilities	
1502 · Vermont W/H Tax Payable	428.80
1505 · VMERS Retirement Payable	1,530.57
1500 · Payroll Liabilities - Other	<u>1,004.22</u>
Total 1500 · Payroll Liabilities	<u>2,963.59</u>
Total Other Current Liabilities	<u>14,329.97</u>
Total Current Liabilities	83,827.01

##### Long Term Liabilities

##### 1800 · Unexpended Program Funds

1801 · Lakes & Ponds	2,987.83
1802 · Town Hall Fund	3,158.44
1803 · Reappraisal Fund	45,928.08
1804 · Curtis Pond Dam	5,645.00
1805 · Listers' Education	1,656.21
1806 · Ancient Roads	<u>1,109.76</u>
Total 1800 · Unexpended Program Funds	<u>60,485.32</u>
Total Long Term Liabilities	<u>60,485.32</u>
Total Liabilities	144,312.33

##### Equity

1950 · Retained Earnings	85,901.61
1960 · FY11 Hwy Surplus Expended	-47,335.00
Net Income	<u>93,601.06</u>
Total Equity	<u>132,167.67</u>

### TOTAL LIABILITIES & EQUITY

276,480.00

SCHEDULE OF INDEBTEDNESS										
	Original Principal Balance	Principal Due FY13	Annual Interest FY13	Principal Due FY14	Annual Interest FY14	Principal Due FY15	Annual Interest FY15	Principal Due after FY2014		
<b>Bond Debt</b>										
Vermont Municipal Bond Bank (Town Office)	200,000	10,000	5,810	10,000	5,397	10,000	4,973	110,000		
Principal of \$10,000 due annually until 2024 plus 4.45% interest semi-annually until 2024										
Bond Indebtedness (Fire Station)	693,000	35,000	25,604	35,000	24,595	35,000	23,684	588,350		
Principal of \$35,000 plus variable interest due annually until 2030										
<b>Total Bond Debt</b>	<b>893,000</b>	<b>45,000</b>	<b>31,414</b>	<b>45,000</b>	<b>29,992</b>	<b>45,000</b>	<b>28,657</b>	<b>698,350</b>		
<b>Equipment Debt</b>										
Merchants Bank (2009 International truck and 2010 Caterpillar bucket loader)	79,714	-	-	26,571	2,049	26,571	1,365	26,571		
Interest 2.57% annually; 1/3 principal & interest payments due 1/8/14 and 1/8/15 with balance due 1/8/16										
Merchants Bank (2012 International truck)	158,957	31,791	5,067	31,791	4,133	31,791	3,100	63,583		
Interest 3.25 % annually; principal of \$31,791 due annually through 2016										
<b>Total Equipment Debt</b>	<b>238,671</b>	<b>31,791</b>	<b>5,067</b>	<b>58,362</b>	<b>6,182</b>	<b>58,362</b>	<b>4,465</b>	<b>90,154</b>		

## CEMETERY ENDOWMENT REPORT

Receipts FY2013:

Perpetual Care Income	2,000.00
TD Bank Interest	399.55
Total	2,399.55

	6/30/2012	6/30/2013	12/31/2013
CD (60 month) - NSB	79,763.49	81,954.57	62,742.16
CD (36 month) - NSB	8,053.51	0.00	0.00
CD - TD Bank	4,770.08	0.00	0.00
Toronto Dominion Stock	9,245.30	0.00	0.00
Vanguard Funds	0.00	28,105.54	132.41
T. Rowe Price	0.00	0.00	49,621.50
	101,832.38	110,060.11	112,496.07

## STATEMENT OF DELINQUENT TAXES

Year	Recieved for Collection	Collected FY 2012-2013	Balance Due
2006 _____	\$ 428.75	\$ 428.75	\$ -
2007 _____	\$ 550.82	\$ 550.82	\$ -
2008 _____	\$ 6,129.73	\$ 5,036.24	\$ 1,093.49
2009 _____	\$ 9,585.49	\$ 2,898.99	\$ 6,686.50
2010 _____	\$ 23,694.91	\$ 17,615.77	\$ 6,079.14
2011 _____	\$ 61,046.61	\$ 32,035.02	\$ 29,011.59
2012 _____	\$ 190,971.71	\$ 114,330.65	\$ 76,64.06
	\$ 292,408.02	\$ 172,896.24	\$ 119,511.78

## HIGHWAY EQUIPMENT FUND REPORT

NSB Account Balance July 1, 2012	211.26
Additions:	
• FY2011 highway surplus, Art. 10, 2012 town meeting	47,335.00
• Town appropriation, Art. 11, 2012 town meeting	52,000.00
• Interest	47.03
	99,546.26
Subtractions:	
• Payments on equipment loans	99,514.70
NSB Account Balance June 30, 2013	31.56

## HIGHWAY WINTER OPERATIONS PLAN

- 1) Plow routes are set up to open the major traffic routes and bus routes first. After all bus routes are done, the roads that cause the most trouble for the public are plowed, based on traffic volume, steepness, curves, etc. Plowing is continued until all roads are open.
- 2) Given the circumstances involved with changing weather conditions, the Town of Calais does not have a bare road policy. Travelers who use town roads should exercise due care and reasonable caution during winter conditions.
- 3) During winter weather events, the town will enforce a ban on all parking along roadsides and places where plow trucks or schoolbuses turn around. (See the town's Parking and Snow Removal Ordinance)\*
- 4) The Town of Calais has four employees to do winter maintenance on 83 miles of town highways. Each employee has a specific route, which takes about six to 10 hours to complete. We vary from these routes only for emergency situations (fire, ambulance, etc.).
- 5) The town does not plow Class 4 roads, private roads or private driveways. At the discretion of the Road Commissioner, occasional plowing and sanding of these roadways may be done for the safety and well-being of town residents and the traveling public. (See the town's Class IV Road Policy)\*
- 6) The road crew usually begins operations between 2:30 a.m. and 3:00 a.m. to have major highways and bus routes clear by 7:00 a.m.
- 7) After 12 hours on the job, the road crew may stop operations in order to get a minimum of six hours of rest.
- 8) If a mail box is dislodged from its location during a winter event, an investigation will be made as soon as possible. If the town is directly responsible for damage, the town will replace the mail box with one standard box from the local hardware store and a 4x4 post. The town will not fix any mail box that was in poor condition or not adequately installed.
- 9) 19 V.S.A. §1111 prohibits encroachments of the town's right-of-way without approval. Common items residents place in the town's right-of-way include trees & bushes, fences, flowerbeds, posts and stone walls. Objects in the town's right-of-way are placed at the owner's risk and the town assumes no responsibility for any damage to objects placed in violation of the town's Right of Way Ordinance.\*
- 10) Salt will be applied to most paved roads, with a minimum amount of sand added as necessary. Salt is not effective when road temperatures are below 20 degrees.
- 11) Sand will be applied to the gravel roads. Some particles in the sand mixture may be as large as ½" in size and may cause windshield damage. It is recommended that all travelers use caution and avoid following any winter maintenance vehicles too closely. The town will not pay for replacement or repair of windshields.
- 12) Grading of roads between November 1 and May 1 is minimal due to wet and/or frozen conditions.
- 13) Under 19 V.S.A. §1111(b) and 23 V.S.A. §1126(a) plowing, blowing or shoveling of snow across or onto a town or state highway is prohibited.

Violation of this statute may be subject to a fine or penalty. A violator may also be liable for damage to property, vehicles and any undue cost to the town for removal of this snow.

- 14) In most cases, there will be no road maintenance between 9:00 p.m. and 3:00 a.m.

\*Ordinances can be found at [www.calaisvermont.gov](http://www.calaisvermont.gov) or at the town office.

*Approved by the Calais Selectboard, December 9, 2013*



Calais Highway Department 2013: Jim Corson, Guthrie Perry, Sid Griggs, Alfred Larrabee.

*Photo courtesy of The Hardwick Gazette*

## REPORT OF VITAL STATISTICS

### BIRTHS

Name of Child	Sex	Date of Birth	Parents
Bayne, Madelyn Mae	F	December 28, 2013	Danielle & Joseph Bayne, IV
Ellis, Aubry Amelia	F	February 7, 2013	Brittany Busby & Justin Ellis
DeSousa-Singleton, Oliver Luke	M	October 16, 2013	Sadie Singleton & Morgan DeSousa
Dodge, Kathryn Elizabeth	F	June 21, 2013	Nicole & William Dodge
George, Joseph Gile	M	October 10, 2013	Ashley & Jonathan George
Grant, Izabella Lena-Jean	F	July 23, 2013	Melissa Laird & Justin Grant
Singleton, Hannah Daphne	F	January 8, 2013	Rachel Audy & Daniel Singleton
Tuller, Colin Rylie	M	April 12, 2013	Melissa & Christopher Tuller
VanDerlip, Rex Emil	M	December 23, 2013	Chelsea & Charles VanDerlip

### MARRIAGES

Spouse	Residence	Spouse	Residence	Date
Cook, Rebekah Susan	Calais	Baer, Silvia Marcy	Calais	December 22, 2013
Coopersmith, Ruth	Calais	Lisniansky, Sara	Calais	July 29, 2013
Dailey, Susan	Calais	Leggett, Christopher	Calais	August 10, 2013
Houghton, Andrea	Calais	Churchill, Martin	Calais	September 21, 2013
Mazer, Gina	Calais	Howard, Mark	Calais	March 30, 2013
McCully, Anne	Newton, MA	Purchase, Neal	Calais	June 1, 2013
Miller, Marianne	Calais	Seelig, Gustave	Calais	December 31, 2013
Myer, Georgia	Calais	Farmer, Patrick	Calais	June 1, 2013
Parr, Angel	Calais	Mason, Michael	Calais	September 7, 2013
Sayers, Stephanie	Calais	Minor, Christopher	St. Albans	August 10, 2013
Schultz, Jennifer	Calais	Flower III, Charles	Manchester, NH	September 21, 2013
Suchomel, Frank	Calais	Suchomel, Michael	Honolulu	July 1, 2013
Walker, Vikki	England	Tzrinske, Kyle	Portland, ME	June 23, 2013

## DEATHS

Name	Age	Date of Death	Town	Residence
Baldwin, Maxine Gail	78	January 29, 2013	Burlington	Calais
Balentine, George	78	December 18, 2013	Calais	Calais
Batchelder, Eleanor M.	87	September 11, 2013	Barre	Calais
Durkee, Gary Malcom	63	November 25, 2013	Berlin	Calais
Hartman, Danny Lee	53	February, 23, 2013	Calais	Calais
Lynch, Richard William	83	May 29, 2013	Burlington	Calais
MacLellan, Lucille Willett	91	March 13, 2013	Berlin	Calais
Meyer, Marguerite D.	65	July 19, 2013	Burlington	Calais
Morse, Janice Chandler	79	February 19, 2013	Berlin	Calais
Warren, Diana M.	91	January 18, 2013	Berlin	Calais
Witham, Edith Pearce	90	October 17, 2013	Calais	Calais

## **CALAIS REPORTS**

### **ADAMANT COMMUNITY CLUB**

A former one-room schoolhouse, the Adamant Community Club is a treasure in the heart of Adamant village. Built in 1894, area students attended class there for the next 50 or 60 years. In April of 1962, the town gave the building to a group of local residents for the purpose of having a social, educational and recreational meeting place, and it continues in that role today. On January 12, 2014, a well-attended community meeting was held at which time many ideas were enthusiastically discussed about how the Community Club could be used. Ideas included a rehearsal space, showing films, having book discussions, hosting an after-school playgroup and art studio space. However, the building does not comply with accessibility requirements and needs substantial renovation.

To that end, we have been working with the Preservation Trust of Vermont to obtain grant funding. They have encouraged us to submit grant proposals to the Vermont Arts Council Cultural Facilities Program, The Vermont Community Foundation and the Vermont Community Development Program. If you would like to join our efforts to revitalize the Community Club or obtain more information, please contact Rick Winston at 454-7103 or Janet MacLeod at 223-2296.

## AUDITORS' REPORT

In accordance with 24 VSA 1681, we have audited the accounts and records of the Calais treasurer for the fiscal year ended June 30, 2013. With the agreement of the Calais School Board, we did not audit the accounts or records of the Calais School District, which has been audited by an independent CPA for the year ending June 30, 2013. Our 2013 audit of financial procedures of the town and various town committees with control of town money or resources included the following:

- Verified bank balances against town books for FY 13 – the two balanced to the penny.
- Confirmed timely processing of payroll taxes and verified accuracy of transactions from end to end.
- Audit of a payroll sample for FY 2013.
- Performed a complete audit of timesheets for the assistant town clerk and treasurer.
- Contacted area banks to confirm the Town has all bank accounts documented in its records.
- Completed work with the cemetery commission on its business and financial procedures.

For FY 2014 we recommend:

- Work with the listers to develop business and financial procedures.
- Continued work with the road commissioner to document business and financial procedures.
- We also recommend the selectboard develop written procedures consistent with the checklist provided by the Vermont League of Cities and Towns.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Calais as of June 30, 2013, and the results of its operations for the year then ended.

Respectfully submitted,

Mary Ormsby  
Sharon Winn Fannon  
Rebekah (Susan) Cook

## CEMETERY COMMISSION REPORT

The Calais cemeteries continue to show their age. Keeping up with repairs, replacing and/or painting fences, along with general maintenance and cutting grass and brush, continues to be the focus of the commissioners and sexton Wyatt Healy.

Juanita Nunn was elected as our newest commissioner. We wish to thank volunteer Randy Koch for his work on the fence at Ainsworth Cemetery. The commission welcomes and encourages fellow citizen volunteers. Our cemeteries can use the extra help! Contact any of the commissioners.

### **Among cemetery highlights:**

- One long term, town-wide project begun this year was the pressure washing of about 20% of the headstones in Robinson cemetery. This process is costly yet essential to maintain the integrity and appearance of the stones.
- Commissioners researched and found durable and cost effective fence replacements. Plans are to replace some beyond-repair fences with attractive, long lasting white vinyl fence posts and black chain.
- Two commissioners attended training workshops and tours with the Vermont Cemetery Association this summer. They learned more about stone cleaning and repair as well as how to more realistically calculate the endowment needed, based on the number of gravestones in the town.
- Chairperson John Simanskas worked with town auditors to create purchasing procedures which the commissioners later approved.
- John and Wyatt compiled an inventory of available lots remaining in Calais. The good news is that we will not run out of space in the next few years. However, while our desire to purchase extra land adjacent to Hudson Cemetery was defeated by voters in the 2013 Town Meeting, we have not lost sight of the very real need to acquire additional land for future burial plots.
- On a spring workday at the small Bliss Cemetery, stones were re-set, brush was cut and dead trees were removed.
- The boundary lines at Hudson Cemetery were re-surveyed and squared up.

### **In the coming year:**

- Finish pressure washing the remaining stones in Robinson Cemetery.
- Replace the rotting wooden fence at Janes Cemetery with new vinyl posts and chain.
- Build an entryway and install signposts at Hudson Cemetery.
- Volunteer workday at Shortt Cemetery on Saturday, May 17.
- Paint the fence at Old West Church Cemetery.

Respectfully Submitted,

John Simanskas, Mo Cerutti, Fletcher Dean, Elliot Morse, Juanita Nunn

## CLERK AND TREASURER REPORT

After three years as town clerk and treasurer, I thought I would have learned everything I needed to know to carry out the multitude of tasks required of these positions. Not so! In an ever-changing world, small municipal governments like Calais are not immune to the requirements of legislation, regulations and rising expectations from the public that come to all of us who hold positions in the town (most of them unpaid). That said, the clerk/treasurer job, though time intensive, continues to be interesting and challenging. A big thank you to the selectboard (Denise, John, Toby, Scott and Rose), assistant clerk and treasurer, Judy Robert, and the many others in town who provide support to me as clerk and treasurer, even it's simply a smile across the counter. I enjoy having the opportunity get to know more people in town and, at the very least, put a face to a name.

First, a plea! Please, please file your homestead declaration on time. If you don't, you can end up receiving up to three tax bills; escrow companies over pay or under pay; the clerk and assistant spend an inordinate amount of time sifting through the confusion and answering questions (and they may even become confused themselves!) The town can impose a hefty penalty for late-filed homestead declarations; the selectboard has voted NOT to impose that penalty. Many towns do impose it in order to make up the cost of the additional time it takes to track payment downloads from the State, mail additional tax bills, and work with property owners and escrow companies. As you (hopefully) remember, the homestead declaration is now required to be filed annually when you file your income taxes.

Here are some of the highlights of this past year in the Calais town office:

Thanks to your support of last year's budget, we purchased a new computer for the listers along with a server that links the office computers and holds software and files so that programs and documents can be backed up easily and shared among users. The old computer is now available to the public for town record searches; since September 2011, land records are being scanned and indexed electronically and backed up off-site. Zoning permits, curb cuts, right-of-way permits, and waste water permits are now scanned and indexed and available electronically in an effort to centralize and computerize all records relating to Calais properties.

A water filtration system was installed in the town office to reduce the minerals in the water. We are now able to drink the water, and the reduction in minerals means less corrosion that could damage the heating system and other plumbing. The town office is the town's emergency command site if there is a disaster or other emergency.

We began the process of updating the town's tax maps with R.J. Turner Company. We have received the first round, and corrections and revisions will continue into the summer. If you have alerted me about boundary line or acreage issues, you will be hearing from me or one of the listers.

This fall you'll be able to pay your taxes with a credit card. I'll let you know via Front Porch Forum how the system works. There is no cost to the town, but a small cost to you to use this service. At property tax time, several people have

asked if the town takes credit cards and now I'll be able to say, "Yes."

Last year, you voted that any surplus in the Highway Budget go into a Highway Heavy Equipment Fund. A surplus from fiscal year 2013 of \$4,854 has been moved into that fund. You'll see that figure under income in the fiscal year 2015 budget in "Account 2540 Highway Surplus." You also voted for General Fund surplus to go into a General Fund Contingency Reserve Fund, not to exceed 3% of the budget, with any remainder being used to reduce taxes. The surplus from the fiscal year 2013 General Fund is \$41,375, with \$24,781 going into the fund and \$16,594 being used to reduce taxes.

The town office was open on the Saturday of Fall Foliage Festival with historical displays.

Throughout the year, I work closely with the selectboard and road commissioner to support their work, including submitting and following up on highway grants, drafting ordinances, obtaining legal advice from the Vermont League of Cities and Town and, this past year, updating the Personnel Manual and helping to complete job descriptions for the Highway Department. I attended several presentations on the State's new health insurance program to understand the benefits and costs, and to determine the policy that would provide employees with the greatest benefit while limiting increases in health care costs to the town taxpayers.

Once again a big thank you to Jeff Fothergill and Renee Hrubovcak of Fothergill, Segale and Valley for assistance with quarterly and annual reporting, Quickbooks and accounting questions, and end-of-year reconciliations and financial oversight. Jeff and Renee are my security blankets, giving me confidence in the numbers I report to the selectboard and to you.

My job is made easier by the support of John McCullough who is readily available (free of charge!) for everything from computer and software glitches to mathematical questions to town office building issues to zoning questions and much, much more. Thank you, John, for moving from California to Calais 40 years ago and immersing yourself in my town.

If you have questions before or after town meeting or anytime, please give me a call 456-8720 or send an email [calais.townclerk@gmail.com](mailto:calais.townclerk@gmail.com).

Respectfully submitted,  
Donna Fitch, Clerk & Treasurer

## **CONSERVATION COMMISSION REPORT**

The Commission continued to seek opportunities in the past year for conserving town lands. The Commission worked with the Nature Conservancy on plans to nearly double the Chickering Bog Natural Area in Calais, and recommended that the Town disburse funds from the Calais Conservation Fund to help in the purchase of the additional land for the natural area. The Nature Conservancy anticipates closing on the project this year.

The Commission continues work with the Calais Planning Commission on a rewrite of the Town Plan's Natural Resources Section. Commission members hope the final result will help guide landowners in the stewardship of their properties and help preserve the Town natural resources. Much to the disappointment of the Conservation Commission as well as the Planning Commission and the Selectboard, the State Planning Grant that we applied for to pay for an inventory of the Town's natural resources was turned down for the second time, due to the heavy competition for this money. The Town's desire to be able to better identify our natural resources and protect them is on hold until the a source for money to pay for an inventory is found.

The Commission led the Annual Nature Walk at Bliss Pond Forest during the Fall Foliage Festival. One result of the walk is a plan to place trail markers on the main routes in the forest.

The Commission sought and was awarded grant money for mapping of groundwater in Calais. The purpose is to help the Town better identify and protect its groundwater resources, which are used for the Town's water supplies.

Commission members continued to advise the town on road issues and participate in the roads review process and in various planning and zoning issues that arose over the past year.

The Commission sought and was granted Village Downtown Designation for our three villages. This will enable property owners to get grants or loans to expand or enhance their properties in the villages.

## **PLANNING COMMISSION REPORT**

Under State statutes the Planning Commission writes the "Town Plan" and "Land Use & Development Regulations" for Calais. They address land development, economic and social development, transportation, villages, conservation of energy, development of renewable energy resources, wetland protection, historic and scenic preservation for current and future citizens, wildlife, natural resources, and environment. As we update these documents, we are heavily influenced by state legislation, regulations and court decisions; by feedback from the Development Review Board, Zoning Administrator, citizens, developers and engineers; and to a lesser degree by feedback from neighboring towns and Central Vermont Regional Planning Commission. Both documents reflect diversity and increased complexity.

In 2005 when the Planning Commission completed a major rewrite of zoning,

we said that zoning was a work-in-progress. We committed to making changes as needed. We have and continue to keep this promise.

This year we moved closer to incorporating “smart growth” provisions in zoning. By smart growth, we mean giving property owners more flexibility as to where to locate development while preserving natural resources for future generations. The changes were modest and based on experience.

Last year we indicated that we were in the process of digitizing property parcels, zoning districts, and some natural resource maps to help us move closer to our “smart growth” plan. The initial roll-out is finished and working well. Currently, the town is moving ahead to improve and update parcel information which, when complete, we will incorporate into the on-line maps. It will also be a helpful tool for the Development Review Board, Zoning Administrator, Town Listers, lawyers, and realtors involved in property transactions.

We are currently developing on-line permit application process aligned to the parcel map. Our hopes are that it will make it easier for property owners and developers to understand the zoning requirements that pertain to their project and to submit their permit application.

Every five years we are required to update the “Calais Town Plan,” and this is the year for us to do so. The plan establishes goals that we as a town and commissions with specific focus such as the Conservation Commission, Historic Preservation Commission and the School Board believe are important and can be accomplished in five years. We need and seek public input as we move forward with this project.

Finally, the democratic process works best when citizens are willing to truly connect with each other through direct, honest and respectful dialogue, to honor differing values, and to have compassion with each other’s fears. We need your collaborative suggestions, clarifying questions, and ideas during the year. We need your engagement. Planning Commission members spend countless selfless hours attempting to serve the best interests and values of town residents. Help us to help you!

Respectfully submitted,  
John W. Russell, Chair

## SELECTBOARD REPORT

The Selectboard has worked on a variety of responsibilities this past year. We are consistently challenged with a changing statutory and regulatory landscape and rising public expectations. Addressing these new and increasingly complex legal requirements has been very time consuming and interesting. We are always seeking to be proactive on behalf of the Town of Calais and its residents and work hard to be open, accountable and responsive to you. We have heard from many of you on various issues of concern and thank you for your thoughts, ideas and suggestions. Our agenda is always full with an ongoing list of agenda items covering issues from roads to roofs. Our goal is to try to do what is best for the town while being fiscally responsible.

Town related information of a non-commercial nature can be found on the website at <http://calaisvermont.gov/>. We want to acknowledge Selectboard member Scott Bassage and Zoning Administrator Rolf Mueller who volunteer their time to maintain the town's website. If you think there is additional information that would be helpful if posted on the website, please let us know.

Selectboard agendas and minutes are posted regularly on Front Porch Forum (FPF), on the town's website and in other established locations. The Selectboard has notified all town Boards, Commissions and Committees to also post agendas and minutes on FPF.

At its organizational meeting (after Town Meeting), the Selectboard will officially confirm that we will hold all meetings during the winter months (November through April) at the Town Office and during the warmer months (May through October) at the Town Hall. The Selectboard meets the 2<sup>nd</sup> and 4<sup>th</sup> Monday of every month.

During the past year, we have dealt with the usual assorted items including, but not limited to, roads, animal control and complaints, zoning issues and violation(s), curb cut and ROW applications, liquor licenses, town employee benefits (including enrolling town employees in the state's new health care system), utility line placements, grants, road signage, VTrans bridge projects, ordinances, review of the budget and on-going work with other town Boards, Committees and Commissions.

As a reminder, the new fireworks ordinance went into effect on January 11, 2013. It requires that 15 days before you plan to set off fireworks you must contact the EMFD and submit a completed application (at no cost) requesting a permit be issued by the fire chief or his designee.

A special thank you to both our Town Clerk and Treasurer, Donna Fitch and Assistant Town Clerk and Treasurer, Judith Robert for their extraordinary work in keeping the town running smoothly and efficiently. We have moved enthusiastically into the computer age and can request and receive updated budget information and more with the click of the mouse. Along with readily available budget updates, modernizations have been made to our recordkeeping and accounting management systems.

A huge thank you to the Planning Commission for its work on revising the Zoning Regulations (see Article 3).

## **Town Hall**

The Historic Preservation Commission hired the architectural firm of Arnold and Scangas to conduct an assessment and make recommendations on work needed to preserve and maintain our beautiful Town Hall for future generations. This report is available for review on the town's website. The Selectboard would like to establish a Town Office and Town Hall Reserve Fund to cover repairs and maintenance of these valuable town buildings (see Article 22).

## **Fire Departments**

The Calais and East Montpelier Selectboards continue to work closely with the East Montpelier/Calais Fire Department (EMFD). We are proud of the dedicated and professional EMFD and Woodbury Fire Department firefighters and rescue workers who give countless hours of their time to make our communities safer. Our EMFD Emergency Services Facility building (fire /ambulance station) is running smoothly under the direction of Chief Ty Roland and will continue to serve our communities well into the future. You can review the Schedule of Indebtedness in the Town Report for future principal and interest payments on the building. Our two Selectboards continue to hold quarterly budget meetings with the EMFD to stay informed on EMFD operations, revenues and funding needs. Because of increased call volume in Calais and the ratio of residents served in Calais relative to East Montpelier, the cost allocation has changed. Therefore, the Selectboards agreed the cost share between the towns needed to shift from a 29% Calais and 71% East Montpelier to 33% Calais and 67% East Montpelier. Over the past four years the towns agreed to a level-funded budget from the EMFD during the change to an EMFD-run ambulance service. Fire and ambulance costs to residents did not change during the past four years. During that time the EMFD funded budget deficits from its contingency fund. The Selectboards have agreed to return to annual budgeting in FY15, thus explaining the increase in fire and ambulance cost. The EMFD report can be found in the Town Report.

## **Roads**

The town road crew of four: Road Commissioner Alfred Larrabee, and crew members, Sid Griggs, Guthrie Perry and Dan Durkee, work to maintain our 80+ miles of roads (75+ miles of which are gravel roads). Theirs is a very challenging job requiring that they meet the standards of road safety and maintenance while being sensitive to the varying resident views on how the roads should be maintained. The road crew regularly attends Vermont Local Roads trainings to stay up-to-date on the best practices of road maintenance and standards. We wish to express our appreciation and thanks to Jim Corson, road crew member, for his service to the town for the past three years. We wish him the best of luck in his new position.

This past year was extremely wet during the summer's early weeks, and the 2013-2014 winter so far has been a mix of rapidly changing and unpredictable weather, making road conditions difficult and maintenance demanding. The Selectboard adopted a Winter Operations Plan (posted on the town's website) to help you better understand the winter maintenance process. We have been

tracking road compliments and complaints at the town office. We appreciate your respectful input to help us track and identify trouble spots, and we happily accept compliments as well.

Your Selectboard continues to carefully manage the highway budget while trying to ensure that necessary maintenance is achieved. General maintenance performed by the road crew includes replacing culverts, ditching in the Town's right-of-way for better drainage, crowning the roads for proper drainage, replacing signage, roadside mowing and resurfacing gravel roads. The cost included annually in the highway budget to resurface approximately three miles of gravel road is \$126,000.00 (\$42,000 per mile) which includes trucking, labor, materials and equipment. The Road Commissioner and the Selectboard now require that new guardrails be of the type that naturally weather to a brown rust color or are wood faced to provide a better aesthetic look on our rural country roads. We will be reviewing and making recommendations on placement of more aesthetically pleasing guard rails around town. While generally similar in cost and function, these better looking guardrails blend in well with the landscape.

Just as the town office has been modernized, the Selectboard is actively pursuing the implementation of more accountability to you the taxpayer in the management of the highway department. We are modernizing our computer management systems including the use of spreadsheets to track equipment use and maintenance, road maintenance, road project planning, capital planning and more. We have determined the town needs a part-time Operations Manager to oversee the highway department and to implement management systems that will aid in fiscal responsibility and accountability and planning road maintenance projects on an on-going basis. In the future, this position will also track and plan for town building infrastructure needs and repairs (i.e., town office and town hall).

This year we are again requesting a state grant to resurface the last 1.1 miles of the County Road (see Article 15). Our previous two grant requests to the state for this stretch of road were denied. The estimated cost to the town for this project is \$50,000 which represents 10% of the total cost of the project.

As a result of continued interest in Calais's beautiful back roads, the Selectboard revitalized the Calais Roads Advisory Committee to research and advise the Selectboard on how the town could maintain its many roads to assure not only safe travel for motorized as well as non-motorized users, but also preserve and enhance the town's rural and aesthetic character. Those agreeing to serve on the Committee were a diverse group with a challenging task. Committee meeting agendas were posted on FPF and open to the public. Members of the Committee included Calais residents J.C. Myers, Chair, Stephanie Kaplan, Vice Chair, and members Peter Harvey, Doug Lilley, Craig Line, Trey Martin, Barbara Weedon and Conrad Smith. The Committee drafted revisions to the VTrans 2013 Road and Bridge Standards, developed road management standards, and worked on an inventory of roads, submitting its recommendations to the Selectboard on January 27<sup>th</sup>. In researching and writing these standards, the Committee worked with several Vermont State agencies, Vermont Local Roads and others who have repeatedly expressed their enthusiasm for these Calais-focused innovative standards which other towns have expressed interest in pursuing. Calais is on the

*cutting edge* of helping other towns in Vermont to effectively and responsibly manage their cherished tree-lined back roads. The Calais standards provide a vision for the design, construction and maintenance of Calais's roads, bridges and transportation infrastructure specific to the needs and desires of Calais. Our roads are our most used and valuable public infrastructure resource. The Calais Standards are consistent with our goal of preserving and enhancing the rural and scenic character of our roads as set forth in our Town Plan, will protect water quality through innovative techniques for treatment of stormwater to keep our ponds and streams clean while providing resiliency during times of flooding, and will promote safety for all users and will reduce overall costs for road maintenance.

The Selectboard is grateful to this forward thinking group of Committee members for sticking to the task and creating such a well-thought-out approach to maintaining and protecting our roads for the use of our residents and visitors.

### **Road Signs**

To comply with federal regulations, town road signs are continuing to be replaced with new E911 road signs. You'll notice that the new reflective signs are bigger with larger lettering to make it easier for emergency personnel to see the signs at night and during inclement weather.

### **Curtis Pond Dam**

Work continues on the engineering design of the Curtis Pond Dam replacement. Our engineering firm, Dubois & King, is near completion of the final design plans and an application for a dam construction permit will be filed sometime in 2014. This would set the stage for possible construction of the new dam in 2014 or 2015, pending a state approval of permits and voter approval of funding. The state dam safety engineers have already approved the preliminary design and we expect little objection from the State during the final permitting process. We will be looking to the residents of Calais for financial support to reconstruct this dam in the very near future.

Sincere thanks to Rose Pelchuck, Administrative Assistant, who over the past 10+ years has taken the official minutes of our meetings and does countless other things to help make our jobs easier.

Calais is extremely fortunate to have volunteers who work countless hours on behalf of all of us. A special thank you to all the individuals who serve in various town positions.

Lastly, thanks to all of you who take the time to call us or come to our meetings and public hearings. We are always glad to hear from you.

Respectfully submitted,  
Denise Wheeler, Chair  
John Brabant, Vice Chair  
Scott Bassage  
Rose Pelchuck  
Toby Talbot

## SWIM PROGRAM REPORT

Emily George was the instructor for the 2013 swim season. This was her first season teaching at Curtis Pond. Ruby Lamb, Emma Olmsted, Chris Killoran and Jayden Hudson were swim assistants. This past summer a total of 68 children participated in three, two-week sessions. The American Red Cross method of instruction was used.

In addition to organizing swim lessons, the Swim Committee is responsible for the dock system, trash removal, porta-john, weekly water quality testing and the general upkeep of the area. During the 2013 swim season, the Vermont Youth Conservation Corp (VYCC) provided shoreline management support. They focused their efforts on re-establishing native plant species to the shoreline on the east-facing side of the swim area. Additionally, they provided recommendations to maintain the pathway to the main swim area. A special thanks to Virginia Clammer for coordinating with the VYCC.

The swim program's success is dependent on the continued involvement of community volunteers. If you are interested in joining the swim committee, please contact one of the members.

During the 2013 summer, swim lessons were offered in three, two-week sessions. It is anticipated that swim lessons will be offered in this format again for the 2014 summer. The cost is \$12 per session for Calais residents and \$20 per session for non-residents. Registration forms will go home with each child from school during the first week of June. Extra registration forms are available in three local stores (Maple Corner, Adamant, and East Calais).

The swim program began over 35 years ago by Marcy Bayne.

### Committee Members:

Lisa McCarthy, 456-1161,  
Dillon Burns, 223-7390,  
Mark Whitman (docks),  
Sage Kennedy,  
Laurie Grigg,  
Anne-Marie John

## TRAILS COMMITTEE REPORT

The Calais Trails Committee completed its fifth year in the fall of 2013. As of this writing, its mandate from the Selectboard has expired. It is hoped that this mandate will have been renewed by the time this report is published. In the interim, further contracts with participating landowners will be deferred.

2013 saw the opening of an (as yet unnamed) northerly extension of the Hans-Peter Trail, marked with the same white and blue rectangular wooden trail makers found on the Ellis-Bruce Trail to Worcester. We now have a continuous mile-long path from the upper part of Longmeadow Hill Rd., running north along the ridge west of Robinson Hill Rd., and exiting onto Robinson Hill Rd. near its midpoint. A wooden bridge has been built across a small stream on the Hans-Peter Trail. This was done on a wet day in June, when a group of volunteers carried materials to the site and assembled the structure, mostly with hand tools. Among those helping was a cheerful delegation of students from U-32 High School. Four local residents contributed generously to pay for materials.

Most of our cooperating landowners prefer that trail maps not be published. We do have crude maps available and will provide them to individuals on request. Any such maps may not be duplicated. The 2 ½ miles of trail currently open to the public are well-marked.

Assuming that the Trails Committee will be reauthorized, we hope to replace two of our seven members, who have offered to resign due to their inability to participate. We have one new and willing candidate from the Maple Corner area and a second one from East Hill. Any appointments are made by the Selectboard (we only recommend).

We very much want to sponsor trails in other parts of Town and would be happy to hear from any landowners interested in participating. We are most interested in recreation and nature trails that lead out of villages, connect villages, and/or provide non-motorized access to large blocks of isolated land. During 2014, we plan to work on extending the existing north-south trail, both south of Longmeadow Hill Rd., and north to Worcester Rd. We continue to need, and will seek, private contributions; this year for signage at trailheads and for materials for an additional footbridge.

Reed Cherington, Chair  
Toni Kaeding  
Marcy Baer  
Erlene Leonard  
Charlotte Hanna Bassage  
Gail Graham  
Bill Russell

## **TRUSTEES OF PUBLIC FUNDS REPORT**

The Trustees of Public Funds met with the town clerk/treasurer in March of 2013 to develop a long-term investment strategy for the Calais Cemetery Endowment Fund. We decided to use a diversified mix of mutual funds and local bank accounts for the Fund's investments. We chose T. Rowe Price mutual funds because of T. Rowe Price's long history, excellent long-term investment performance and long manager tenure. The asset allocation includes a mix of US and foreign equity and fixed income mutual funds, and short-term investments including local bank accounts. Our plan is to gradually implement an asset allocation of 40% stocks, 40% fixed income and 20% short-term investments over an extended period of time to smooth out market fluctuations. We plan to review the Cemetery Endowment's asset allocation at least annually and to make adjustments depending on market and economic conditions. The first step in this investment plan was completed in October 2013.

One of the trustees also met twice with the Select Board to review plans for the Cemetery Fund and to discuss a variety of town financial issues.

Submitted by,  
Rodney Buck, Bill Russell and Phyllis Chase

## ZONING ADMINISTRATOR REPORT

### Permit Applications

	Total	Approved	Denied	Dismissed	Withdrawn	Pending
Decks, Porches	6	5	0	0	1	0
Outbuildings Garage, Shed, Sugar-, Green House	10	10	0	0	0	0
New Dwellings	5	5	0	0	0	0
Minor Subdivisions	5	5	0	0	0	0
Major Subdivisions	1	1	0	0	0	0
Conditional Use	10	5			1	4

DRB Hearings	12	Notices of Violations	0		
--------------	----	-----------------------	---	--	--

Fees Collected	
Filing Fees	\$380
Permit Fees	\$2900
Hearing Fees	\$1350
Total	\$4630

**Note:**

The Zoning Administrator (ZA) does not have regular office hours. How to contact the ZA:

By email: [ZA@CalaisVermont.Gov](mailto:ZA@CalaisVermont.Gov)

By mail: Zoning Administrator, Town of Calais, 3120 Peking Brook Rd, East Calais, Vt. 05650

The Calais Zoning Regulations can be found at the Town Office or on the website:

[WWW.CalaisVermont.Gov](http://WWW.CalaisVermont.Gov)

Also, at the Town Office and on the Website you can find an up-to-date list of permit applications.

Respectfully submitted,

Rolf Mueller  
Zoning Administrator  
January 2014

## **REPORTS FROM REGIONAL ORGANIZATIONS THAT SERVE CALAIS**

### **CENTRAL VERMONT REGIONAL PLANNING COMMISSION REPORT**

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission has been providing planning and development assistance to communities since 1967 through its experienced and knowledgeable staff. CVRPC is governed by appointed representatives from each municipality in the region.

The Commission provides assistance on municipal plan and bylaw updates, and this year continued its focus on town planning and enhanced consultations with local officials. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's 5 year capital program. CVRPC also continued its work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements. The Commission has also been actively involved in assisting towns with the development or updates of BEOP's (Basic Emergency Operations Plans). Continuing with its energy work from 2010, CVRPC worked with Efficiency Vermont on the Home Energy Challenge assisting the 15 Central Vermont communities that joined the Challenge. The Commission's work continued this year with providing assistance to towns on flood issues from Tropical Storm Irene and subsequent storms. Assessment and mapping services were provided to those towns impacted, and work is ongoing as it relates to procuring grant funds for repairs to local infrastructure. CVRPC received a grant to work with towns on assessing green infrastructure barriers and developing language for town plans and bylaws. CVRPC began its Regional Plan 2016 update process with its "Plan Central Vermont" outreach effort to involve members and residents in the work of building a sustainable and engaged Region.

This year, the Commission supported the efforts of the Town by developing: an "areas of concern" map, sign inventory, online mapping tool for the Town's website, updated GIS maps, assisted the Planning Commission with planning for growth, developed a zoning and flood zone boundary map, provided assistance in the development of the Local Hazard Mitigation Plan, and did a bridge and culvert inventory.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model bylaws and assist municipalities with the administration of grants.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website [www.centralvtplanning.org](http://www.centralvtplanning.org) and Find us on Facebook!

Susan M. Sinclair, Executive Director  
Rolf Mueller, Commissioner

## CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT REPORT

CVSWMD is made up of 18 member cities and towns and approximately 52,000 residents. Bill Powell represents Calais on the CVSWMD Board of Supervisors. In FY13, \$10,580.51 in Municipal Assistance Grants was provided; of that, Calais received \$1,500 for the depot-fencing project. The CVSWMD also provided \$14,211.31 in School Zero Waste and Walbridge Reuse Grants. Calais Elementary School received \$1,358.04 to purchase a recycling cart and reusable dishware.

The district continues to provide award-winning programming, including:

- **Residential Composting:** We sell Green Cone food digesters and Soilsaver composting units at a reduced cost to district residents. We also gave several of them away in raffles.
- **Business Composting:** CVSWMD has **95** participating businesses and institutions throughout Central Vermont, which, combined, diverted an estimated **2.6 million lbs. or 1307 tons** of food scraps to composting facilities.
- **School Composting (part of our School Zero Waste Program):** All 24 public schools in the district participate in this program. Over the course of the 2012-2013 school year, our schools diverted an estimated **125.83 tons** (251,705 lbs.) of high quality food scraps. **Calais Elementary School** has diverted **2.435 tons** of food scraps in FY13 alone!
- **Special Collections:** In 2013, nine events were held, in which we collected hazardous waste, electronics, textiles, tires and books.
- **Web Site:** We post useful information about what can be recycled, how to dispose of hazardous waste, and about our goal to move toward Zero Waste, including the “A to Z Guide,” and dates and times of our special collections, and strategies for achieving a Zero Waste household.

For more information go to [www.cvswwmd.org](http://www.cvswwmd.org) or contact us at 802-229-9383 or [comments@cvswwmd.org](mailto:comments@cvswwmd.org)

## **EAST MONTPELIER FIRE DEPARTMENT and AMBULANCE SERVICE REPORT**

With the close of 2013, the East Montpelier Fire Department (EMFD) finds itself at the start of our 50th year of providing emergency services. We are proud and honored to have one of the founding members of East Montpelier Fire Department, Elliot Morse, still serving the department today as an active member. Thank you, Elliot!

East Montpelier Fire Department currently provides primary coverage for fire and ambulance to the towns of East Montpelier and Calais with Woodbury Fire Department providing additional coverage in Calais. We also provide contract ambulance service for the Town of Plainfield. As part of the mutual aid system, EMFD provides coverage to surrounding communities when needed. In 2013, East Montpelier recorded 679 calls with 278 ambulance transports. The ambulance is staffed by one paid staff person from 8 am - 4 pm and another from 4 pm - 12 am. Volunteers cover the remainder of the ambulance staff and firefighting is comprised of 100 % volunteer effort.

Statewide regulatory changes in emergency services went into effect in 2014. Our EMS staff is currently undergoing extensive training updates to meet these new standards. Staff currently needs to complete 36 hours of transitional training with testing to meet the new state certification standards. In addition to transitional training, the state launched a completely new revision of all of our operational protocols that will require another 20 hours of training and testing. In 2013, we had seven members participate in the State Firefighter-1 class held at our station.

Highlights for the year have included fire prevention programs in the schools featuring kitchen safety information and the start of the East Montpelier Elementary School Fire Brigade led by "Fire Chief" Assistant Principal, Alicia Lyford. The annual rabies clinic in March was a big success. The rabies clinic this year will be Thursday, March 13<sup>th</sup> from 6 pm to 8 pm. We continue to have quarterly financial review meetings with the Selectboards in order to keep the towns informed and up to date. A special budget meeting was held in December. The most exciting program expansion undertaken this year was undoubtedly our holiday food and toy drive with the impressive level of community involvement. We were able to provide ten food baskets at Thanksgiving and 12 food baskets at Christmas with holiday gifts for 28 children. Thank you to the community for the outpouring of support. It was incredible to see and be a part of. It also allowed us to meet some of our community members that had never been to the fire station.

FY 2014 brings us to the final year of our 4-year level funded budget. In 2013, the Selectboards and EMFD reviewed the Interlocal Agreement between the two towns and the fire department with respect to fire and emergency services. The Selectboards requested that the fire department budget, which is part of the town budgets, be written on an annual basis and the town allocations will be 1/3 Calais and 2/3 East Montpelier for ambulance, operating and capital budgets. EMFD will also contribute ambulance revenue to support the budget. Ambulance revenue is also used to balance the level funded budget over the last four years and to fund capital equipment purchases. Some of the items replaced from the Capital

Plan were gas meters, Self Contained Breathing Apparatus units, a portable pump, thermal imaging cameras, refurbished one ambulance onto a new Ford 4X4 chassis and replaced a 2003 ambulance with an updated, very well kept 2009 International ambulance. We also painted the interior of the village station and are planning to replace a tanker truck in FY'15 and working towards a rescue pumper replacement in FY'18.

Upcoming events will be the annual rabies clinic on March 13<sup>th</sup> and our 50th Anniversary Celebration in May or June.

A reminder that Burn Permits and Fireworks Permits are required by State Law and are available by calling the East Montpelier Fire Department at 225-6245 or 225-6247. Calais residents should call Forest Fire Warden, Greg Pelchuck, at 454-7377 or Assistant Fire Warden, Chris Tuller, at 456-1317 to obtain a Calais Burn Permit.

Lastly and most importantly, we extend a sincere thank you to the men and women who dedicate their time and talents to provide our communities with emergency medical and fire services. The sacrifice you and your families make every day is very much appreciated. If anybody in our community is interested in becoming an EMS provider or firefighter or is currently an EMT, please come and see us.

Sincerely,  
Ty Rolland, Fire Chief  
Jay Copping, President

#### EMFD Membership by Seniority with Rank, January 2014

- |                    |   |
|--------------------|---|
| 1. Morse, Elliot   | Safety Officer, Founding Member                   |
| 2. Brazier, Tom    | Firefighter, EMT-Intermediate-03                  |
| 3. Winston, Jon*   | Firefighter                                       |
| 4. George, Bill    | EMT   |
| 5. Parker, Todd    | Lieutenant, Firefighter                           |
| 6. Pelchuck, Greg* | Firefighter, Vice President                       |
| 7. Huoppi, Karl    | Firefighter                                       |
| 8. Roland, Ty      | Fire Chief, Firefighter, EMT                      |
| 9. Copping, Jay    | Firefighter, EMT-Intermediate-03, President       |
| 10. Copping, Robin | Firefighter, EMT-Intermediate-03                  |
| 11. Audy, John     | Firefighter-1, EMT-Intermediate-03                |
| 12. Chase, Steve*  | Active Supporting Member                          |
| 13. Barstow, Rick  | Firefighter, Board Member                         |
| 14. Talbot, Toby*  | Deputy Chief EMS, Firefighter-1                   |
| 15. Tuller, Chris* | Firefighter                                       |
| 16. Wong, Jason    | Lieutenant, Firefighter, Emergency Care Attendant |
| 17. Quesnel, Sara  | Firefighter-1, EMT-Intermediate-03                |
| 18. Boucher, Jon   | Assistant Chief, Firefighter-1, Board Member      |
| 19. Quesnel, Chris | Captain, Firefighter-2, EMT                       |
| 20. Guare, Paul    | Assistant Chief, Firefighter, Board Member        |

- 21. Conti, Sandy Firefighter
  - 22. Brown, Larry Deputy Chief Fire, Firefighter-1,  
EMT-Intermediate-03
  - 23. Nutbrown, Brad Firefighter
  - 24. Fleury, Brad Firefighter, Emergency Care Attendant
  - 25. Carrien, Jim Captain, Firefighter-1, Treasurer
  - 26. Boguzewski, Alex Firefighter
  - 27. Brown, Bob Firefighter-2, EMT-Paramedic
  - 28. Farnham, Gregory Firefighter-1
  - 29. Amell, Bill Firefighter, EMT- Intermediate-03  
Board Member
  - 30. Cochran, Jeff Firefighter-2, EMT- Intermediate-03
  - 31. Ashe, Russell Firefighter-2, EMT- Intermediate-03
  - 32. Matthew, Jonathan EMT- Intermediate-03
  - 33. Matthew, Sarah Firefighter-1, EMT- Intermediate-03
  - 34. Miner, Jennifer EMT- Intermediate-03
  - 35. Petrella, Albert Firefighter
  - 36. Thurston, Pete Firefighter-1
  - 37. Pecor, John Firefighter
  - 38. Ouellette, Gary Firefighter
  - 39. Brown, Jim EMT
  - 40. Gray, Jason Firefighter-2, EMT- Intermediate-03
  - 41. Schwarz, Will Firefighter-2, EMT
  - 42. Wyatt, Rachael Firefighter, EMT
  - 43. Larrabee, Jake EMT- Intermediate-03
  - 44. Lowe, Veronica EMT
  - 45. Sikora, Pat Jr. Firefighter
  - 46. Ehret, Ben Junior Firefighter
  - 47. Pelchuck, Rose\* Administrative Assistant
- \*Denotes Calais resident

East Montpelier Fire Department 2013 Call Statistics								
	Ambulance Transport	Ambulance Non-Transport	Fires	Car Accidents	Burn Permits	Ambulance Assists Fire	Fire Assists Ambulance	Annual Total by Town
<b>Calais</b>	47	21	18	9		8	5	<b>108</b>
<b>East Montpelier</b>	117	67	45	27	132	19	13	<b>420</b>
<b>Plainfield</b>	94	16				1	0	<b>111</b>
<b>Mutual Aid</b>	20	6	14	1		0	2	<b>43</b>
<b>Annual Total by incident type</b>	<b>278</b>	<b>110</b>	<b>77</b>	<b>37</b>	<b>132</b>	<b>28</b>	<b>20</b>	<b>682</b>

## KELLOGG-HUBBARD LIBRARY REPORT

The Kellogg-Hubbard Library, a private non-profit corporation that serves the community as a free public library, was founded in 1894. To this day, it continues to serve as a dynamic community center for central Vermont. Open to any and all, the Library is probably the most actively visited building in the city. Open six days a week, its beautiful granite edifice welcomes hundreds of people per day as they read and borrow books, use the free internet service, and attend programming. Run by the Kellogg-Hubbard Library Corporation, its fundraising activities and endowment have contributed millions of dollars over the years to support this amazing cultural center.

The Kellogg-Hubbard Library requests support from Calais in the amount of \$27,950. This is a level funding request from last year. The cost of library services has continued to rise, as has the high standards of service provided. The Library's highest priority is meeting the needs of our library patrons and our community while maintaining financial sustainability. In December of 2013, Calais had 792 active registered patrons, who borrowed 15,181 items (7.37% of total circulation).

The Library's collection has expanded and is the second largest in Vermont. Kellogg-Hubbard's computers also host heavy traffic; as of October 31, 2013 17,796 internet users sessions were initiated, boosted by the installation of a fiber optic network through the Fiber Connect project in conjunction with the Vermont Department of Libraries. This upgrade, which also included wireless services throughout the building, radically increased download speeds and enabled the Library to host videoconferencing services, with the necessary equipment funded through a Google grant.

Patrons now have access to the Library's catalog and individual accounts both onsite and online through Kellogg-Hubbard's website, allowing remote users to login, peruse the catalog, place a hold on items for pickup later, submit interlibrary loan requests, and renew materials. Online patrons can also access e-books (Kindle, PDF, audiobooks) and downloadable materials through ListenUp! Vermont.

Kellogg-Hubbard also provides outreach services patrons through home delivery, service to childcare providers, library services at community gatherings, and book exchanges. For Calais residents, the Library maintains a library annex at the Adamant Co-op through its Books on Wheels program; patrons can call the Library and request specific materials to be delivered there. In addition, Kellogg-Hubbard maintains a book exchange at the East Calais Store.

Kellogg-Hubbard has always been a leader in Vermont in offering a wide variety of cultural and educational programming. This past year, the library supported the following: 167 children's programs attended by 4,275, and 276 adult programs attended by 4,880.

Kellogg-Hubbard employs seven full-time employees, five part-time employees, and benefits from the volunteered services of 99 individuals. Tom McKone of Montpelier has been hired as Interim Director, and a national search for a permanent Director has begun. Contributions from the Library's endowment distributions and service area towns have been steady sources of income. However,

other sources of funding, which include private donations and grants, have decreased in recent years. In response to a decline in funding sources, the Library reduced expenses from \$978,000 in fiscal year 2011 to a budget of \$860,000 for fiscal year 2014. Expenses have been reduced by \$118,000 since 2011 and cannot be reduced further without a reduction in operating hours.

Sincerely,  
Tom McKone, Interim Director  
Karen Andresen, President, Board of Trustees

## **VERMONT STATE POLICE ADVISORY BOARD**

Vermont State Police, Middlesex Barracks  
emergency phone 911  
non-emergency phone 229-9191

Of the 251 towns and cities in the State of Vermont, there are approximately 200 towns like Calais that do not have their own municipal police force. In those towns, if the town takes no action to provide for its own law enforcement needs, the Vermont State Police (VSP) is the default law enforcement agency. Those 200 towns collectively make up approximately 90% of the land mass and 50% of the population of the State of Vermont. To accomplish the task of serving as the primary law enforcement agency for such a large rural area, the VSP has 12 field stations spread across the state; the field station that covers the town of Calais is located in Middlesex. The Middlesex Station serves 18 towns in Washington and Orange Counties. The cost of basic law enforcement services provided to the town by the VSP is borne by the State of Vermont through legislative appropriation; VSP does not bill the town for services unless the town chooses to contract with VSP for additional patrol time.

If a town (like Calais) decides that they have a need for more police services than what the VSP can routinely provide, they have several options, to include: empowering the town constables to supplement VSP coverage; contracting with a law enforcement agency (either VSP, or the county sheriff's office, or a neighboring community's police department) to provide supplemental coverage; or creating their own police department. Calais contracts with the Washington County Sheriff's Department to provide supplemental patrols, however the focus of the sheriff's department under this contract is traffic enforcement; the VSP handles nearly all criminal investigations in the town of Calais.

State police officers ("troopers") respond to a wide variety of calls for service, including the investigation of criminal acts, motor vehicle collisions, and any number of other miscellaneous incidents, in addition to patrolling state highways and town roads in an effort to enforce traffic laws as well as to detect and deter criminal activity. Because the VSP have to cover such a wide area with a limited number of troopers, it is not uncommon under some circumstances for troopers to take reports over the phone rather than responding in person. The VSP also provides a variety of specialized services including a Bomb Squad, Crisis

Negotiation Unit, Scuba Team, Search and Rescue Team, and a Tactical Services Unit, as well as seasonal marine and snowmobile patrols.

In the event of an emergency (to report a crime in progress, a fire, medical emergency or any other life threatening situation) you should call 911. To contact the Vermont State Police for other non-emergency situations you should call (802) 229-9191.

\*\*\*\*\*

**Calais First Constable Wilson Hughes**

home phone (456-7442)

**Calais Second Constable Nate Singleton**

home phone (229-0861)

Vermont Town Constables can be called on to serve a summons from a court to a party in a lawsuit, destroy animals, kill injured deer, assist the health officer in the discharge of his or her duties, serve as a district court officer, and/or remove disorderly people from town meeting. Selectboards may direct their constables to enforce civil ordinances.

\*\*\*\*\*

**Animal Control Officer Wilson Hughes**

home phone (456-7442)

The Animal Control Officer is responsible for capturing and impounding dangerous or stray animals, investigating cases of animal cruelty, and enforcing licensing laws.

\*\*\*\*\*

**Game Warden Sean Fowler**

State Police phone (229-9191)

home phone (454-9919)

The Vermont Game Wardens' primary job is to protect the state's natural resources. Wardens enforce all Vermont hunting, fishing and trapping laws. Wardens help prevent and resolve human-wildlife conflicts, including everything from the deer eating someone's garden to a rabid raccoon in someone's yard. Some of the reasons to call a Warden would be if you witness a law violation, like nighttime poaching, shooting from the road, hunting on posted property, or baiting/feeding deer. Also, if you have a problem with nuisance wildlife, beavers damaging your property, deer eating the garden, bears in your bee hives or damaging your property, you could call a Game Warden for assistance.

\*\*\*\*\*

**Washington County Sheriff's Department**

Tel (223-3001) 8:00 am to 4:30 pm

Calais has a contract with the Sheriff's Office to provide motor vehicle enforcement patrols. The Department has an agreement with the State Police in Middlesex to be the first responder to serious complaints received by the State Police, if the Sheriff's Department is patrolling in the area or nearby and are requested by the State Police to respond. The Sheriff's Department does not provide 24/7 police coverage or take criminal complaints as part of our contracts. If complaints arise, citizens should call the Vermont State Police for immediate assistance. The Sheriff's Department has an active Snowmobile Patrol.

## WASHINGTON COUNTY SHERIFF'S REPORT

Having been set forth by our Constitution, Vermont Sheriffs and their Offices were the original law enforcement for each county. There have been many changes in law enforcement since the time the Constitution was written. Many communities have their own police force or have coverage provided by the Vermont State Police. Sheriffs, by Vermont law, are tasked with service of civil process and transporting prisoners. All other law enforcement functions provided by the Sheriff's Office are by contract or agreement. This allows Sheriffs' Departments to contract with towns to provide law enforcement coverage.

In Washington County we have contracts with 10 towns for varying amounts of coverage. Our contracts provide motor vehicle patrols to assist with keeping highways and roadways safe for the motoring and pedestrian traffic as well as for visibility in the community. The Department has an agreement with the State Police in Middlesex to be the first responder to serious complaints received by the State Police if we are patrolling in the area or nearby and are requested by the State Police to respond.

The Sheriff's Department does not provide 24/7 police coverage or take criminal complaints as part of our contracts. If complaints arise, citizens should call the Vermont State Police for immediate assistance. Although our main function is not primarily law enforcement coverage, we take great pride in being able to be part of keeping the citizens and visitors within the county safe.

During FY13 the Department wrote 995 Vermont Traffic Citations and documented involvement in 358 incidents. The Department transported 699 persons and received requests to serve 2,877 pieces of Civil Process.

The Department has a full time staff of 10 deputies and two office staff and a part-time roster of 28 deputies. With this staffing, the Department transports prisoners, mental health patients and juveniles; provides court security; provides construction and security details and serves civil process. We also make a valid effort in keeping our highways and roadways safer places. The Sheriff's Department is able to assist in highway safety through the ten patrol contracts with towns within the county and though grant funding from The Governor's Highway Safety Program for DUI and SHARP (Safe Highway Accident Reduction Patrol). The Department is also involved in START patrols to curb teen alcohol use. We also have an active Snowmobile Patrol, which, due to lack of snow last winter, was deployed very little. The Department also provided security for the FEMA Office in Montpelier during the fall and winter until the FEMA office closed.

In the past fiscal year, we continued reaching out to the community by offering a Hunter Safety class at the East Montpelier School and giving demonstrations of the "rollover convincer" (a seat belt usage demonstrator) at community events. During the Christmas/New Year's Holiday we place signs at strategic intersections around the County, reminding people to drive safely and have a "Safe and Happy Holiday."

In the spring of 2013 the Sheriff's Department was once again honored by Vermont's Governor Highway Safety Program. Our Department placed 3<sup>rd</sup> in the Sheriff's division of the Vermont Law Enforcement Challenge, being recognized for our efforts in keeping the roadways safe within Washington County in 2012.

On March 1, 2013 a 13 year veteran of the Department retired. Sgt. Bruce McClure ended his long career in law enforcement. Sgt. McClure retired from the Vermont State Police, to become the Chief of Northfield, VT Police Department. After leaving the Chief's position, Bruce received a commission at the Sheriff's Department. After well over 40 years of law enforcement service Bruce is going to take some time to enjoy his family and ride his Harley.

In the course of our patrol efforts in Calais, many vehicles were stopped and at times warnings were given. The following Vermont Traffic Complaints were written by the Washington County Sheriff's Department while on patrol in your town: (does not include warnings)

Violation	Description	Total
23V1007A	LOCAL SPEED TOWN HIGHWAY	25
23V1081B	BASIC RULE >50 MPH	3
23V1125	OBSTRUCTING WINDSHIELDS	1
23V1222	INSPECTION OF REGISTERED VEH	3
23V1259	SEAT BELT VIOLATION	1
23V301	NO REGISTRATION	1
23V513	MISUSE OF PLATES	1
23V601	OPERATING WITHOUT A LICENSE	1
23V615A	PASSENGER AGE VIOLATION	1
23V676AB	DRIVING LICENSE SUSPENDED	2
23V800A	INSURANCE CERTIFICATE	4
7V656	MINOR POSSESSING ALCOHOL /1ST	1
Report Totals		44

We at the Sheriff's Department are proud of the work we do and hope to continue serving the Town of Calais.

Professionally,  
W. Samuel Hill, Sheriff

## WOODBURY/CALAIS FOOD SHELF

We would like to thank Calais for their generous financial support. The Woodbury Calais Food Shelf currently serves 27 Calais residents vegetables, canned and packaged goods and meat, including turkeys as well as USDA commodities. This includes 2 families of 4, 3 families of 3, 3 families of 2 and 4 families of 1. Eight children and six elderly are included in these numbers.

Our cost for Food Shelf grocery items is \$0.0945 per pound. If we follow the Foodbank's recommendation that we provide individuals with 2/3 of a pound of food each day, then our cost per day per pound is \$0.063031 or \$23.00 per year per client.

Our 2014 request for \$620 fully covers the \$23 per client per year or 100% of what the Vermont Foodbank recommends. During 2014 we will be open from 9 a.m. until 11 a.m. on the third Saturday each month. If you want to donate food or money or have questions about the Food Shelf, please call Carol Ray at 472-6292. If families have an emergency need for food they can call Sherri at 472-6459.

The Woodbury Calais Food Shelf is a non-profit community organization. It began as a project by students at the Woodbury Elementary School in 1995, the same year that we became members of the Vermont Foodbank. The Food Shelf is available to any resident of a funding town, regardless of income. We encourage use of the Food Shelf by anyone whenever there is a need. We offer a hand up, not a hand out. We are also a USDA food site, which means that we distribute monthly commodities supplied to us by the United States Department of Agriculture, to clients from across Washington County. An income eligibility requirement must be met prior to receiving USDA commodities. These income eligibility requirements are higher than you would think. A family of four can make up to \$43,568 per year and qualify for USDA commodities.

We are funded by the towns of Calais, Woodbury and Cabot and by private donations. We appreciate being able to make a request for funds to the town of Calais and thank you for your continued sustaining support.

Sincerely,  
Georgia Myer

**WOODBURY FIRE CHIEF'S REPORT**  
**Woodbury Fire Chief's Report**

The Woodbury Volunteer Fire Department responded to 67 emergency calls last year that included 35 calls in Woodbury, 27 in Calais, and 5 mutual aid calls to assist our neighboring communities.

The calls break down as follows:

	Woodbury	Calais
Building Fires	1	3
Chimney Fires	3	3
Carbon Monoxide	5	2
Fire Alarms	3	4
Motor vehicle Crashes	8	8
Grass / Woods Fires	1	0
Ambulance Assist	2	0
Motor Vehicle Fires	1	1
Wires Down	5	2
Trees Down	2	0
Smoke in residence	1	3
Water Leak	0	1
Good Intent	1	0
Unpermitted Burn	1	0
Missing Person	1	0

Mutual Aid was provided to:

Hardwick	2
Cabot	3

2013 was a very busy and challenging year for the fire department. We experienced a large increase in the number of emergency calls. We responded to more building fires as well as motor vehicle crashes and CO alarms. Our most challenging fire was a 30-acre forest fire in West Woodbury that required mutual aid from seven neighboring communities and two days to extinguish.

There are no major changes to our budget this year. We are proposing a small increase due mostly to increases in our dispatching charges, vehicle maintenance and a significant increase in insurance and workers compensation. We are also proposing a small 3% increase in the truck payment to keep up with inflation in an effort to avoid a larger increase when our next truck is to be purchased.

I would like to thank you for the support that we have enjoyed from the community. Our goal is to provide the best service possible to the community and to create safety for our members by having a properly staffed, equipped and trained fire department. Without your support this would not be possible and for this we are truly thankful.

We have 22 active firefighters and six active members. Our dedicated staff of volunteers has worked hundreds of hours serving our communities between emergency calls, training and equipment maintenance. This is indeed a sacrifice that has reaped immeasurable benefits for people in their time of need. I would like to personally thank everyone who has given so selflessly of their time and energy to this worthy cause. If you would like to find a way to serve your community and make a difference, we are always looking for new members so feel free to contact me if you would like more information on how you could help the fire department. We will provide all necessary equipment and training.

If you have any questions, I may be reached at 472-6181 or email me at [pcwoodbury@gmail.com](mailto:pcwoodbury@gmail.com).

Respectfully submitted,  
Paul Cerutti, Fire Chief

## **REPORTS FROM SERVICE ORGANIZATIONS**

### **Central Vermont Adult Basic Education**

Adults in Calais who want help with learning basic reading, writing, math and English as a second language may receive that help through a free program of instruction provided by Central Vermont Adult Basic Education. Men and women 16 years of age and over who are enrolled in the program also have the opportunity to study for their high school equivalency (GED) exam, the adult diploma program, beginning computer skills, commercial driving license (CDL) and many other offerings. For more information about these services, you may contact the office at 476-4588.

### **Central Vermont Community Action Council**

This year CVCAC served more than 17,000 individuals, helping Vermonters to achieve economic sufficiency through individual and family development. In Calais, 47 households representing 97 individuals were served with accessing meals, housing counseling, financial education, home weatherization, early childhood education, green job skills training, business counseling and more. The central office can be reached by calling 479-1053.

### **Central Vermont Council on Aging**

The Central Vermont Council on Aging is dedicated to supporting senior citizens age 60 and older to remain as independent as possible in their homes and communities. We operate a variety of programs and services either directly or indirectly through contracts with local providers. Services include case management, information and referral, health insurance counseling, nutrition (both community and home delivered meals), transportation, volunteer programs, legal services, mental health services, and wellness activities. For more information, call 479-0531 or the Senior HelpLine at 1-800-642-5119.

### **Central Vermont Home Health and Hospice**

Central Vermont Home Health and Hospice (CVHHH) is a 102-year-old full service, not-for-profit Visiting Nurse Association governed by a local voluntary board of directors. Serving the residents of 23 Central Vermont towns in the comfort and privacy of their own homes, CVHHH is committed to providing high quality, medically necessary home health and hospice care to all Central Vermonters regardless of their ability to pay, geographic remoteness or complexity of health care needs. The agency also promotes the general welfare of local community members with long term care and health promotion activities, including flu and pneumonia vaccinations, health screenings, foot care clinics, international travelers' health and caregiver support. In addition to direct patient care, our hospice program offers comprehensive bereavement services and volunteer training.

Twelve Month Report of CVHHH Services to the Town of Calais, December 1, 2011 – November 30, 2012:

<u>PROGRAM</u>	<u># OF VISITS</u>
Home Health Care	649
Hospice Care	23
Long Term Care	66
Maternal Child Health	11
TOTAL VISITS/CONTACTS	749
TOTAL PATIENTS	46
TOTAL ADMISSIONS	55

Town funding will help ensure CVHHH continues these services in Calais through 2014 and beyond. For more information, contact Sandy Rouse, President/CEO or Lindsay Kurrle, Community Relations Coordinator, at 224-2215.

### **Central Vermont Memorial Civic Center**

CVMCC opened its doors in December of 1998 after a four-year campaign by local citizens and municipalities to provide a multipurpose facility for recreational use and civic events. Since that time, the Civic Center has developed into a premier venue for indoor soccer in Central Vermont, and its indoor ice has been available for youth and adult hockey, broomball, public skating and learn-to-skate programs. The upstairs meeting room provides a good venue for birthday parties and other celebrations held in conjunction with recreation. Visit our web site at [www.cvmcc.org](http://www.cvmcc.org).

### **Circle (formerly Battered Womens' Services)**

Circle is a small, community based organization dedicated to ending all forms of domestic violence. Circle provides services to all victims of domestic violence, regardless of gender, age, sexual orientation, religion, or ethnicity. Circle has always provided these necessary services at no cost, which is why we greatly depend on, and truly appreciate, the continued support from the communities we serve. For information call the office at (802) 476-6010. The free hotline number is 1-877-543-9498.

### **Community Connections**

In 2013, Community Connections begins its twelfth year serving the children and families of Calais, Berlin, East Montpelier, Middlesex, Worcester and Montpelier. Underlying all programming is the mission to make a positive difference in the lives of the area's youth, encourage healthy behaviors and decrease substance abuse. Community Connections continues to deliver engaging, enriching programs during all out-of-school-time periods – when youth are most vulnerable to risk.

During the past school year, 91 preK-6<sup>th</sup> grade Calais Elementary students were enrolled in Calais Community Connections, 68% of the total student body! Also, 14 Calais students signed up for a variety of CC summer camps and 26 kids came to our school year camps.

Among the program highlights for last year was the terrific participation in

before and after-school programming, helping our Calais families balance and manage work and personal schedules...and providing peace of mind to parents. Fifty-two children started the day off right at before-school care and 27 students participated in our pre-K after-school care, allowing them to spend the entire day at CES, expanding on their half-day pre-school or kindergarten program.

With academic assistance as a core goal, we were thrilled to see 21 CES students enrolled in Community Connections Homework Club afterschool program. Parents enjoy having the majority of their children's homework finished when they come home and not having to worry about fitting it in after dinner. Another 16 children came to the K-2 Afterschool program.

#### Youth Outreach and High School Completion

The Alternative Path to Diploma program graduated 21 students – 11 from Montpelier High and 17 from U-32 in June 2012. Those graduates represented 17% and 7% respectively of the total graduates this year. Currently, coordinator Danny Hendershot has a caseload of around 30 students working on one-or two-year graduation plans. In addition to academic tutoring provided by Adult Basic Ed, the plans must include work experience, a community project, a written component and a verbal presentation. Plans may also include college courses, internships, private lessons, and other experiences. Some young people need a different way to complete their high school education, and this program moves us toward the goal of a 100% graduation rate.

#### **Mentoring**

Community Connections partners with the Central Vermont New Directions Coalition to bring you **Girls/Boyz First Mentoring, which served over 125 children** last year including 2 Calais mentors. Under the guidance of Wendy Farber, 47 pairs of adult mentors and youth mentees met weekly to provide a consistent adult presence for selected youth. Mentoring is one important part of the community support that is needed for our youth to develop into healthy adults. Mentoring can help turn young lives around and strengthen both aspiration and achievement.

Some **Girls/Boyz First Mentoring** highlights: skiing at Morse Farm, baking holiday pies with NECI, day-long retreats, celebrating National Mentoring Month with a dance at Capitol Plaza Hotel. Mentor pairs volunteered, hiked, skated, baked, read, attended plays and concerts, went to the beach, danced, learned to cook, went to the library, and more. Our mentoring relationships continue to make a huge difference in the lives of the youth that we serve.

Thank you all for supporting these many great youth programs over the course of 2013! Over 48% of students in our communities attend Community Connections afterschool programs. The impact is even greater when mentoring and the alternative program are added in. However, town and school contributions are minimal and grant funding ends shortly. We will need additional support from the community if we are to continue to provide these valuable services.

### **Family Center of Washington County**

The Family Center of Washington County fosters the positive growth and development of young children and their families. The Family Center's array of services include preschool and after school child care programs, playgroups for children from birth to five, parent education and outreach activities for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care, planning and coordinating the Central Vermont Early Building Bright Futures Council's region-wide program for parents as first teachers of their children. For more information call 262-3292 or visit the web site at [www.fewcv.org](http://www.fewcv.org).

### **Friends of the Winooski River**

The Friends of the Winooski River is dedicated to the protection and restoration of the Winooski River watershed. We undertake a range of activities that include riparian restoration and streambank stabilization, pollution abatement projects, water quality monitoring and stream assessment projects and education and outreach. In 2010, we completed a major riparian restoration project along the Pekin Brook in Calais. We worked with local community members, including members of the Conservation Commission and the Calais Lakes and Ponds Group on this project. The Calais Elementary School helped plant the trees and received a streamside lesson on the importance of clean water and protecting our waterways. In 2011, we conducted outreach to additional landowners and hope to secure agreement on another major restoration project soon. To contact us, email [asmithinvt@yahoo.com](mailto:asmithinvt@yahoo.com) or call us at 882-8276.

### **Good Beginnings**

We are in our 20<sup>th</sup> year as a free home visitation program. We strive to promote the optimal health and development of children and families in our region. Our "parents as partners approach" is to promote healthy families, to create a caring community where new parents feel well connected and where every baby can enjoy a "good beginning." We are excited at the recent prospect of our new fatherhood initiative where our facilitator will meet with fathers to support family needs and encourage bonding, early literacy and father responsibilities. Visit our web site at [www.centralvt.goodbeginnings.net](http://www.centralvt.goodbeginnings.net) or call us at 485-8430.

### **Green Mountain Transit Agency (GMTA)**

GMTA provides public transportation for northwest and central Vermont and a variety of services to the Washington County area. GMTA operates commuter, deviated fixed route, demand response, shopping and health care shuttles, along with individual transportation services through the Medicaid and elderly and disabled programs. For more information, call 223-7287.

### **Green Up Vermont**

Green Up Vermont celebrated 43 years in 2013!. Green Up Vermont is a non-profit organization responsible for continued success of Green Up Day, which depends on the combined efforts of individuals and volunteer civic groups. Cities and towns have contributed a significant portion of our operating budget annually since the 1990's. The state does not "do" Green Up Day. The town's help will support the care of our beautiful landscape and our K-12 educational programs. When you support Green Up Vermont, you are not just supporting a program, you are also supporting Vermont and the people who live and visit here. For more information visit [www.greenupvermont.org](http://www.greenupvermont.org).

### **Home Share Now**

Home Share Now helps central Vermonters develop successful home shares in order to create affordable housing options with positive community and environmental impacts. Home Share arranges live-in matches between Vermonters of all ages with others who help around the house for barter or reduced rent. Call 479-8549 or [info@homesharenow.org](mailto:info@homesharenow.org).

### **Montpelier Senior Activity Center**

The Montpelier Senior Activity Center is located in a newly renovated, ADA-accessible, energy-efficient, bright facility at 58 Barre Street in Montpelier. Anyone 50 years of age or over is welcome to join and participate in its programs, activities, meals and services that promote healthy aging and lifelong learning, help prevent and address physical and mental health issues, maintain socialization, reduce isolation, enhance nutrition and expand access to various aging resources.

Class fees are very modest and financial aid is available. Forty regular weekly classes include strength training, dance, yoga and tai chi; three different foreign languages, writing and poetry; film series, painting, rug hooking, clay and other arts; iPhone and Facebook. Friends old and new gather for billiards, mah jhngng, bridge and cribbage. A six-station computer lab, wi-fi, Wii, printing, photocopying, and book and periodical donations library are free to members, along with an upright and electric piano. Coffee, tea and congregate meals (Feast Together, Tuesday and Friday; Feast to Go, Thursday) are available, and a new commercial kitchen has expanded nutritional options this past year.

Off-site, members have greatly discounted access to swimming, tennis, gym and bowling. Regular and diverse day trips are planned around New England with the aid of the Center's 12-passenger van. The Center hosts health clinics, foot and massage clinics, and a variety of clinics with representatives from community partners such as Council on Aging, Onion River Exchange, Homes Share Now. A new Resource Room provides a library of information about senior services and options. Montpelier Memory Café is an enjoyable and informative monthly gathering for people with dementia and their caregivers.

In the past year, 27 residents from Calais participated regularly at MSAC as members, and the rate is increasing each year. As a supporting town, Calais members have reduced fees and can register for classes earlier than members from non-supporting towns. Additional uncounted residents from Calais took

advantage of the many MSAC and community events, meals and services that are free and open to the public at the Center.

For more information, email [msac@montpelier-vt.org](mailto:msac@montpelier-vt.org), call 223-2518 or go to [www.montpelier-vt.org/msac](http://www.montpelier-vt.org/msac). We hope to serve even more Calais residents in the coming year and greatly appreciate your town's support!

### **Old West Church**

The Old West Church has been a community landmark for 186 years and is the oldest public meeting house in Calais. The Old West Church Association, Inc. continues this tradition by preserving and maintaining the building and making the church available for community events, as well as weddings, funerals, and other special occasions. For information, contact Eva Morse at 223-5952.

### **People's Health and Wellness Clinic**

PHWC provides primary and preventative health care to the uninsured and underinsured in Central Vermont. Over the past few years PHWC has seen a dramatic increase in the number of people needing our services, with a 19% increase over 2012. This is due to three major upheavals in our society: sharp increases in health insurance premiums forcing many of our businesses to eliminate this benefit to their employees; widespread unemployment or under-employment; and severe cuts in Medicaid and VHAP qualifications and benefits. PHWC has also helped over 600 navigate the application process for a variety of health insurance and wellness programs. Over 80 health care practitioners volunteer their time and expertise to ensure that these community members receive the quality health care they need in order to continue to be productive. For more information on scheduling an appointment or volunteering, call the PHWC office Monday through Thursday, from 9 a.m. until 3 p.m. at 479-1229.

### **Retired Seniors Volunteer Program**

The purpose of the RSVP program is to meet community needs by providing service opportunities to persons 55 years of age and over. Volunteers are essential to the delivery of services in the area they serve. Older Vermont citizens, with their years of experience, are crucial to helping meet community needs. Where would the hospitals, the American Red Cross, the schools, food pantries and many others be without the services of volunteers? For more information about the program, call 828-4770.

### **Sexual Assault Crisis Team**

The Sexual Assault Crisis Team (SACT) offers a full range of services to male and female victims of sexual violence. This advocacy includes a 24/7 emergency hotline; emotional support one-on-one or in groups; legal, medical and hospital support; and emergency overnight shelter and shelter use throughout the legal process. SACT also offers education around sexual violence issues to Washington County Schools and to other public organizations. To volunteer, or to receive more information, call 476-1388. The emergency hotline is 479-5577.

### **Twin Valley Senior Center**

Calais is one of six towns served by the Twin Valley Senior Center. The Center is located in the Old Schoolhouse Common in Marshfield. Meals are served on Mondays, Wednesdays and Fridays. Door-to-door pickup is available to seniors who need rides to the Center. In addition to the hot meals and socialization offered at the center, Meals on Wheels is available for homebound and disabled residents of Calais who need assistance with meal preparation, with no physician order needed. Entertainment, educational workshops, food and blood pressure clinics, free tax preparation, trips, card playing, Bingo and holiday celebrations are offered. TVSP puts monthly newsletters in your local stores. Access to the newsletter and information can be found on the TCSP Facebook page. Call 426-3447 for more information.

### **Vermont Association for the Blind and Visually Impaired**

Since 1926, VABVI has diligently pursued our mission of enabling Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We are the only private agency in Vermont to offer a complete range of services to visually impaired residents – and at no cost to the client. Services include Rehabilitation (adapting daily living tasks to allow those with low vision to live independently); Orientation and Mobility (providing white cane and guide dog instruction, allowing individuals to navigate through their home and community independently); Assistive Technology (adaptive aids allow clients to successfully perform most activities they desire); Social Networking (improving social skills and providing a support network); and Statewide Transportation (volunteer drivers provide rides to medical appointments, grocery stores and for personal visits). Call 802-863-1358 or email [araftery@vabvi.org](mailto:araftery@vabvi.org).

### **Vermont Center for Independent Living**

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life. Call VCIL at 802-229-0501, or 1-800-639-1522 (Voice/TTY), or visit our website [www.vcil.org](http://www.vcil.org).

### **Washington County Diversion Program**

Diversion is a voluntary, confidential alternative to the formal court process for certain juvenile and adult offenders over age 10. Cases are referred by the State's Attorney to Diversion on an individual basis. Diversion follows a balanced and restorative justice model by putting right the wrongs that have been done and addressing the needs of all stakeholders, including the victim, the community and the offender. Participation is voluntary; but requires individuals to accept responsibility for their unlawful action(s). The Washington County Diversion Program is looking for Review Board volunteers. Volunteers are essential to the success of Court Diversion. They represent the face and voice of the community and help offenders understand how their actions have affected others, even in

“victimless” crimes. If you are interested, contact Catherine Kalkstein, Executive Director at 479-1922 or Catherine@wcdp-vt.org.

**Washington County Youth Service Bureau/Boys and Girls Club**

WCYSB services include providing shelter and counseling to runaways and homeless youths and their families; counseling and support groups for pregnant teens and teenage parents; alcohol and drug abuse education, support, counseling, intervention and treatment programs; in-home assistance to families in danger of having their children placed in state custody; education and support groups for youths who have experienced trouble at home or at school due to alcohol and drug abuse, either by themselves or with their parents; education programs at area schools for young people. You may contact us at 229-9151, email [wycysb@wycysb.org](mailto:wycysb@wycysb.org), website [www.wycysb.org](http://www.wycysb.org)

**SELECTBOARD RECOMMENDED CHANGES TO ZONING**

Following are the substantive changes to the Land Use and Development Regulations. Complete proposed changes may be viewed at <http://www.calaisvt.info> under “Zoning Proposed for 2014 Town Meeting.”

**Proposed substantive changes:**

**Plat recording requirements for permits approved by the ZA** added: table 1.2, section 6.5.

**Multi Family Dwellings moved from Conditional Use to Permitted Use** in the Village District (Table 2.1)

**Mixed Use moved from Conditional Use to Permitted Use** subject to Section 3.15 in the Village District (table 2.1), Rural Residential District (Table 2.2), and the Shoreland District (table 2.4)

**Farmer’s Market (indoor or outdoor) moved from Conditional Use to Permitted Use** in the Village District (Table 2.1) and the Rural Residential District (Table 2.2)

**Rural Residential (Table 2.2): Purpose statement changed:**

“to guide the development of residences, home businesses and other allowed uses (listed below) in ways that minimize their impact on the working and natural environment, and are compatible with natural resources characteristic of the district, including: 1) water resources such as lakes, ponds, streams, wetlands, floodplains, and fluvial erosion hazard areas; 2) earth resources such as primary agricultural soils and mineral resources; 3) contiguous stretches of forest and undeveloped land and other significant wildlife habitat, rare, threatened and endangered species, and important natural communities; and 4) connecting habitat corridors of smaller forests which tie together the larger contiguous areas and are critical for the survival of many species of animals and plants. The protection

of rural land and natural resources through the use of density averaging (see Subdivision Article) or PUD provisions for new subdivisions, and definition of building sites for other uses, is encouraged. Expansion of existing residences and small home businesses is allowed within this District.”

**Section 3.10 Parking Lot Landscaping**, clarified

“**Protection of Natural and Cultural Resources**” moved from 6.10 to 3.12

**3.12 Protection of Natural Resources: removed the term “Cultural Resources”** from the title

**3.12B Protection of Farmland**

3.12B(1) added: Primary and statewide agricultural soils may be incorporated into the layout of a development for the creation of central greens, commons, community gardens, or similar outdoor spaces

1) 3.12B(4) added “Any subdivision or development which will result in development, buildings, and/or building impact zones located more than 350 feet from the centerline of a town highway and within primary or statewide agricultural soils shall be subject to conditional use review.”

**Section 6.1, Purpose Statement changed:** “To guide the subdivision and development process in a way that is consistent with the purpose of each zoning district. Density averaging is encouraged as a means to protect the development rights of landowners while also facilitating the conservation of valued natural resources for future generations and to satisfy the goals of the Calais Town Plan. The use of the Natural Resources Overlay is encouraged as a means to help achieve density averaging”

**Section 6.12 Density Averaging** moved from 6.12 to 6.10

B. Maximum reduction in lot size to 20% of the district standards when using Density Averaging

**(G) Density Averaging involving multiple parcels** added: “Multiple parcels, whether contiguous or non-contiguous, may be combined into a single application for subdivision review. Total maximum overall density shall be based upon the cumulative acreage of all parcels, and shall be determined in accordance with the procedures in Section 6.9(D)(2) and 6.10(F) above. Density may be aggregated to allow for greater concentrations of development and corresponding land set aside permanently from development, provided the total overall density for the combined parcels does not exceed that which could be permitted in accordance with Section 6.9(D)(2) and 6.10(F) above.”

**Article 9 Definitions**

**Impervious Surface:** Any roof surface attached to a permanent structure, decks, patios, and paved, gravel, or crushed stone driveways, parking areas, and walkways unless designed to effectively absorb or infiltrate water.

**2014 CALAIS SCHOOL DISTRICT  
WARNING**

The legal voters of the Calais Town School District are hereby notified and warned to meet at the Calais Town Hall on Tuesday, March 4, 2014 at 9:00 A.M. to act on the following business not involving Australian ballot:

- ARTICLE 1.** To elect a Moderator for the year ensuing.
- ARTICLE 2.** To see if the Calais School District will vote to adopt a total budget in the amount of \$1,980,384 for the 2014-2015 school year.
- ARTICLE 3.** Shall the Calais School District authorize the Board of School Directors to hold any audited fund balance as of June 30, 2013 and as of June 30, 2014 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school?
- ARTICLE 4.** Shall the Calais School District authorize the Board of School Directors to borrow money in anticipation of the receipt of revenues for the school year?
- ARTICLE 5.** Shall the Calais School District vote the Calais Elementary School budget by Australian ballot?
- ARTICLE 6.** To transact any other business that may legally come before the meeting.

**Article to be voted by Australian Ballot  
Polling Times – 7:00 A.M. Through 7:00 P.M.**

- ARTICLE 7.** To elect the following School Directors:
  - One (1) School Director                      Two (2) Year Term
  - One (1) School Director                      Three (3) Year Term

The legal voters of Calais Town School District are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Section 553 of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

**SCHOOL DIRECTORS**

Scott Thompson, Chair

Charlotte Hanna Bassage, Vice Chair

Drew Lamb, Clerk

Emily Fair

Susanna Culver

## CALAIS TOWN SCHOOL DISTRICT MEETING 2013

The meeting was called to order on Tuesday, March 5, 2013 at 4:22 p.m. at the Town Hall. Craig Line, Moderator, opened the meeting.

ARTICLE 1. Craig Line was elected Moderator.

Craig opening the meeting by saying, "Before we begin the meeting, I'd like to pause to remember and appreciate and thank someone who is not here with us today: John Connell. John left us all entirely too quickly last summer, and much too soon, and we all miss him. We miss his humor, his thoroughness and his technical expertise and knowledge about buildings and how they are best put together and cared for, and we were all inspired by his dedication to the Calais School Board and to the children of Calais Elementary School. He loved his family, who miss him most of all, and he loved our community and we are all the poorer for his passing. Let's take a few moments to silently remember all that John gave us."

ARTICLE 2. The Principal's and Board of School Directors' reports were reviewed. Scott Thompson introduced Marissa Meyer, the new principal, noting that in a short time she had taken full command of all the complexities of Calais Elementary School (CES). Marissa thanked everyone for the extremely warm welcome she received. The reports were approved by voice vote.

ARTICLE 3. The total proposed budget of \$1,917,730.00 is the amount determined to be necessary to support the school district's educational program. Charlotte Bassage explained that State law requires the vote on the budget to be divided because the school district's spending per pupil last year was more than the statewide average and this year's proposed budget is greater than last year's budget adjusted for inflation.

Charlotte noted the school has had modest increases for the past several years and is asking for a 3.74% increase this year. The average across the state is 4.6%. Calais is above the inflation rate of 2.2%. The budget reflects an increase in time for the school counselor and an increase by ½ day for the school nurse. Charlotte noted there are things that the town does not have control over that affect taxes, including the Common Level of Appraisal (CLA) and U-32 costs.

The excellent condition of the school building was noted and Jason Rowell, Maintenance Supervisor, was acknowledged for his contribution to the school.

Phil Tonks pointed out that from 2009 to 2013 there has been an increase in the school budget while the school student population dropped 6% during that time.

Charlotte acknowledged that the town is paying more for fewer students. Scott Thompson said that taxes are a function of enrollment. If enrollment goes down, taxes go up. Even if the budget is holding steady, taxes go up because of the state funding formula. Sharon Fannon said she believes the board is controlling costs, and parents put a lot of pressure on the school board. Cynthia Johnson said it is a modern day reality that kids have disabilities and asked how much that is driving the school budget. The school board responded that she was absolutely right.

Part A. Authorized the Board of School Directors to expend \$1,883,400.00.

Part B. Authorized the Board of School Directors to expend \$34,330.00.

ARTICLE 4. Authorized the board of school directors to borrow money in anticipation of the receipt of revenues for the school year.

ARTICLE 5. The following school directors were elected by Australian ballot. For the 3-year term, Charlotte Hanna Bassage received 172 votes. Yvonne Lamberton Quelch received 167 votes. For the 2-year term, Emily Fair received 202 votes. Chauntelle Eckhaus received 122 votes. Drew Lamb received 308 votes to fill a vacancy in the 3-year term previously held by John Connell.

ARTICLE 6. To transact any other business. Scott Thompson said this is a great town, and we are exceptionally grateful to those running for school board. I am very proud to be associated with these people, he said. Charlotte agreed saying, you are a good community. You love and support the schools; you're in the school all the time. For those of you without kids, you are invited.

Buffy Root was acknowledged for her years on the school board, including six years as chair. "I've sat on a lot of boards and this is the best board I've been on," said Charlotte. Buffy thanked everyone for their support saying it was a great learning experience and, though frustrating at times, she was pleased that going forward there are people interested in serving on the board.

Phil Tonks said he counted less than 30 people at the school meeting, not counting the schoolboard and staff. Those who left are missing where the money is, he said, and it puts a lot of responsibility on the school board. Conrad Smith suggested holding the school meeting first on town meeting day. Rick Kehne spoke to his positive personal experience with his children at CES.

The meeting adjourned at 5:10 p.m.

A true record of the meeting,  
Donna Fitch, Calais Town Clerk and Treasurer

*These are abbreviated minutes of the 2013 school meeting. A complete transcript is available in the town office.*

## REPORT OF THE CALAIS BOARD OF SCHOOL DIRECTORS

### **We start at 9:00 a.m.**

We're trying something new this year. The school district meeting will begin at 9:00 a.m. on Tuesday, March 4.

We hope to enable as many people as possible to take part in the vote on the Calais Elementary School budget, the first item of business after electing our moderator.

Town meeting will begin at its traditional 10:00 a.m. Any school business left over from our 9:00-10:00 a.m. session will be dealt with after town meeting ends. (Inelegant, we know, but the best we can do given fiercely competing demands.)

In years past, town meeting has largely eclipsed the school meeting and left voters spent, with little appetite for another round. The intrepid souls who stayed on for the afternoon school meeting typically consisted of the school's loyal fan base or of diehard believers in local democracy -- or both.

In decisions as important as the ones we voters are called on to make, everyone should be able to participate. This too is what public education is about.

### **The school is in good shape.**

We'll give you a series of "bottom lines" to help orient you to the information in the charts and tables that follow, should you wish to delve into them (and we hope you do).

- Calais again made its 2013 target under the federal "No Child Left Behind" Act. Only 27% of Vermont schools were able to do so.
- Calais children continue to excel at U-32 out of proportion to their numbers, be it in academics, athletics, or the arts.
- The great majority of children at Calais Elementary appear to be thriving, and any students who encounter difficulties receive strong support.
- The teaching staff are performing at a high level of competence, and they continue to develop their professional skills outside their classrooms as well.
- Prior years' investments are paying off: the school's physical plant and equipment are in solid working condition. A new 75-year capital plan should ensure that this remains true for the building's lifetime.
- The school is ably run both as a \$2m public enterprise (attested by its spotless 2013 audit) and as an educational institution.

The budget is going up by a little. Taxes may go up by a lot.

### **Big picture:**

- The bottom-line (net) increase in the elementary school's 2014-15 budget is 1.88%.
- The effect of the elementary school's budget all by itself on the town's education tax rate is to lower it by \$18 per \$100,000 of fair market property value.

- The town’s education tax rate is nevertheless likely to increase by about \$238 per \$100,000 of property value.

**More detailed observations:**

- The 2014-15 budget of \$1,980,384 should allow the school to keep performing at its peak while it puts the new Common Core Curriculum into effect.
- The “natural” increase in the budget is 3.27%. We brought the net increase down to 1.88% thanks to state and federal reimbursements and by applying the surplus in the school’s fund balance to tax relief.
- The chief components of this 3.27% natural growth are increases in salary and benefits required by contract (2.07%) and in special education and the school lunch program (1.03%).
- Our school spending per pupil is lower than most of our peers’. In the 2013 category of school budgets per pupil, Calais ranked 66th out of the 106 Vermont towns “that operate elementary schools and belong to a union high school.”

**Why is our tax rate set to go up by so much?**

- A projected increase in the statewide base rate would raise our taxes by \$117 per \$100,000 of property.
- This year’s Common Level of Appraisal raises the value of Calais properties, which translates into a tax increase of \$109 per \$100,000.
- The board has taken great pains to limit the effects of our decision making on the taxes we all pay, to no avail.
- The statewide tax rate is the responsibility of the Vermont state legislature and executive branch. The Common Level of Appraisal is calculated by state tax authorities on the basis of a rolling three-year sample of Calais real estate sales.

**Changes**

The Calais school board continues its tradition of renewing itself in an orderly fashion, embracing fresh views while preserving continuity and institutional memory.

Scott Thompson steps down in March after serving three two-year terms, his first five years as board clerk, his last as chair.

Scott wishes to express his gratitude:

- to the people of Calais for your steadfast support of high-quality public education for all,
- to the children and grown-ups of Calais Elementary School for creating the best possible reasons to have hope for the future, and
- to his colleagues on the school board, present and past, including Buffy Root and the deeply-missed John Connell, for giving so generously of

their talents and precious time.

In one of his earliest public statements, Abe Lincoln wrote, “I view education as the most important subject that we as a people can be engaged in.”

Thank you for engaging in it with us here, now, and into the future.

Charlotte Hanna Bassage, Vice Chair

Susanna Culver

Emily Fair

Drew Lamb, Clerk

Scott Thompson, Chair

## PRINCIPAL'S REPORT

I am thrilled to reporting on our work for a second year! It is truly an honor to serve the students, staff, and community of Calais as principal. We are in the midst of another great year. We continue to enjoy and build on traditions like Bring a Neighbor to Lunch, Gifts for Giving, and Fun Fitness Friday. We owe many thanks to all the wonderful volunteers who make these events and many other things possible. We are also grateful to the entire Calais community for its steadfast support of our school. We have a school full of creative, healthy, and high-achieving students as a result of the financial support, volunteer hours, and general goodwill we receive from this wonderful town. On behalf of our students and staff, thank you.

In the spring of 2013, I worked with a committee of two teachers, two parents, and a board member to develop our Continuous Improvement Plan. This comprehensive plan brings together the many plans we have always written – the Action Plan, Technology Plan, Title I Schoolwide Program Plan, etc. Here are some highlights for each of the three goal areas we chose: literacy, mathematics, and school climate. The full plan can be found at the following web address: <https://sites.google.com/a/gapps.wcsuonline.org/calais-continuous-improvement-plan/>.

### **Literacy**

Some key targets in literacy are:

- 90% will score proficient or better on reading NECAP;
- 100% will make at least a year's worth of growth in reading;
- 75% will score proficient or better on writing NECAP; and
- 80% will write at grade level as measured by our Common Core rubrics on end-of-year prompts.

To measure progress toward our reading goals, we have continued to administer the Fountas and Pinnell benchmark assessment three times per year. Data from this assessment are used to plan classroom instruction as well as identify and plan for intervention groups. We are looking forward to assessing student growth after midyear testing is completed in late January. All students have at least 90 minutes of literacy each day; many receive extra instruction from our reading specialist.

To achieve our writing goals, we have aligned writing instruction K-6 so that each text type is taught at the same time. This alignment has allowed us to develop a year-long, school-wide assessment system. Teachers score student prompts and plan writing instruction together. All students showed growth throughout our first unit of the year: narrative writing.

**Mathematics**

- Some key targets in mathematics are:
- 80% will score proficient or better on math NECAP; and
- Reduce proficiency gap between low-income and non-low-income students on math NECAP to less than 12%.

Our CES math committee has been guiding our internal efforts as well as our implementation of work coming out of the WCSU Mathematics Steering Committee. The WCSU committee has produced a first version of “non-negotiables” for student achievement in mathematics. We will spend the rest of the year working to align instruction and assessment to this document.

**School Climate**

We described our desired climate as follows:

- We will provide an environment that is safe, supportive, and empowering to all members of the school community – students, staff, families, and town residents.
- We will do what is best for all students.

Our school climate work has been largely driven by our adoption of a new behavior management system called PBIS (positive behavior interventions and supports). This system provides a framework for creating a school-wide program that differentiates support to meet the social and emotional needs of each student. We are currently focusing on using school-wide or Tier 1 strategies like recognizing positive behaviors and ensuring consistent responses to problem behaviors.

Marissa Meyer, Principal

Updated 1/17/2014

Calais Elementary enrollment & enrollment predictions

<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Projected 2014-15</b>	<b>Projected 2015-16</b>
3 year olds=9	3 year olds= 7	3 year olds= 9	3 year olds= 13	3 year olds= 10
4 year olds= 15	4 year olds= 13	4 year olds= 9	4 year olds= 9	4 year olds= 13
Kindergarten= 15	Kindergarten= 17	Kindergarten= 16	Kindergarten= 12	Kindergarten= 12
Grade 1 = 11	Grade 1 = 18	Grade 1 = 13	Grade 1 = 16	Grade 1 = 12
Grade 2= 16	Grade 2= 14	Grade 2= 17	Grade 2= 13	Grade 2= 16
Grade 3= 22	Grade 3= 17	Grade 3= 13	Grade 3= 17	Grade 3= 13
Grade 4= 8	Grade 4= 22	Grade 4= 17	Grade 4= 13	Grade 4= 17
Grade 5= 16	Grade 5= 8	Grade 5= 22	Grade 5= 17	Grade 5= 13
Grade 6= 19	Grade 6= 18	Grade 6= 8	Grade 6= 22	Grade 6= 17
<b>Total = 131</b>	<b>Total = 134</b>	<b>Total = 124</b>	<b>Total = 132</b>	<b>Total = 123</b>

**CALAIS ELEMENTARY SCHOOL  
STAFF DIRECTORY  
2013-14**

		<b>FTE</b>	
Marissa Meyer	Principal	1.0	mmeyer@u32.org
Sue Cioffi	Administrative Assistant	1.0	scioffi@u32.org
Jill Abair	Librarian	1.0	jabair@u32.org
Carolyn Beauregard	Cook	1.0	cbeauregard@u32.org
Jamie Bohn	Paraeducator	1.0	jbohn@u32.org
Mary Carpenter	Grade 3 Teacher	1.0	mcarpenter@u32.org
Beth Downing	Preschool Teacher	0.72	edowning@u32.org
Catherine Fair	Guidance Counselor	.50	cfair@u32.org
John Fish	P. E. Teacher	1.0	jfish@u32.org
Steve Holmes	Paraeducator	0.56	sholmes@u32.org
Heidemarie Holmes-Heiss	Art Teacher	0.40	hheiss@u32.org
Monie Hudson	Paraeducator	1.0	mHUDSON@u32.org
Mary Ann Johnson	School Nurse	0.50	mjohnson@u32.org
Candace LaCroix	Special Education Teacher	1.0	clacroix@u32.org
Marcy Larrabee	Literacy Specialist	0.50	malarrabee@u32.org
Kelly MacMartin	Grade 1 Teacher	1.0	kmacmartin@u32.org
Guyla Mason	Custodian	0.21	
Alyssa Meyer	Paraeducator	1.0	
Damien Middleton	Grade 5/6 Teacher	1.0	dmiddelton@u32.org
Ted Nathanson	Special Education Teacher	0.60	tnathanson@32.org
Ted Nathanson	Paraeducator	0.40	
Steve Owens	Music Teacher	0.60	sowens@u32.org
Stacey Potter	Grade 5/6 Teacher	1.0	spotter@u32.org
Randilee Raynor	Grade 2 Teacher	1.0	rraynor@u32.org
Kate Rob	Grade 4 Teacher	1.0	krob@u32.org
Jason Rowell	Maintenance Supervisor	1.0	jrowell@u32.org
Richard Rowell	Custodian	1.0	
Emily Smith	Spanish Teacher	0.40	esmith@u32.org
Shaun Stephens	Speech/Language Pathologist	0.40	
Phyllis Tillinghast	Paraeducator	1.0	ptillinghast@u32.org
Callie Weller	Kindergarten Teacher	1.0	cweller@u32.org
Fran Weston	Preschool Assistant	0.57	fweston@u32.org
Jen Wiater	Kitchen Assistant/Recess Monitor	0.28	jwiater@u32.org

## History of Enrollment and Staffing Changes

Year	Student population size (As of Oct. 1 of each year)	Staffing Changes
2006-2007	130	SLP reduced by .2 FTE; reduced custodian from 1.0 to .8 FTE; .78 paraeducator increased to serve one-on-one support; 1.0 clerical staff increase to provide after-school coverage; special education increased by .2 FTE to meet incoming student population
2007-2008	136	Increased physical education position by .4 FTE to provide mandatory health instruction along with additional physical education instruction
2008-2009	151	Added kindergarten teacher for one year; Added paraeducator for special education needs; Reduced .2 FTE kitchen staff (funded by private sources)
2009-2010	145	Included funding (\$6,000) to contract mandatory ELL (English Language Learners) instruction; Reduced 1 year kindergarten position
2010-2011	139	Reduced .5 FTE paraeducator; Reduced .2 FTE Technology Integrationist;
2011-2012	131	Increased Special Educator from .8 to 1.0 FTE; Increased paraeducator from .78 to 1.0 FTE; Increased SLP from .4 to .5 FTE; Increased Reading Specialist from .3 to .4 FTE (grant funded)
2012-2013	134	Increased kindergarten teacher from .8 to 1.0 FTE; Reduced one 5/6 teacher (leave of absence); Created one year .5 FTE math position to teach 4 <sup>th</sup> and 5 <sup>th</sup> grade math; Increased guidance from .4 to .6 FTE; Added 1.0 FTE one-on-one paraeducator; Added .14 FTE recess monitor; Added .4 FTE technology integrationist (grant funded); Increased SLP from .5 to .6 FTE to include Preschool
2013-2014	133	Eliminate 3.0 FTE of paraeducator time to create .6 FTE of additional special educator time to meet the needs of a larger caseload; Bring back 5/6 teacher; Eliminate .5 FTE math position; Increase nurse from .4 to .5 FTE; Reduce guidance from .6 to .5 FTE to accommodate district-wide needs; Reduce SLP from .6 to .4 FTE; Add back .77 FTE of paraeducator time to cover unanticipated student needs; Increase reading specialist from .4 to .5 FTE due to extra grant funds; decrease preschool teacher from .72 to .5 FTE due to temporary combining of parts of EMES and CES preschool programs
2014-2015	132	Decrease reading specialist from .5 to .4 FTE in response to reduced grant funds; Return to .72 FTE preschool teacher as EMES preschool will return to being entirely separate

Updated 1/17/14

Town of Calais  
 Estimated Tax Calculations  
 As of January 14, 2014

NOTE: Includes Calais Elementary and U32 Proposed Budgets.

Town	Education Spending Per Eq Pupil	Base Ed Spending Amt	District Spending Adjustment	Equalized Pupils	TAX RATES:			
					Equalized Homestead	Actual Homestead	Equalized Nonresidential	Actual Nonresidential
Projected Budget 14-15	\$15,163	\$9,382	161.62%	232.33	\$1,632	\$1,779	\$1,510	\$1,646
Budget 13-14	\$14,653	\$9,151	160.12%	227.42	\$1,505	\$1,541	\$1,440	\$1,474
	3.48%	2.52%		2.16%				

	Common of Appraisal	Tax Rate
FY07-08	106.14%	\$1,247
FY08-09	103.18%	\$1,276
FY09-10	96.66%	\$1,347
FY10-11	97.05%	\$1,320
FY11-12	91.02%	\$1,487
FY12-13	99.47%	\$1,431
FY13-14	97.69%	\$1,541
<b>FY14-15</b>	<b>91.73%</b>	<b>\$1,779</b>
<b>Local Tax Impact-Increase(Decrease)</b>		<b>\$0,238</b>
<b>Impact on a \$100,000 property</b>		<b>\$238</b>

	Excess Spending Per Equalized Pupil	Education Spending Per Equalized Pupil
Slate Penalty Amount	\$16,166	
Amount Per Town Elementary	\$14,688	\$15,163
U32	\$14,835	\$14,840
	\$14,510	\$15,469

\*\*Note: the tax rate is allocated as follows:

	Level of Appraisal	Equalized	Total Tax Rate
FY14-15	Common	\$0.78	\$0.65
Elementary Tax Rate	Appraised	\$0.07	\$0.85
U32 Tax Rate	Equalized	\$0.08	\$0.93
<b>TOTAL Tax Rate</b>		<b>\$0.15</b>	<b>\$1.78</b>

Prepared by: Lori T. Bibeau, WCSU Business Administrator

**Calais Elementary School  
Budget Changes For 2015 vs. 2014**

**KEY: Increase(Decrease)**

**Entire Budget  
% Increase**

**Increases Required By Union Agreements:**

Health Insurance increase at 4.5%;Salary increases; Other	\$46,622	2.43%
---	----------	-------

**Other Payroll Changes:**

Staffing Changes-Salary & Benefit Savings	(\$6,911)	-0.36%
---	-----------	--------

**Subtotal Salary And Benefits**

	<b>\$39,711</b>	<b>2.07%</b>	<b>BUDGET FY2013-2014 \$1,412,518</b>	<b>BUDGET FY2014-2015 \$1,452,229</b>
--	-----------------	--------------	---	---

Special Education- Service plan-Oth Prof Svcs	\$11,613	0.61%
Fund Transfer to Food Services-Incl Retirement Benefit	\$8,049	0.42%
Technology Plan-Per Tech Plan	\$3,608	0.19%
Miscellaneous Budget Savings	(\$327)	-0.02%

**Subtotal Nonsalary Items**

	<b>\$22,943</b>	<b>1.20%</b>	<b>\$505,212</b>	<b>\$528,155</b>
--	-----------------	--------------	------------------	------------------

**Total Expense Change**

	<b>\$62,654</b>	<b>3.27%</b>	<b>\$1,917,730</b>	<b>\$1,980,384</b>
--	-----------------	--------------	--------------------	--------------------

**Additional Revenues Used To Reduce Taxes:**

Special Education Expense Reimbursement	\$21,851
Miscellaneous Income	\$4,747
<b>Net Impact on Taxes</b>	<b>\$36,056</b>

**1.88%**

**Calais Elementary School  
Budget 2014-2015**

**FINAL  
REQUESTED  
BUDGET 2015**

DESCRIPTION	ACTUAL 2013	BUDGET 2014	PROJECTED 2014	FINAL REQUESTED BUDGET 2015
<b>REVENUES</b>				
TUITION FROM INDIVIDUALS	\$11,616	\$0	\$0	\$0
EARNINGS ON INVESTMENTS	\$23,373	\$19,500	\$19,500	\$19,500
MISC INC & PURCHASE DISC	\$813	\$667	\$905	\$905
MISC INC-Erate	\$2,883	\$2,000	\$2,700	\$2,700
MISC INC-CARLSON ELF GRANT	\$0	\$2,000	\$0	\$0
MISC INC-BUILDING USE	\$0	\$0	\$7,500	\$0
MISC INC-FIELD TRIPS	\$168	\$0	\$228	\$0
MISC INC-OTHER	\$2,076	\$0	\$1,832	\$0
EDUCATION SPENDING REVENUES	\$1,561,139	\$1,642,097	\$1,642,097	\$1,678,153
SMALL SCHOOLS GRANT	\$15,595	\$15,590	\$16,002	\$15,590
STATE AID TRANSPORTATION	\$33,116	\$32,351	\$32,307	\$34,460
EDUCATION JOBS FUND-ARRA	\$0	\$0	\$0	\$0
MAINSTREAM BLOCK GRANT	\$40,558	\$38,854	\$38,854	\$41,591
SPED EXPENDITURE REIMBURSEMENT	\$120,841	\$131,641	\$131,641	\$151,072
SPED EXTRAORDINARY REIMBURSEMENT	\$0	\$0	\$0	\$0
EEE GRANT	\$3,521	\$16,730	\$16,730	\$16,413
FUND BALANCE-USE	\$26,137	\$16,300	\$16,300	\$20,000

<b>TOTAL REVENUES</b>	<b>\$1,841,836</b>	<b>\$1,917,730</b>	<b>\$1,926,596</b>	<b>\$1,980,384</b>
-----------------------	--------------------	--------------------	--------------------	--------------------

**EXPENSES**

**INSTRUCTIONAL SERVICES**

SALARIES-REGULAR-PROFESS.	\$438,428	\$499,379	\$485,856	\$499,998
SALARIES-REGULAR-TECH.	\$18,865	\$22,322	\$18,687	\$19,248
SALARIES-TEMPORARY	\$35,873	\$13,000	\$13,000	\$13,000
HEALTH BENEFITS	\$115,440	\$151,836	\$141,654	\$148,028
SOCIAL SECURITY/MEDICARE	\$36,132	\$38,971	\$37,866	\$38,913
RETIREMENT CONTRIBUTIONS	\$126	\$779	\$634	\$816
SEC 125 BENEFIT	\$480	\$425	\$425	\$440
WORKMENS COMPENSATION	\$3,321	\$3,819	\$4,403	\$4,260
UNEMPLOYMENT COMPENSATION	\$204	\$500	\$500	\$500
TUITION REIMBURSEMENT	\$11,853	\$14,000	\$14,000	\$14,000
DENTAL BENEFITS	\$3,945	\$5,020	\$5,083	\$5,337
DISABILITY BENEFITS	\$1,330	\$2,646	\$2,657	\$2,732
PROFESSIONAL-EDUCATION SVC-FIELD TRIPS	\$1,288	\$1,500	\$1,500	\$1,500
PROFESSIONAL-EDUCATION SVC-FUN FRIDAY	\$0	\$4,975	\$4,975	\$4,975
OTHER PROF.SERVICES-HON	\$2,250	\$2,100	\$2,100	\$2,100
RENTALS AND LEASES& REPAIR-COPIER	\$3,832	\$5,900	\$5,900	\$5,900
TUITION REFUND-PRIOR YEAR	\$0	\$0	\$1,175	\$0
TRAVEL	\$488	\$2,000	\$2,000	\$2,000
GENERAL SUPPLIES-CLASSROOM	\$15,898	\$15,000	\$15,000	\$15,000
GENERAL SUPPLIES-PAPER & TESTING	\$567	\$3,000	\$3,000	\$3,000
BOOKS AND PERIODICALS	\$7,650	\$9,000	\$9,000	\$9,000
DUES & FEES-CULTURAL	\$334	\$1,000	\$1,000	\$1,000
<b>TOTAL INSTRUCTIONAL SERVICES</b>	<b>\$698,304</b>	<b>\$797,172</b>	<b>\$770,415</b>	<b>\$791,747</b>

**EEE & PRESCHOOL**

SALARIES-REGULAR-PROFESS.	\$37,218	\$38,335	\$26,254	\$39,130
SALARIES-REGULAR-TECH.	\$15,300	\$11,807	\$11,922	\$12,269
HEALTH BENEFITS	\$9,426	\$9,612	\$6,441	\$9,692
SOCIAL SECURITY/MEDICARE	\$3,843	\$3,711	\$2,836	\$3,806
SEC 125 BENEFIT	\$48	\$50	\$50	\$55
WORKMENS COMPENSATION	\$366	\$371	\$371	\$426
TUITION REIMBURSEMENT	\$675	\$570	\$570	\$570
DENTAL BENEFITS	\$432	\$361	\$251	\$380
DISABILITY BENEFITS	\$112	\$199	\$136	\$203
GENERAL SUPPLIES	\$1,296	\$1,400	\$1,400	\$1,400
<b>TOTAL EEE &amp; PRESCHOOL</b>	<b>\$68,716</b>	<b>\$66,416</b>	<b>\$50,231</b>	<b>\$67,931</b>

**Calais Elementary School  
Budget 2014-2015**

DESCRIPTION	ACTUAL 2013	BUDGET 2014	PROJECTED 2014	FINAL REQUESTED BUDGET 2015
<b>GUIDANCE SERVICES</b>				
SALARIES-REGULAR-PROFESS.	\$33,117	\$35,490	\$29,523	\$35,802
HEALTH BENEFITS	\$0	\$0	\$0	\$4,109
SOCIAL SECURITY/MEDICARE	\$2,533	\$2,715	\$2,259	\$2,686
SEC 125 BENEFIT	\$48	\$50	\$50	\$55
WORKMENS COMPENSATION	\$152	\$245	\$245	\$297
TUITION REIMBURSEMENT	\$2,002	\$1,150	\$1,150	\$1,150
DENTAL BENEFITS	\$0	\$0	\$0	\$316
DISABILITY BENEFITS	\$93	\$172	\$143	\$186
GENERAL SUPPLIES	\$222	\$500	\$500	\$500
<b>TOTAL GUIDANCE SERVICES</b>	<b>\$38,167</b>	<b>\$40,322</b>	<b>\$33,870</b>	<b>\$45,101</b>
<b>HEALTH SERVICES</b>				
SALARIES-REGULAR-PROF OTH	\$16,033	\$23,787	\$19,608	\$22,325
HEALTH BENEFITS	\$0	\$0	\$8,634	\$0
SOCIAL SECURITY/MEDICARE	\$1,226	\$1,820	\$1,388	\$1,708
SEC 125 BENEFIT	\$48	\$0	\$0	\$0
WORKMENS COMPENSATION	\$176	\$176	\$176	\$168
DENTAL BENEFITS	\$0	\$0	\$251	\$264
DISABILITY BENEFITS	\$0	\$0	\$102	\$106
OTHER PROFESSIONAL SERVIC	\$0	\$200	\$200	\$200
GENERAL SUPPLIES	\$825	\$900	\$900	\$900
<b>TOTAL HEALTH SERVICES</b>	<b>\$18,308</b>	<b>\$26,883</b>	<b>\$31,259</b>	<b>\$25,671</b>
<b>CURRICULUM SERVICES</b>				
SUPERVISORY UN SERV-CURRICULUM	\$10,546	\$11,450	\$11,450	\$13,204
<b>TOTAL CURRICULUM SERVICES</b>	<b>\$10,546</b>	<b>\$11,450</b>	<b>\$11,450</b>	<b>\$13,204</b>
<b>SCHOOL LIBRARY SERVICES</b>				
SALARIES-REGULAR-PROFESS.	\$32,620	\$31,179	\$24,971	\$25,845
SALARIES-REGULAR-TECH	\$10,089	\$0	\$0	\$0
HEALTH BENEFITS	\$10,951	\$11,936	\$10,361	\$10,828
SOCIAL SECURITY/MEDICARE	\$3,220	\$2,230	\$1,776	\$1,837
RETIREMENT BENEFITS	\$303	\$0	\$0	\$0
SEC 125 BENEFIT	\$48	\$50	\$50	\$55
WORKMENS COMPENSATION	\$297	\$231	\$231	\$214
TUITION REIMBURSEMENT	\$3,336	\$1,600	\$1,600	\$1,600
DENTAL BENEFITS	\$502	\$301	\$301	\$316
DISABILITY BENEFITS	\$112	\$162	\$129	\$134
GENERAL SUPPLIES	\$614	\$600	\$600	\$600
BOOKS AND PERIODICALS	\$4,434	\$4,900	\$4,900	\$4,900
AUDIOVISUAL MATERIALS	\$384	\$700	\$700	\$700
COMPUTER SOFTWARE	\$612	\$500	\$500	\$500
<b>TOTAL SCHOOL LIBRARY SERVICES</b>	<b>\$67,522</b>	<b>\$54,389</b>	<b>\$46,119</b>	<b>\$47,529</b>
<b>TECHNOLOGY SERVICES</b>				
SALARIES-TEMPORARY	\$1,000	\$1,000	\$1,000	\$1,000
SOCIAL SECURITY/MEDICARE	\$77	\$77	\$77	\$77
RETIREMENT BENEFITS	\$0	\$40	\$40	\$50
WORKMENS COMPENSATION	\$7	\$7	\$7	\$8
TUITION REIMBURSEMENT	\$0	\$320	\$320	\$320
OTHER PROFESSIONAL SERVICES	\$42	\$250	\$250	\$250
SUPERVISORY UNION SVCS	\$5,194	\$5,621	\$5,621	\$29,446
SUPERVISORY UNION SVCS-Network Support	\$20,002	\$20,833	\$20,833	\$0
REPAIRS & MAINTENANCE	\$1,134	\$3,488	\$2,951	\$2,560
COMMUNICATION-INTERNET & TELEPHONE	\$4,946	\$6,000	\$6,000	\$6,000
GENERAL SUPPLIES	\$1,787	\$791	\$791	\$791
COMPUTER SOFTWARE	\$5,958	\$4,434	\$4,971	\$2,573
EQUIPMENT	\$11,624	\$14,223	\$14,223	\$20,620
<b>TOTAL TECHNOLOGY SERVICES</b>	<b>\$51,771</b>	<b>\$57,084</b>	<b>\$57,084</b>	<b>\$63,695</b>

**Calais Elementary School  
Budget 2014-2015**

**FINAL  
REQUESTED  
BUDGET 2015**

DESCRIPTION	ACTUAL 2013	BUDGET 2014	PROJECTED 2014	FINAL REQUESTED BUDGET 2015
<b>BOARD OF EDUCATION SVCS.</b>				
SALARIES-REGULAR-ADMIN.-BOD & TREAS	\$561	\$500	\$500	\$500
SALARIES-REGULAR-CLERICAL	\$650	\$650	\$650	\$650
SOCIAL SECURITY/MEDICARE	\$93	\$88	\$88	\$88
OFFICIAL SVC TAX COLLECT.	\$2,300	\$2,300	\$2,300	\$2,300
OTHER PROF SVCS	\$90	\$0	\$0	\$0
LEGAL SERVICES	\$584	\$4,000	\$4,000	\$4,000
COMMUNICATIONS & ADVERTISING	\$354	\$250	\$250	\$250
GENERAL SUPPLIES	\$416	\$800	\$800	\$800
DUES & FEES	\$1,030	\$1,150	\$1,150	\$1,150
<b>TOTAL BOARD OF EDUCATION SVCS.</b>	<b>\$6,078</b>	<b>\$9,738</b>	<b>\$9,738</b>	<b>\$9,738</b>
<b>OFFICE OF SUPERINTENDENT</b>				
SUPERVISORY UN SERV-SUPT	\$28,661	\$34,053	\$34,053	\$34,114
SUPERVISORY UN SERV-SHARED REGIST CKS	\$1,000	\$1,000	\$1,000	\$1,000
<b>TOTAL OFFICE OF SUPERINTENDENT</b>	<b>\$29,661</b>	<b>\$35,053</b>	<b>\$35,053</b>	<b>\$35,114</b>
<b>OFFICE OF THE PRINCIPAL</b>				
SALARIES-REGULAR-ADMIN.	\$68,000	\$70,040	\$70,094	\$72,141
SALARIES-REGULAR-CLERICAL	\$33,551	\$38,095	\$36,025	\$37,220
SALARIES-TEMPORARY	\$2,393	\$2,667	\$2,667	\$2,747
HEALTH BENEFITS	\$5,576	\$6,792	\$6,132	\$6,408
SOCIAL SECURITY/MEDICARE	\$7,844	\$8,388	\$8,243	\$8,493
RETIREMENT BENEFITS	\$894	\$1,471	\$1,391	\$1,795
SEC 125 BENEFIT	\$96	\$100	\$100	\$110
WORKMENS COMPENSATION	\$820	\$790	\$790	\$896
TUITION REIMBURSEMENT	\$570	\$1,500	\$1,500	\$1,500
DENTAL BENEFITS	\$502	\$1,004	\$1,004	\$1,054
DISABILITY BENEFITS	\$276	\$542	\$542	\$548
OTHER PROFESSIONAL SVCS	\$1,950	\$4,500	\$4,500	\$0
COMMUNICATIONS-POSTAGE	\$1,069	\$1,400	\$1,400	\$1,400
ADVERTISING	\$221	\$600	\$600	\$600
TRAVEL	\$53	\$500	\$500	\$500
GENERAL SUPPLIES	\$1,815	\$3,000	\$3,000	\$3,000
EQUIPMENT	\$1,635	\$0	\$0	\$0
DUES & FEES	\$805	\$850	\$850	\$850
<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>\$128,070</b>	<b>\$142,239</b>	<b>\$139,338</b>	<b>\$139,262</b>
<b>FISCAL SERVICES</b>				
SUPERVISORY UN SERV	\$21,481	\$23,949	\$23,949	\$25,280
<b>TOTAL FISCAL SERVICES</b>	<b>\$21,481</b>	<b>\$23,949</b>	<b>\$23,949</b>	<b>\$25,280</b>
<b>INTEREST EXPENSE</b>				
INTEREST EXPENSE -REVENUE ANTIC. LOAN	\$19,063	\$19,500	\$18,333	\$19,500
<b>TOTAL INTEREST EXPENSE</b>	<b>\$19,063</b>	<b>\$19,500</b>	<b>\$18,333</b>	<b>\$19,500</b>
<b>AUDITING SERVICES</b>				
AUDIT SERVICES	\$3,100	\$3,200	\$3,200	\$3,500
<b>TOTAL AUDITING SERVICES</b>	<b>\$3,100</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,500</b>
<b>OPERATION AND MAINT.PLANT</b>				
SALARIES-REGULAR-SERVICE	\$81,867	\$89,828	\$90,511	\$93,226
SALARIES-TEMPORARY-SUMMER HELP	\$10,250	\$950	\$950	\$950
HEALTH BENEFITS	\$15,608	\$17,897	\$17,269	\$18,046
SOCIAL SECURITY/MEDICARE	\$6,776	\$6,712	\$6,773	\$6,970
RETIREMENT BENEFITS	\$1,152	\$3,323	\$3,350	\$3,451
SEC 125 BENEFIT	\$96	\$100	\$100	\$110
WORKMENS COMPENSATION	\$585	\$672	\$672	\$781
UNEMPLOYMENT INSURANCE	\$0	\$1,000	\$1,000	\$1,000
DENTAL BENEFITS	\$502	\$1,004	\$1,004	\$1,054

**Calais Elementary School  
Budget 2014-2015**

**FINAL  
REQUESTED  
BUDGET 2015**

DESCRIPTION	ACTUAL 2013	BUDGET 2014	PROJECTED 2014	REQUESTED BUDGET 2015
DISABILITY BENEFITS	\$210	\$432	\$432	\$449
OTH PROF SERVICES-Facilities Coordinator	\$340	\$0	\$0	\$0
SU SERVICES-Asbestos	\$1,000	\$1,000	\$1,000	\$1,000
WATER & SEWAGE MAINTENANCE	\$5,601	\$5,000	\$5,000	\$5,000
SECURITY SERVICES	\$2,494	\$1,500	\$1,500	\$1,500
DISPOSAL SERVICES	\$1,934	\$2,000	\$2,000	\$2,000
SNOW PLOWING SERVICES	\$2,175	\$1,800	\$1,800	\$1,800
REPAIRS AND MAINTENANCE	\$10,281	\$19,000	\$19,000	\$19,000
INSURANCE	\$5,278	\$5,542	\$5,542	\$5,542
TRAVEL	\$500	\$400	\$400	\$400
GENERAL SUPPLIES	\$8,312	\$7,000	\$7,000	\$7,000
ELECTRICITY	\$16,036	\$17,102	\$17,102	\$17,800
OIL-HEATING	\$4,717	\$4,240	\$4,240	\$4,240
OTHER ENERGY-WOOD CHIPS	\$6,964	\$8,224	\$8,224	\$8,900
OTHER ENERGY-GENERATOR	\$638	\$1,000	\$1,000	\$1,000
EQUIPMENT	\$0	\$2,000	\$2,000	\$2,000
<b>TOTAL OPERATION AND MAINT.PLANT</b>	<b>\$183,316</b>	<b>\$197,725</b>	<b>\$197,869</b>	<b>\$203,218</b>
<b>STUDENT TRANSPORTATION SV</b>				
STUDENT TRANSPORTATION SV	\$78,978	\$83,474	\$83,474	\$86,160
TRANSPORTATION-FIELD TRIPS	\$2,497	\$2,500	\$2,500	\$2,500
<b>TOTAL STUDENT TRANSPORTATION SV</b>	<b>\$81,475</b>	<b>\$85,974</b>	<b>\$85,974</b>	<b>\$88,660</b>
<b>DEBT SERVICE</b>				
INTEREST-NEW BUILDING	\$0	\$0	\$0	\$0
INTEREST& PRINCIPAL -WATER PROJECT	\$0	\$666	\$666	\$666
PRINCIPAL-BUILDING BOND	\$0	\$0	\$0	\$0
<b>TOTAL DEBT SERVICE</b>	<b>\$0</b>	<b>\$666</b>	<b>\$666</b>	<b>\$666</b>
<b>TRANSFER TO OTHER FUNDS</b>				
FUND TRANS-FOOD SERVICES	\$11,301	\$6,800	\$24,766	\$14,849
FUND TRANS-BUILDING IMPROVEMENT	\$26,550	\$26,550	\$76,550	\$26,550
<b>TOTAL TRANSFER TO OTHER FUNDS</b>	<b>\$37,851</b>	<b>\$33,350</b>	<b>\$101,316</b>	<b>\$41,399</b>
<b>INSTRUCTIONAL SVC-SP ED.</b>				
SALARIES-REGULAR-PROFESS.	\$56,656	\$93,369	\$86,125	\$89,139
SALARIES-REGULAR-TECH.	\$100,658	\$66,526	\$87,130	\$96,188
SALARIES-TEMPORARY	\$4,936	\$4,714	\$5,750	\$5,750
HEALTH BENEFITS	\$33,103	\$33,705	\$41,002	\$44,833
SOCIAL SECURITY/MEDICARE	\$11,104	\$12,155	\$13,162	\$14,036
RETIREMENT BENEFITS	\$1,234	\$2,661	\$2,933	\$3,776
SEC 125 BENEFIT	\$336	\$275	\$275	\$330
WORKMENS COMPENSATION	\$1,315	\$1,183	\$1,183	\$1,537
TUITION REIMBURSEMENT	\$2,099	\$2,500	\$2,500	\$2,500
DENTAL BENEFITS	\$1,768	\$2,309	\$2,603	\$2,886
DISABILITY BENEFITS	\$375	\$831	\$901	\$964
OTHER PROFESSL SERVICES	\$5,375	\$3,000	\$3,000	\$10,000
TUITION	\$850	\$0	\$0	\$0
TRAVEL	\$798	\$150	\$150	\$150
GENERAL SUPPLIES	\$2,342	\$2,000	\$2,000	\$2,000
BOOKS & PERIODICALS	\$101	\$0	\$0	\$0
EQUIPMENT	\$3,017	\$2,000	\$2,000	\$4,000
<b>TOTAL INSTRUCTIONAL SVC-SP ED.</b>	<b>\$226,067</b>	<b>\$227,378</b>	<b>\$250,714</b>	<b>\$278,089</b>
<b>SUPPORT PROGRAMS</b>				
SU SHARED SVCS	\$10,933	\$15,000	\$35,084	\$0
<b>TOTAL SUPPORT PROGRAMS</b>	<b>\$10,933</b>	<b>\$15,000</b>	<b>\$35,084</b>	<b>\$0</b>

**Calais Elementary School  
Budget 2014-2015**

**FINAL  
REQUESTED  
BUDGET 2015**

DESCRIPTION	ACTUAL 2013	BUDGET 2014	PROJECTED 2014	FINAL REQUESTED BUDGET 2015
<b>SPEECH SERVICES</b>				
SALARIES-REGULAR-PROFESS.	\$36,598	\$37,536	\$24,689	\$25,553
HEALTH BENEFITS	\$3,664	\$4,075	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$2,453	\$2,819	\$1,889	\$1,955
SEC 125 BENEFIT	\$48	\$50	\$50	\$0
WORKMENS COMPENSATION	\$267	\$278	\$278	\$212
DENTAL BENEFITS	\$301	\$301	\$0	\$0
DISABILITY BENEFITS	\$108	\$195	\$0	\$0
OTHER PROFESSL SERVICES	\$0	\$0	\$0	\$0
<b>TOTAL SPEECH SERVICES</b>	<b>\$43,439</b>	<b>\$45,254</b>	<b>\$26,906</b>	<b>\$27,720</b>
<b>PHYSICAL THERAPY SERVICES</b>				
OTHER PROFESSL SERVICES	\$4,327	\$5,000	\$5,000	\$5,000
<b>TOTAL PHYSICAL THERAPY SERVICES</b>	<b>\$4,327</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>SPECIAL ED STUDENT TRANSPORTATION SVCS</b>				
STUDENT TRANSPORTATION SV	\$119	\$2,000	\$2,000	\$2,000
<b>TOTAL SPECIAL ED STUDENT TRANSP SVCS</b>	<b>\$119</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>SU ASSESSMENTS</b>				
SUPERVISORY UN SERV-SPED	\$13,406	\$12,511	\$12,511	\$39,664
SUPERVISORY UN SERV-EARLY ED PROG	\$10,343	\$5,477	\$5,477	\$6,696
<b>TOTAL SU ASSESSMENTS</b>	<b>\$23,749</b>	<b>\$17,988</b>	<b>\$17,988</b>	<b>\$46,360</b>
<b>ENGLISH LANGUAGE LEARNER</b>				
SALARIES-TEMPORARY	\$0	\$0	\$0	\$0
SOCIAL SECURITY/MEDICARE	\$0	\$0	\$0	\$0
WORKMENS COMPENSATION	\$37	\$0	\$0	\$0
TRAVEL	\$0	\$0	\$0	\$0
<b>TOTAL ENGLISH LANG LEARNER</b>	<b>\$37</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$1,772,100</b>	<b>\$1,917,730</b>	<b>\$1,953,556</b>	<b>\$1,980,384</b>
			1.87%	3.27%
<b>NET PROFIT(LOSS)</b>	<b>\$69,736</b>	<b>(\$0)</b>	<b>(\$26,960)</b>	<b>(\$0)</b>

The 2012-2013 Audit was conducted by Angolano & Company, Certified Public Accountants. The audit report has raised no concerns of form or substance. A complete copy of the audit reports for Calais Elementary, U32 and Washington Central Supervisory Union is available at both the Town Clerk's Office and the Calais Elementary School.

Respectfully Submitted By: The Calais Elementary School Board

**Calais Elementary School Capital Improvement Fund  
Capital Budget-December 17, 2013**

	<b>Actual FY2012-2013</b>	<b>Projected FY2013-2014</b>	<b>Projected FY2014-2015</b>	<b>Budget 2016&amp;BEYOND</b>
<b>Beginning Fund Balance</b>	<b>\$94,761</b>	<b>\$66,834</b>	<b>\$63,692</b>	<b>\$80,242</b>
Budget Appropriation	\$26,550	\$26,550	\$26,550	\$106,200
Interest Income	\$711	\$500	\$0	\$0
Efficiency Vt Grant-Lighting & Misc Income				
Water Project Grant				
Board Fund Balance Transfer			\$50,000	\$0
<b>Total Source of Funds</b>	<b>\$122,022</b>	<b>\$93,884</b>	<b>\$140,242</b>	<b>\$186,442</b>
Use of Funds* See Details Below	(\$55,188)	(\$30,191)	(\$60,000)	(\$172,350)
<b>Ending Fund Balance</b>	<b>\$66,834</b>	<b>\$63,692</b>	<b>\$80,242</b>	<b>\$14,092</b>

	<b>Actual FY2012-2013</b>	<b>Projected FY2013-2014</b>	<b>Projected FY2014-2015</b>	<b>Budget 2016&amp;BEYOND</b>
<b>BUILDING IMPROVEMENTS:</b>				
Insulation Improvements			\$0	\$0
Lighting Upgrade-Partial Climate Change Grant Pd \$12K			\$0	\$0
Flooring Projects	\$10,775	\$5,106	\$5,000	
Roof		\$10,500	\$39,000	\$30,000
Shed	\$14,896			
Building Renovations & Updates Energy Eff Projects	\$5,884	\$14,585	\$16,000	

**UTILITIES:**

<b>HEAT</b>				
Chip Motors, Equipment (including boiler) & Air Compressor		\$0		\$125,000
Ventilators				\$5,000
Oil Burner (replace 3)				\$0

<b>WATER/SEPTIC</b>				
Water System	\$4,500	\$0		\$2,000
Water Htr: 2 large tanks, 2 Small				\$2,000
Septic Pumps (1)				\$2,000
3-Phase Motor (Well Booster Pump)				\$0
Well Pump (Fairbanks Morse 1/2 hp)				\$0
Hydropneumatic water tank (2)& Installation				\$0

**EQUIPMENT:**

Walk in Cooler (kitchen) FY06-07 \$9,875				\$0
Convection Oven & Gas Range(kitchen)				\$0
Lawn Tractor				\$0
Freezers (kitchen)				\$0
Dishwasher (kitchen)				\$0
Scrubber	\$8,109			\$5,650
Burnisher				\$700
Photocopier	\$11,024			
Phone System				\$0

<b>Totals</b>	<b>\$55,188</b>	<b>\$30,191</b>	<b>\$60,000</b>	<b>\$172,350</b>
---------------	-----------------	-----------------	-----------------	------------------

District: <b>Calais</b> County: <b>Washington</b>		<b>T039</b> Washington Central			
				<b>9,382</b>	<b>1,01</b>
				Statutory calculation. See note at bottom of page. Recommended homestead rate from Tax Commissioner. See note at bottom of page.	
<b>Expenditures</b>		<b>FY2012</b>	<b>FY2013</b>	<b>FY2014</b>	<b>FY2015</b>
1.	<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$1,712,143	\$1,814,120	\$1,917,730	\$1,980,384
2.	<i>plus</i> Sum of separately warned articles passed at town meeting	-	-	-	-
3.	<i>minus</i> Act 144 Expenditures, to be excluded from Education Spending	-	-	-	-
4.	<b>Act 68 locally adopted or warned budget</b>	\$1,712,143	\$1,814,120	\$1,917,730	\$1,980,384
5.	<i>plus</i> Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	<i>plus</i> Prior year deficit repayment of deficit	-	-	-	-
7.	<b>Gross Act 68 Budget</b>	\$1,712,143	\$1,814,120	\$1,917,730	\$1,980,384
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
<b>Revenues</b>					
10.	Local revenues (categorical grants, donations, tuitions, surpluses, etc., including local Act 144 tax revenues)	\$194,150	\$252,981	\$275,633	\$302,231
11.	<i>plus</i> Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-
12.	<i>plus</i> <b>Prior year deficit reduction if included in revenues (negative revenue instead of expenditures)</b>	-	not allowed	not allowed	not allowed
13.	<i>minus</i> All Act 144 revenues, including local Act 144 tax revenues	-	-	-	-
14.	<b>Total local revenues</b>	\$194,150	\$252,981	\$275,633	\$302,231
15.	<b>Education Spending</b>	\$1,517,993	\$1,561,139	\$1,642,097	\$1,678,153
16.	Equalized Pupils (Act 130 count is by school district)	119,50	113,94	111,28	113,08
17.	<b>Education Spending per Equalized Pupil</b>	\$12,702.87	\$13,701.41	\$14,756.44	\$14,840
18.	<i>minus</i> Less ALL net eligible construction costs (or P&I) per equalized pupil	\$259.83	-	-	\$8
19.	<i>minus</i> Less share of SpEd costs in excess of \$50,000 for an individual	-	-	-	-
20.	<i>minus</i> Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed	-	-	-	-
21.	<i>minus</i> Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils	-	-	-	-
22.	<i>minus</i> Estimated costs of new students after census period	-	-	-	-
23.	<i>minus</i> Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition	NA	NA	-	-
24.	<i>minus</i> Less planning costs for merger of small schools	-	-	-	-
25.	<i>plus</i> Excess Spending per Equalized Pupil over threshold (if any)	threshold - \$14,733	threshold - \$14,841	threshold - \$15,456	threshold - \$16,168
26.	Per pupil figure used for calculating District Adjustment	\$12,703	\$13,701	\$14,756	\$14,840
27.	<b>District spending adjustment (minimum of 100%)</b> <b>(\$14,840 / \$9,382)</b>	148.676% based on \$8,544	157.072% based on \$8,723	161.255% based on \$9,151	158,180% based on \$9,382
<b>Prorating the local tax rate</b>					
28.	Anticipated district equalized homestead tax rate to be prorated (158,180% x \$1,010)	\$1,2935	\$1,3979	\$1,5158	\$1,5976
29.	Percent of Calais equalized pupils not in a union school district	49.570%	48.980%	48.930%	48.67%
30.	Portion of district eq homestead rate to be assessed by town (48.670% x \$1,60)	\$0,6412	\$0,6847	\$0,7417	\$0,7776
31.	<b>Common Level of Appraisal (CLA)</b>	91.02%	99.47%	97.69%	91.73%
32.	Portion of actual district homestead rate to be assessed by town (\$0,778 / 91,73%)	\$0,7045	\$0,6883	\$0,7592	\$0,8477
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.					
33.	Anticipated income cap percent to be prorated (158,180% x 1,80%)	2.68%	2.83%	2.90%	2.85%
34.	Portion of district income cap percent applied by State (48,670% x 2,85%)	1.33%	1.39%	1.42%	1.39%
35.	Percent of equalized pupils at U-32 UHSD	50.43%	51.02%	51.07%	51.33%
36.		-	-	-	-

- Following current statute, the base education amount is calculated to be \$9,109. The tax commissioner has recommended base tax rates of \$0.99 and \$1.49. The administration also has stated that tax rates could be lower than the recommendations if statewide education spending is held down.  
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
 - The base income percentage cap is 1.80%.

**U-32 SCHOOL DISTRICT  
WARNING**

The legal voters of the Union High School District No. 32 (“U-32”), a municipal corporation consisting of the Town School Districts of Berlin, Calais, East Montpelier, Middlesex, and Worcester, Vermont, are hereby notified and warned to meet in their respective towns on Tuesday, March 4, 2013, to vote by Australian ballot on Articles 1 through 6 as outlined below.

Polling Places and Times:

Berlin Elementary School in Berlin Corner – 10:00 A.M. - 7:00 P.M.

Calais Town Hall in Gospel Hollow – 7:00 A.M. - 7:00 P.M.

U-32 in East Montpelier – 7:00 A.M. – 7:00 P.M.

Rumney Memorial School in Middlesex – 10:00 A.M. – 7:00 P.M.

Doty Memorial School in Worcester – 10:00 A.M. – 7:00 P.M.

A public hearing will take place at the U-32, Room 131 at 6:00 P.M. on Monday, March 3, 2014 to provide information on the articles to be voted by Australian Ballot at the municipalities’ respective Town Meetings on Tuesday, March 4, 2014.

The legal voters of U-32 are further notified that voter qualification, registration, and absentee voting relative to said annual meeting shall be as provided in Sections 553 and 706(u) of Title 16, and Chapters 43, 51 and 55 of Title 17, Vermont Statutes Annotated.

**ARTICLE 1.** To elect a Clerk for a term of one (1) year.

**ARTICLE 2.** To elect a Treasurer for a term of one (1) year.

**ARTICLE 3.** To fix the annual compensation of the Union School District officers.

Clerk	\$500.00
Directors	\$850.00 each
Chair	\$875.00
Treasurer	\$1,500.00

**ARTICLE 4.** Shall the Union High School District No. 32 adopt a budget of \$14,833,463.00 for the 2014–2015 school year?

**ARTICLE 5.** Shall the School District authorize the Board of School Directors of Union District No. 32 to hold any audited fund balance as of June 30, 2014 in a reserve fund to be expended under the control and direction of the Board of School Directors for the purpose of operating the school?

**ARTICLE 6.** Shall the School District authorize the Board of School Directors to borrow money by issuance of bonds and notes, not in excess of anticipated revenue for the school year?

  
Mary Ormsby, Clerk

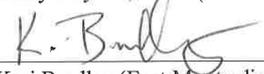
SCHOOL DIRECTORS

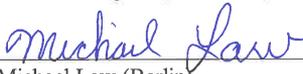
  
Adrienne Magida, Chair (Middlesex)

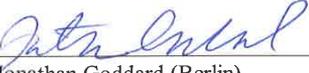
  
Conrad Smith, Vice Chair (Calais)

  
Emily Goyette, Clerk (East Montpelier)

  
Katie Winkeljohn (Worcester)

  
Kari Bradley (East Montpelier)

  
Michael Law (Berlin)

  
Jonathan Goddard (Berlin)

U-32 BUDGET SUMMARY	FINAL			
	ACTUAL 2012-2013	BUDGET 2013-2014	PROJECTED 2013-2014	BUDGET 2014-2015
<b>REVENUES</b>				
TUITION	983,640	1,003,377	1,003,204	1,033,300
INVESTMENT INCOME	149,280	132,106	151,538	152,106
EDUCATION SPENDING REVENUES	11,138,135	11,114,177	11,114,177	11,569,668
MISCELLANEOUS INCOME	104,989	94,600	114,750	115,926
STATE REVENUES-MISC	224,239	216,399	214,616	252,011
EDUCATION JOBS FUND ARRA	95,930	92,337	92,337	0
SPED MAINSTREAM BLOCK GRANT	260,062	260,062	260,062	257,457
SPECIAL EDUCATION INCOME	901,845	970,016	991,300	1,252,994
FUND BALANCE	0	218,000	218,000	200,000
<b>SUBTOTAL REVENUES</b>	<b>\$13,858,120</b>	<b>\$14,101,074</b>	<b>\$14,159,984</b>	<b>\$14,833,463</b>

<b>EXPENSES</b>				
BUSINESS ED.	147,622	159,229	159,130	153,864
DRIVER ED.	53,359	56,538	58,377	60,535
ENGLISH	737,721	771,801	725,345	729,715
ACTING, DANCE & VISUAL ARTS	288,369	303,146	272,532	276,050
FOREIGN LANGUAGE	310,030	345,666	339,317	352,500
TECHNOLOGY ED .	159,456	164,086	169,804	175,996
LIVING ARTS	55,206	57,105	56,301	58,325
MUSIC	195,446	200,031	205,132	212,544
PHYSICAL ED.	346,068	365,602	364,218	366,424
MATHEMATICS	730,326	771,050	775,383	798,577
SCIENCE	848,084	889,051	856,373	885,913
SOCIAL STUDIES	536,787	560,915	566,448	592,721
INSTRUCTIONAL-SCHOOLWIDE	444,611	454,265	448,771	422,814
OTHER INSTRUCTION-504	1,130	2,781	2,781	2,837
OTHER INSTRUCTIONAL PROGRAMS	513,780	516,615	520,701	542,600
INSTRUCTL PROG-ADVANCED PLACEMENT	76,313	101,036	131,842	135,646
MIDDLESCHOOL PROGRAMS	14,985	18,926	18,926	19,305
INSTRUCTIONAL & SUPPORT SVCS-ARRA	0	0	0	0
GUIDANCE SERVICES	509,148	555,714	564,565	586,295
HEALTH SERVICES	122,241	133,372	133,504	138,506
CURRICULUM SERVICES	131,437	141,646	131,559	149,248
MEDIA SERVICE	90,303	95,992	95,530	100,007
SCHOOL LIBRARY SERVICES	259,539	270,654	267,270	276,432
TECHNOLOGY SERVICES	345,718	385,319	384,983	393,411
BOARD OF EDUCATION	41,578	55,692	55,692	56,602
OFFICE OF SUPERINTENDENT	164,843	188,210	190,210	188,628
OFFICE OF PRINCIPAL	827,751	855,735	836,793	874,259
FISCAL SERVICES	123,544	132,363	132,363	138,297
INTEREST EXPENSE	118,525	100,000	119,432	120,000
AUDITING SERVICES	4,500	4,700	4,700	5,200
OPERATION AND MAINTENANCE	1,148,818	1,176,667	1,179,196	1,249,087
STUDENT TRANSPORTATION SV	583,709	651,055	651,055	660,978
TRANSFERS TO OTHER FUNDS	878,723	870,572	870,572	979,981
SPECIAL EDUCATION PROGRAMS	1,520,819	1,654,417	1,608,222	1,870,367
SUPPORT PROGRAM	16,592	18,000	103,763	0
SPEECH SERVICES	108,592	113,571	112,098	116,220
OCCUPATIONAL THERAPY SERVICES	40,750	30,000	30,000	45,000
PHYSICAL THERAPY & OTHER SERVICES	1,363	10,000	10,000	20,235
SPECIAL EDUCATION ADMINISTRATION	139,028	140,522	139,543	144,182
SPECIAL EDUCATION TRANSPORTATION	27,273	47,380	47,380	40,000
SU ASSESSMENTS SPED	77,104	69,149	69,149	216,991
ENGLISH LANGUAGE LEARNERS	2,558	11,510	11,510	11,972
CO-CURRICULAR ACTIVITIES	662,249	650,991	635,673	665,201
<b>TOTAL EXPENSES</b>	<b>\$13,405,998</b>	<b>\$14,101,074</b>	<b>\$14,056,143</b>	<b>\$14,833,463</b>

<b>U 32 Cost per Equalized Pupils-Historical Trends:</b>			
Local Education Spending - Per State Formula		\$11,114,177	\$11,569,668
% Increase In Local Education Spending			4.10%
U32 Equalized Pupils-Average Daily Membership		763.66	747.94
Local Ed Spending Per Equalized Pupil		\$14,554	\$15,469
% Increase In Spending Per Equalized Pupil			6.29%

**SUMMARY REPORT OF THE FINANCIAL CONDITION  
OF  
THE WASHINGTON CENTRAL SUPERVISORY UNION**

Submitted to the board for the school districts of Berlin, Calais, East Montpelier, Middlesex, Worcester and U-32.

On behalf of the Board of Directors of the Washington Central Supervisory Union, I hereby submit the following summary report of the financial operations of the supervisory union.

For the year ending June 30, 2013, the Washington Central Supervisory Union operated on approved general fund and special education budgets totaling \$1,758,396. The supervisory union ended fiscal year 2013 with a \$215,758 reserved fund balance. This fund balance is reserved as follows: \$131,842 operations, \$0 special education, \$13,928 office equipment and technology, \$54,653 building capital fund and \$ 15,335 administrative fiscal agent fees.

For fiscal year 2014, the supervisory union budgets total \$1,804,571 and it is anticipated that the year will end in balance.

For fiscal year 2015, it is anticipated that the supervisory union budgets will total \$2,439,922 which consists of \$1,148,769 for operations, \$700,000 for state placed students, \$278,138 for newly shared technology services and \$313,015 for newly shared special services.

William Kimball  
Superintendent of Schools

**ATTENTION RESIDENTS OF BERLIN, CALAIS, EAST MONTPELIER, MIDDLESEX  
AND WORCESTER**

Washington Central Supervisory Union (WCSU) offers special education services to eligible children three through twenty-one and early intervention for children birth to age three.

Eligible students with disabilities are entitled to receive a free, appropriate, public education.

WCSU may not be aware of all resident children and youth with a disability. If you know of a child who has a disability and is not in school, homeless, attending an independent school, enrolled in home study or not otherwise being educated at public expense, please notify us by contacting your local school principal or by calling or writing:

Kelly Bushey  
Director of Special Services  
Washington Central Supervisory Union  
1130 Gallison Hill Road  
Montpelier, VT 05602  
802-229-0553 X 303

### **WCSU Central Office Budget and Calais Elementary School Share**

The Central Office budget is paid for by all the member schools, and appears in each school's budget. Each school's share is determined by its enrollment. Using the enrollment, the allocation for Calais Elementary School is 8.4% for FY2014-2015. The total assessment for Calais Elementary is \$148,404 which is a decrease of \$1,021 over 2013-2014. The decrease of \$1,021 represents a .05% decrease to the Calais budget. The full budget detail is available from the WCSU Central Office.

### **Summary of Services Received From WCSU Central Office: Function & Services (not an exclusive list)**

**Administration Services-** SU leadership, planning & coordination; background checks; contract administration; legal issues; legislation; school quality standards; SU calendar; oversight of teacher and principal evaluation. Calais share is \$34,114

**Curriculum Services-**Curriculum planning, implementing and evaluating; technology integration; state and local assessments planning and results reporting; professional development across the SU; grant writing. Calais share is \$13,204

**Technology Services-**Technology planning; supervision of tech staff; SU wide purchases; system development and implementation; integration of technology into SU operations. In 2014-2015, the SU shared services for network administration and support are included in this total. Calais share is \$29,446

**Fiscal Services-** Budget development for all schools; monthly financial reports; accounts payable, purchase orders; payroll and benefits; SU wide bidding; investments and loans; bus contract; oversight of audits, food services, Community Connections and all grants. Calais share is \$25,280

**Student Special Services -**Oversight, planning, implementation, tracking and funding of all students with disabilities PreK-12 plus homeschoolers, private school students and homeless students. In 2014-2015, the SU shared services for special education summer programs and evaluation team are included in this total. Calais share is \$39,664

**Preschool Administration-** Planning, coordination and implementation of the preschool program, systems, practices and support for all schools; preparation for accreditation. Calais share is \$6,696

**Explanation of Tax Rate Changes From Budget 2013-2014 to Budget 2014-2015**

**Part #1 Impact of Common Level of Appraisal on Tax Rates**

	Budget 14-15	Budget 13-14	Change	Local Residential		Local Nonresidential	
	December 2013	December 2012		Addl Tax \$100K	Tax Rate Impact	Not Affected by School Spending	
	Common Level Of Appraisal	Common Level Of Appraisal				Tax Rate Impact	Addl Tax \$100K
Berlin	105.33%	101.96%	3.37%	(\$52)	(\$0.052)	(\$0.047)	(\$47)
Calais	91.73%	97.69%	-5.96%	\$109	\$0.109	\$0.100	\$100
East Montpelier	98.98%	98.22%	0.76%	(\$14)	(\$0.014)	(\$0.011)	(\$11)
Middlesex	95.61%	96.06%	-0.45%	\$8	\$0.008	\$0.007	\$7
Worcester	99.05%	100.10%	-1.05%	\$17	\$0.017	\$0.016	\$16

**Part #2 Impact of State-wide Tax Rate-\$1.01 & \$1.51-Per Information 12/13/13-Incr.\$0.07 Residential \$0.07 Nonresid.**

	Local Residential		Local Nonresidential	
	Addl Tax \$100K	Tax Rate Impact	Tax Rate Impact	Addl Tax \$100K
Berlin	\$113	\$0.113	\$0.069	\$69
Calais	\$117	\$0.117	\$0.072	\$72
East Montpelier	\$129	\$0.129	\$0.071	\$71
Middlesex	\$115	\$0.115	\$0.073	\$73
Worcester	\$111	\$0.111	\$0.069	\$69

**\*\*\*\*Part #3 Impact of both Elementary & U32 Proposed FY 14-15 Budgets with Equalized Pupil Changes\*\*\*\***

	Elementary	U32	Local Residential		Local Nonresidential	
			Addl Tax \$100K	Tax Rate Impact	Tax Rate Impact	Addl Tax \$100K
Berlin	\$0.015	\$0.022	\$37	\$0.037	\$0.000	\$0
Calais	(\$0.018)	\$0.030	\$12	\$0.012	\$0.000	\$0
East Montpelier	\$0.008	\$0.050	\$58	\$0.058	\$0.000	\$0
Middlesex	\$0.033	(\$0.009)	\$24	\$0.024	\$0.000	\$0
Worcester	\$0.029	\$0.012	\$41	\$0.041	\$0.000	\$0

**Total Combined Impact on Tax Rates-Equals Part 1 + Part 2 + Part 3**

	Local Residential		Local Nonresidential	
	Addl Tax \$100K	Tax Rate Impact	Tax Rate Impact	Addl Tax \$100K
Berlin	\$98	\$0.098	\$0.022	\$22
Calais	\$238	\$0.238	\$0.172	\$172
East Montpelier	\$173	\$0.173	\$0.060	\$60
Middlesex	\$147	\$0.147	\$0.080	\$80
Worcester	\$169	\$0.169	\$0.085	\$85

Washington Central Supervisory Union  
Budget Summary

Final -APPROVED FULL BOARD Dec. 4, 2013

**A) OPERATIONS:**

**Anticipated Revenues:**

	Actual 2013	Budget 2014	Projected 2014	Budget 2015	Increase (Decrease)
Assessments	\$1,033,393	\$1,081,571	\$1,081,571	\$1,129,069	\$47,498
Earnings on Investments	\$4,776	\$6,000	\$6,000	\$4,000	(\$2,000)
Miscellaneous Income	\$660	\$2,000	\$2,000	\$700	(\$1,300)
<b>Subtotal</b>	<b>\$1,038,829</b>	<b>\$1,089,571</b>	<b>\$1,089,571</b>	<b>\$1,133,769</b>	<b>\$44,198</b>
Fund Balance Usage	\$15,000	\$15,000	\$15,000	\$15,000	\$0
<b>Total Operations Source of Funds</b>	<b>\$1,053,829</b>	<b>\$1,104,571</b>	<b>\$1,104,571</b>	<b>\$1,148,769</b>	<b>\$44,198</b>

**Expenditures:**

Instruction Develop. Services	\$118,319	\$142,485	\$141,914	\$162,236	\$19,751
Technology Services	\$88,790	\$67,138	\$66,852	\$70,904	\$3,766
Superintendent's Office & Admin. Costs	\$290,200	\$342,420	\$340,581	\$347,402	\$4,982
Preschool Administration	\$2,969	\$8,090	\$8,090	\$13,100	\$5,010
Fiscal Services & Audit	\$262,893	\$293,345	\$290,689	\$307,456	\$14,111
Operation & Maintenance of Bldg.	\$16,848	\$21,640	\$21,640	\$21,635	(\$5)
Debt Service	\$24,393	\$22,272	\$53,272	\$20,640	(\$1,632)
Fund Transfers-Capital	\$62,752	\$34,500	\$34,500	\$25,000	(\$9,500)
Behavior Interventionist	\$0	\$0	\$0	\$0	\$0
Special Area Admin. Services	\$158,212	\$172,681	\$172,270	\$180,396	\$7,715
<b>Total Operations Use of Funds</b>	<b>\$1,026,378</b>	<b>\$1,104,571</b>	<b>\$1,128,818</b>	<b>\$1,148,769</b>	<b>\$44,198</b>

% INCREASE TOTAL BUDGET 2.45%

**B) REIMBURSABLE PROGRAMS-STATE PLACED STUDENTS:**

**Anticipated Revenues:**

State Placed Reimbursements	\$368,164	\$700,000	\$700,000	\$700,000	\$0
Miscellaneous Income-SPED	\$20,371	\$0	\$0	\$0	\$0
<b>Total Special Ed Program Source of Funds</b>	<b>\$388,535</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$0</b>

**Expenditures:**

Instructional Svcs-State Placed Students	\$387,575	\$700,000	\$700,000	\$700,000	\$0
<b>Total Special Ed Program Use of Funds</b>	<b>\$387,575</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$700,000</b>	<b>\$0</b>

% INCREASE 100% REIMBURSABLE FROM STATE 0.00%

**C) SHARED SERVICES-TECHNOLOGY & SPECIAL EDUCATION:**

**Anticipated Revenues:**

Shared Service Revenues-Special Education	\$313,015	\$313,015	\$0	(\$313,015)
Shared Service Revenues-Technology	\$278,138	\$278,138	\$0	(\$278,138)
Assessments	\$0	\$0	\$591,153	\$591,153
<b>Total Shared Svcs- Source of Funds</b>	<b>\$591,153</b>	<b>\$591,153</b>	<b>\$591,153</b>	<b>\$0</b>

**Expenditures:**

Shared Service Programs-SPED Summer & Eval Team	\$313,015	\$313,015	\$313,015	\$0
Shared Service Programs-Technology Support & Network	\$278,138	\$278,138	\$278,138	\$0
<b>Total Shared Svcs- Use of Funds</b>	<b>\$591,153</b>	<b>\$591,153</b>	<b>\$591,153</b>	<b>\$0</b>

% INCREASE 100% PAID AS A SHARED SERVICE 0.00%

**COMBINED TOTAL WCSU BUDGET (A+B+C) :**

<b>Total Source of Funds (A+B+C)</b>	<b>\$2,395,724</b>	<b>\$2,395,724</b>	<b>\$2,439,922</b>	<b>\$44,198</b>
<b>Total Use of Funds (A+B+C)</b>	<b>\$2,395,724</b>	<b>\$2,420,971</b>	<b>\$2,439,922</b>	<b>\$44,198</b>

## WASHINGTON CENTRAL SUPERVISORY UNION

### *Superintendent's Office Report*

January 15, 2014

I am pleased to have this opportunity to report on the educational and financial status of Washington Central Supervisory Union (WCSU). WCSU is comprised of Berlin, Calais, Doty, East Montpelier, and Rumney Elementary Schools, as well as U-32 Middle and High School.

As a supervisory union, our primary goals are to provide quality educational opportunities for the 1,600 students we serve PreK through grade 12 and to ensure that we are preparing our students for their future. To meet this goal, we remain focused on: improving curriculum, instruction, assessment and professional development; providing high quality early education programs; special services; improving technology and financial services to our member schools; and recruiting and retaining high caliber staff. Below I have highlighted some of our work and accomplishments over the past year.

In the following pages you will find that we have changed the format of some of our reports. This change is mainly attributed to feedback that we have received through our board members to clarify the services that we provide. If you have any questions or would like copies of the WCSU detailed budget please contact our office.

#### ***Curriculum, Instruction, Assessment and Professional Development***

Jen Miller-Arsenault, Director of Curriculum, Instruction and Assessment, oversees curriculum, instruction, assessment, and professional development for our school system. Ms. Miller-Arsenault works with administrators and teachers throughout our schools to review student assessment results, provide on-going professional development opportunities to improve teaching and learning, and coordinate curriculum development PreK-12. Ms. Miller-Arsenault has been instrumental in coordinating the Grades 4-8 mathematics lab school that we offered in July. Over 40 teachers and administrators participated in the lab school with Professor Mahesh Sharma. We served 19 WCSU students in our lab school and collaborated closely with the WCSU summer services program and Community Connections in order to meet student and family needs.

We have six operational supervisory union-wide curriculum committees this year: the WCSU Curriculum Council, the Literacy Steering Committee, the Math Steering Committee, the Science Steering Committee, the Social Curriculum Steering Committee and the Social Studies Steering Committee. These committees are structured in a way to support the achievement of our goals for students across the supervisory union.

The work we are doing across WCSU positions our schools well to take on the challenge of the new Common Core State Standards (CCSS) and the Next Generation Science Standards (NGSS). The CCSS are replacing the current Vermont Standards in literacy and mathematics. In literacy, the CCSS align well with the goals of our literacy initiative. This is especially true, for example, regarding the focus on student independence and the use of informational texts. In mathematics and science, the CCSS and NGSS, respectively, are informing our work at the school and supervisory union level as we articulate what students should learn and be able to do in these subjects at each grade level.

#### ***Special Services***

Kelly Bushey, Director of Special Services, works closely with administrators and case managers to oversee the continuum of services and supports for over 200 students with disabilities ages birth to

22 and assure compliance with state and federal laws. This includes managing contracted services for state placed students and out of district placements.

This year WCSU offered a collaborative summer program for students across the supervisory union. On average this summer, we served 58 students per day. Students received direct instruction from certified teachers and/or special educators in the basic skill area(s) that were identified by the sending schools. A majority of the students were eligible for special education. Others may not have been identified as needing special education, but were in need of continued academic support throughout the summer. We were able to build in time for the students to have some structured choice activities and FUN. In collaboration with Community Connections, we were able to provide breakfast and lunch every day throughout the program. We also contracted with Vermont Adaptive Sports to provide the students with an opportunity to try adaptive biking and kayaking! The response from both parents and students was very positive!

This is the first year in which the evaluation team has been in place. The team consists of a School Psychologist (.6FTE), Special Educator, and Speech Language Pathologist. They have collaborated with the special educators from across the supervisory union to conduct evaluations in a timely way. This allows for the teachers that are in the schools to have more direct time with the students in which they serve. Kelly oversees the work of the evaluation team.

Kelly is also the supervisory union coordinator for Positive Behavioral Interventions and Supports (PBIS) a school-wide approach to creating a positive and safe climate in which students can learn and grow. The Responsive Classroom approach is a research based approach to teaching that offers elementary schools practical strategies for achieving many of the goals of PBIS. The premise of both PBIS and the Responsive Classroom approach is that continual teaching, modeling, and reinforcing of positive behavior will reduce discipline problems and promote a climate of greater productivity, safety, and learning.

Throughout this school year all of the elementary schools across the supervisory union have begun the implementation of PBIS or at least follow the guidelines for a positive behavioral support program within the school environment. Overtime, research has shown that focusing on the positive things that students are doing and recognizing them for this increases academic achievement as well. Each school has a team that is taking on a leadership role to ensure a smooth implementation throughout the school. The costs that are associated with this are fully funded through a grant from the Agency of Education.

### ***Early Education Programs***

Helping our youngest learners to be ready for kindergarten is an important step in assuring school success. Each of our five WCSU elementary schools have pre-kindergarten program that serves 3 and 4 year olds from their towns. All of the programs have earned the highest 5 STAR rating from the State. WCSU currently serves 103 students in our pre-kindergarten programs. These programs are funded by a combination of funds from the local school budget and state supports.

In addition, WCSU provides programs and supports for our pre-kindergarten children with disabilities and our youngest students (birth to 5) who are risk of school failure across our five towns.

### ***Technology***

This was an ambitious past year for the WCSU Technology Department. One big project that is benefiting U-32 students and families was the release of the InfiniteCampus Portal and the offer of several training sessions to U-32 parents on how to access and use this system to view their student's

information. To date, over 500 parents have signed up. This has been a very successful project so far and we hope to start planning a release of the portal to elementary parents soon.

Another InfiniteCampus-related project that affects all of the schools is the implementation of a new food service system. Mealtime was replaced with InfiniteCampus' point-of-sale food service module, which ties in to the rest of a student's records. This allows us better management and reporting on student data. The new service module has allowed us to offer staff and families the ability to add money to their food service account online through the InfiniteCampus Portal.

The other major software system change was the library management system. In this case we did not roll that functionality into InfiniteCampus (which doesn't offer a library management module). Instead, we found Follett Destiny to be the best match for our needs, and that is the system we implemented. It is working well and we continue to expand the functionality offered by this system. If you want to check it out, feel free to go to <http://library.u32.org>.

### ***Fiscal Services***

Lori Bibeau, Business Administrator, manages and oversees all WCSU fiscal and business operations. Last year, the total funds processed through WCSU, including school budgets, grants, food programs, capital improvement funds and construction projects, totaled \$30.7 million. As required by law, each year WCSU conducts an outside audit of all schools, central office and fiscal operations. Annually, we receive accolades for our outstanding fiscal operations with either no or only minor audit findings.

For the past several years, most of our budgets have shown modest level or below level increases. In developing budgets for FY15 each school looked closely at their per pupil costs and reduced some staffing and other areas where they thought they could, while still continuing to meet the needs of our students. However, our school budgets, due to a variety of reasons, have come in slightly higher than other years. WCSU continues to look at ways to enhance efficiencies across the supervisory union and to collaborate with neighboring schools.

### ***High Quality Staff and Parent and Community Involvement***

Credit for the many accomplishments of our supervisory union goes to the efforts and commitment of our outstanding professional and support staff, as well as to our Leadership Team.

Parent and community involvement is vital to quality schools and school improvement. WCSU is fortunate to have so many parents, community and board members involved in our schools and the education of our students. On behalf of the students and staff, I wish to thank you for the continued support of our schools and students.

Respectfully submitted,

William Kimball  
*Superintendent of Schools*

