

Town of Calais Cemetery Commission

May 25, 2022 7-9 P.M.

Meeting Minutes

Commission Members Present: Juanita Nunn – Chairperson; Laura Dailey – Secretary; Michael Fullerton – Member; Shari Fitch – Member

Members of the public - Cornelia & Nick Emlen

Not in attendance – Randy Koch – Vice Chairperson; Joe Magnan – Sexton

Juanita called the meeting to order at 7:15 p.m.

Additions – Contact Information – emails and phone numbers for new members

Introductions – Quick review

Approve minutes from the 04/27/2022 - Shari made a motion to approve the minutes with a few changes. Motion seconded by Michael Fullerton.

Bliss Section Mowing – Juanita made a motion to accept the offer of \$2500 for past mowing, from Don Hawkins. Laura Seconded the motion. Vote was unanimous. We need to get clarity about whether Don will do mowing from this point forward.

Sexton's Report – Joe was not available at the time of the meeting. We need to talk about the tree in Robinson, a large maple. We need to get permission to have it cut because its in the historic district. Donna suggested contacting Neal Maker, who's the tree warden. Juanita will contact Joe to discuss. We would then have to ask the DRB.

Rules and Regulations Discussion - Discussion about the proposed rules and regulations, not all of us got them so we can review them further next meeting. There is a lot to it and many pages so we should look at it further. Juanita suggested reviewing a section each week and making notes. Everyone will read and review and makes notes. We will resume discussions next week.

Sign Orders – There were no orders available at the time of the meeting.

Landscaping of Green Burial Area – Cornelia discussed the type of plants to be added in the green cemetery and the cohesive vision of Hasso and she, and asked if they should make a plant list for the type of things allowed there. Nick mentioned that when someone purchases a lot there should be a paper handed to them with the rules and regulations. Cornelia will write up a list of suggestions. Juanita will continue looking for anything we have in writing about plants already.

Plot Price Review – May want to consider pricing options. Board of civil authority may be able to give us some information about clarity around options, or maybe the town lawyer. We will continue this discussion at the next meeting.

Commissioner's informational packet – Juanita explained that we should have a packet to give new folks. She called Jeremy, the town clerk, and he advised other committees to have done this. We need to make a list of what we want in it and get it to him. 1. Maps 2. VLCT Information 3. Digging Deep 4.

Statutes 5. Introduction 6. Contact list 7. Ask Joe to write a list of the things he does for us to add. 8. List of cemeteries in town that we take care of. (Some are private, and we do not take care of them. Should we have a list of these too?) 9. Updated rules and regulations 10. Open meeting laws

Juanita wanted to ask Joe about use of the calaiscemetery@gmail.com, and whether its in use or could be.

OWC and Robinson fence – Juanita got an email from Donna Fitch, she has filled out the form for the DAB and gave it to John McCullough.

Motion to Adjourn - Juanita made a motion to adjourn at 8:45 PM. Motion Approved.

The Meeting adjourned at 8:45 PM.

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

