

Selectboard Special Meeting Minutes

Monday, May 2, 2022 at 7 pm, Town Hall

Present: Sharon Winn Fannon (Chair), Marc Mihaly (Vice Chair), Denise Wheeler, John Brabant and Rick Kehne (Members), ORCA Media

1. Call to Order: The meeting was called to order at 7:00 pm.
2. Public Comment: None.
3. Review, Additions/Changes to Agenda:

Denise Wheeler noted that she has met with Bonnie Waninger, CVRPC via Zoom 3-4 times and has invested many hours into getting the Town's data and selection of the Standard Allowance entered into the federal treasury portal. Many thanks to Bonnie for her time and patience.
4. Review and sign annual VTrans documents:

Denise Wheeler made a motion to approve the signing of the annual VTrans documents, this was seconded by Rick Kehne and unanimously approved. Sharon sent the documents for signing via email with electronic signatures to be done by the selectboard members and submitted to VTrans.
5. Discuss creation of Director of Public Works position:

The selectboard has previously mentioned that they are considering the creation of the position of director of public works in other open meetings. The delivery of municipal services has become more complicated and we are looking to integrate services among departments to best serve the needs of Calais and its residents. Some ideas for this position include facilities management, infrastructure, invasive species management, swim program and more.
6. Executive Session for Personnel Matters: At 7:25 pm Denise Wheeler made a motion to go into Executive Session per 1 V.S.A. subsection 313 (a) (3), personnel matters. The motion was seconded by Rick Kehne, voted on and carried 5-0. The board resumed regular session at 9 pm per motion of Marc Mihaly and seconded by Rick Kehne, and carried unanimously. The board reported that it intends to move forward with the action steps as discussed in Executive Session.
7. Other Business/Old Business/New Business: None.
8. Adjournment: Rick Kehne made a motion to adjourn at 9:05 pm to adjourn, Marc Mihaly seconded the motion which was voted on and carried 5-0.

Date: 5/8/2022 Respectfully Submitted, Denise Wheeler

Approved by the Selectboard at the _____ meeting.