

Selectboard Special Meeting Minutes

Friday, March 18, 2022 at 5 pm, Town Hall

Present: Denise Wheeler (Chair), Sharon Winn Fannon (Vice Chair), John Brabant (Member), Rick Kehne (Member), Marc Mihaly (Member), Barbara Butler

1. Call to Order: At 5:00 pm.

2. Public Comment:

Barbara Butler requested that board members please check email and respond on a regular basis to office staff and constituents.

Board members noted they are looking for opportunities to reduce the number of emails received. The board noted they have been appointing leads and liaisons on various topics which will also help reduce emails and spread out the workload of a volunteer board.

3. Review, Additions/Changes to Agenda: None

4. Recent Actions in Absence of a Board Quorum:

The board noted that actions taken at its March 14th meeting were done without an official quorum of the board. Marc Mihaly incorrectly completed his oath form and John Brabant (although absent on March 14th) had not been officially sworn in.

Denise Wheeler made a motion to appoint Sharon Fannon as Chair, this was seconded by Rick Kehne, and unanimously approved. Denise Wheeler made a motion to appoint Marc Mihaly as Vice Chair, this was seconded by Rick Kehne, and unanimously approved.

As has been past practice, the board reconfirmed that the role of the chair is to conduct meetings and prepare the agenda and does not speak for other board members. Board members are individually elected and all have an equal vote and can speak with anyone while not committing to any action without board approval. If a board member is designated as the lead (liaison) on an item, inquiries will be referred to them as much as possible. The board restated its intent to hire a select board assistant to support the board in administrative tasks. Sharon noted Denise has been performing many tasks on the board's behalf, quietly and thanklessly, and no one else on the board is fully aware of all the work she does. Denise committed to creating a list of the work she does so it can be shared across the entire board or built into a select board assistant role. Denise said that list would be complete soon. Denise offered her assistance in putting together agendas, which Sharon accepted.

5. Schedule Meeting with New Constable and Animal Control Officer:

The board set a date of Monday, March 28th to meet with the constable and animal control officer.

6. Executive Session for Personnel Matters: Rick Kehne made a motion to go into Executive Session at 5:30 pm per 1 V.S.A. subsection 313 (a) (3), personnel matters. The motion was seconded by John Brabant, voted on and carried 5-0. The board resumed regular session at 6:50 pm. The chair had nothing to report publicly.
7. Other Business/Old Business/New Business: None.
8. Adjournment: Marc Mihaly made a motion to adjourn at 6:50 pm. Rick Kehne seconded the motion which was voted on and carried 5-0.

Date: 3/27/2022 Respectfully Submitted, Denise Wheeler

Approved by the Selectboard at the April 11, 2022 meeting.