

## Selectboard Meeting Minutes

Monday, March 14, 2022 at 6 pm, Town Hall and Zoom

**Present:** Denise Wheeler (Chair); Sharon Winn Fannon (Vice Chair); Rick Kehne (Member); Marc Mihaly (Member); ORCA Media; Jim Barlow, Town Attorney; Alfred Larabee, Road Commissioner;  
**Absent:** John Brabant (Member)

1. Call to Order: Denise Wheeler called the meeting to order at 6:00 pm.

Executive Session for Personnel Matters: Denise Wheeler made a motion to go into Executive Session at 6:03 pm per 1 V.S.A. subsection 313(A)(1) personnel matters and to invite the Town Attorney, Jim Barlow to join the Board. The motion was seconded by Marc Mihaly, voted on and carried 5-0. The Board resumed Regular Session at 8:00 pm. The Board had nothing to report publicly.

2. Public Comment: None.
3. Review, Additions/Changes to Agenda:
4. Review and Approve Warrants: The Board reviewed and approved processing of invoices and orders.
5. Road Commissioner Update:  
Status of road crew hiring – nothing to report  
Alfred said they will be hauling and stockpiling gravel from Bickford's Quarry in anticipation of mud season.
6. Approval of annual liquor license renewals for Adamant Coop, Maple Corner Store and Whammy Bar.  
Denise made a motion to approve the renewals, the motion was seconded by Rick Kehne and unanimously approved.

7. Selectboard Organizational Meeting

1. Election of Officers:

Rick Kehne made a motion to appoint Denise Wheeler as Chair, the motion was seconded by Marc Mihaly, and was unanimously approved. Denise abstained from the vote.

Rick Kehne made a motion to appoint Sharon Fannon as Vice Chair, the motion was seconded by Marc Mihaly, and was unanimously approved. Sharon abstained from the vote.

2. The Board did not adopt Robert's Rules of Order and agreed to revisit the draft Selectboard Guidelines.

3. Schedule of official meeting dates, time and location for ensuing year.

Denise Wheeler made a motion that the official meeting dates be the 2<sup>nd</sup> and 4<sup>th</sup> Monday of the month at 7 pm at the Calais Town Hall, Sharon Fannon seconded the motion, and was unanimously approved.

4. Meeting format (in-person, Zoom, hybrid).

Sharon Fannon made a motion to meet in person, the motion was seconded by Marc Mihaly, and was unanimously approved. The board noted that if Covid concerns resurface, or if technology challenges could be addressed, it might choose to revisit its meeting format.

5. Locations for posting meeting notices.

Marc Mihaly to designate Maple Corner Store, E. Calais Post Office, Front Porch Forum, Town Website and Town Office as official posting locations for notices, Sharon Fannon seconded the motion, and was unanimously approved.

6. Newspaper of record.

Marc Mihaly made a motion to designate the Times Argus as the official newspaper of record, Denise Wheeler seconded the motion, and was unanimously approved.

8. Appointments/Reappointments:

Names of those being appointed or reappointed were inadvertently omitted from the agenda therefore the Board made provisional reappointments to be confirmed at the next regular meeting.

CVSWMD:

Marc Mihaly made a motion to reappoint Bill Powell as the Calais delegate to CVSWMD and John Brabant as alternate delegate, Rick Kehne seconded the motion, and was unanimously approved.

Town Health Officer:

Denise Wheeler made a motion to reappoint Jay Copping to a three year term as Calais Health Officer, Rick Kehne seconded the motion, and was unanimously approved.

9. Updates as needed.

Worcester Cell Tower – no update  
No other updates.

10. Review and approve minutes

None.

11. Other Business/Old Business/New Business: None.

12. Adjournment: Marc Mihaly made a motion to adjourn at 8:50 pm. Denise Wheeler seconded the motion, and was unanimously approved.

Date: 3/26/2022 Respectfully Submitted, Denise Wheeler

*Approved by the Selectboard at the April 11, 2022 meeting*