

Selectboard Special Meeting Minutes

Monday, September 20, 2021 at 7 pm, Town Hall and via Zoom conference call

Present: Denise Wheeler (Chair), Sharon Winn Fannon (Vice Chair), John Brabant (Member), Rick Kehne (Member), Marc Mihaly (Member), ORCA Media, Katie Lane-Karnas* (Recording Secretary), Jeremy Weiss (Town Clerk), Alfred Larrabee (Road Commissioner)

**Indicates attendance by Zoom video call*

1. Call to Order: Denise Wheeler called the meeting to order at 7:00 pm.
2. Public Comment: None.
3. Review, Additions/Changes to Agenda: None.
4. Laptop Computer for Town Clerk: The Town Clerk has requested a laptop to use from home. Technology inventory continues to be unpredictable and in low supply; between September 17 and today, all the computers quoted by rbTech are no longer in inventory. There is currently no money in the town office or equipment fund budget line items. The computer the former Town Clerk had was performing less than optimally, and so was adjusted by rbTech to now serve as a computer in the vault for researchers to access (it can handle these tasks, but is too slow to work with Zoom or more demanding applications). There is not a line item of money available; to use the technology reserve fund, the purchase must be authorized by the Selectboard. The Town Treasurer had reported there are adequate resources available for this purchase.

Marc Mihaly moved to authorize the purchase of a laptop computer for the Town Clerk from the technology reserve fund up to \$2500 (includes installation and service). John Brabant seconded the motion, which was voted and passed 4-0 (Sharon Winn Fannon abstained, having joined the conversation midway through).

5. Executive Session for Personnel Matters: Sharon Winn Fannon made a motion to go into Executive Session at 7:07 pm per 1 V.S.A. subsection 313 (a) (3), personnel matters. The Board planned to speak with the Road Commissioner about his evaluation and next steps as well as an arising personnel issue. The motion was seconded by Marc Mihaly, voted on and carried 5-0. The Board resumed Regular Session at 10:05 pm. The Chair had nothing to report publicly.
6. Other Business/Old Business/New Business: Sharon Winn Fannon announced that we will have an agreed upon easement for East Calais for the meeting on September 27, 2021.
7. Adjournment: Mark Mihaly made a motion to adjourn at 10:05 pm. Rick Kehne seconded the motion which was voted on and carried 5-0.

Date: 9/22/2021 Respectfully Submitted, Katie Lane-Karnas, Recording Secretary
Approved by the Selectboard at the 10/11/2021 meeting

Click on the link below to view documents associated with this agenda:
https://drive.google.com/drive/folders/1XAZ_CagjFXZAIC9D7RD5CmSLXRZJ-OeF?usp=sharing