

**Development Review Board Minutes
Calais Town Hall & Zoom
Thursday, June 24, 2021, 7:00 p.m.**

Present for the Application of Peter Harvey and Lucy Wollaeger: Margaret Bowen, Art Edelstein, Ryan Edwards, Stephanie Kaplan, Ruth Porter

Present for the election of officers and discussion about the Rules of Procedure and Conflict of Interest Policy: Margaret Bowen, Art Edelstein, Ryan Edwards, Stephanie Kaplan, Ruth Porter, Anne Winchester, Denise Wheeler (alternate)

Harvey/Wollaeger Application #2021-13

Ruth moved to issue the decision approving the application and Ryan seconded it. It was unanimously approved.

Election of Officers

Anne Winchester was unanimously elected Chair, Ryan Edwards was unanimously elected Vice Chair, and Dot Helling was unanimously elected Clerk.

Peg Bowen was deeply thanked for her many years of service to the DRB as a member and as Chair.

Rules of Procedure and Conflict of Interest Policy

The Board reviewed the draft that had been proposed by Anne and Denise and members provided their comments. Anne said she would incorporate the comments and send out another draft before the next meeting. Dot had wanted to discuss the possibility of term limits. It was decided to wait until the next meeting to do that as part of the continued discussion of the draft of the Rules of Procedure.

The meeting was adjourned at approximately 9:00 p.m.

Respectfully Submitted, Stephanie Kaplan, acting Clerk