



## TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650

Selectboard Regular Meeting Agenda  
Monday, February 27, 2023  
Location: Calais Town Hall (note no Zoom option)

PLEASE NOTE: Agenda items may be taken up earlier than noted if the 15 minutes set aside for public comment is not used, or if other items are completed more quickly than anticipated.

6:00 PM – Curtis Pond Dam Public Informational Meeting for bond vote warned for Town Meeting ballot (Gus Seelig moderating.)

7:00 PM

- Call to Order
- Additions/Changes to the Agenda
- Review and Sign Warrants

7:00 PM - Public Comment (for items not on the agenda)

7:15 PM - Consent Agenda – ACTION ITEMS

- Minutes for January 2, 5, 9, 20, 16, 18, 25 meetings; February 8 and 13 meeting.
- Sign letter to VTrans re: TH #7 discontinuance clarification
- Ratify Denise and Rick completion of road crew \$5,250 change order request for fit-up of new 2024 Western Star truck

7:20 PM -- Curtis Pond swim area railing proposal – Linda Schütz – ACTION ITEM  
Approve a portion of ARPA funds? -- ACTION ITEM

7:30 PM – Friends of Calais Town Hall – request for ARPA funds – ACTION ITEM

7:35 PM – Appoint Denise Wheeler and John Brabant to continue as CPA dam project liaisons, until a new board appoints liaisons

7:40 PM – Review Proposed Revisions to Curb Cut Ordinance – Stephanie Kaplan, Chair Conservation Commission – DISCUSSION ITEM; potential executive session to review attorney client privileged information; POSSIBLE ACTION ITEM (document is on website homepage <https://www.calaisvermont.gov/>)

8:10 PM – Review second draft Traffic Control Ordinance; revisions made based on 2/13/2023 discussion and input. DISCUSSION and ACTION ITEM

8:40 PM - Roads Report – Rick – INFORMATION ONLY

8:45 PM - Sign Kent Hill Scoping Study grant awarded to Calais for the culvert at intersection of Kent Hill and North Calais Road – ACTION ITEM

8:50 PM – Gumprecht Curb Cut application – possible ACTION ITEM

9:00 PM -- Board round-robin on items of old business and other business

9:05 PM – Review future agenda items

9:10 PM – Potential Executive Session under 1 VSA § 313(a)

- Attorney Client privileged information 1 VSA § 313(a)(1)
- Appointment or employment of a public office or employee under 1 VSA § 313(a)(3)
- Other personnel under 1 VSA § 313(a)(3)

## ADJOURN

### Future Agenda Items

- Junk Ordinance – John B. draft letter to ANR
- Curtis Pond Dam planning – possible executive session
- East Montpelier and Woodbury Fire Department
  - Budget; incentive for Calais residents to volunteer
  - Sage Kennedy volunteer project update
- Meet Sheriff Elect Marc Poulin & future patrol service plans
- Woodbury Volunteer Fire Dept. – meet new President
- Planning commission present changes to Zoning Regulations – moved from September 26 agenda; date TBD depending on completion of planning commission's work; *note: SB has 120 days (4 months) to complete its process, once received from Planning Commission*
- Highway Capital Plan
- Immunizing Ash Trees
- Luce Road Easements

### Review and Update Existing Policies and Ordinances

- Traffic Ordinance – Rick
- Personnel Policy – Sharon/Denise
- Job Descriptions Review and Update
- Conflict of Interest Policy ([Conflict of Interest Background](#))
- Enterprise-wide information sharing (enterprise-based folders, email, etc. – instead of individual google)

### Create Ordinance/Policy

- Junk Ordinance – requested (John Brabant)
- Property Drainage into Roadway Ordinance