

Town Hall Committee Meeting Minutes - Unapproved

Wednesday January 17, 2018 – Calais Town Offices

Attendees: Denise Wheeler (Selectboard Chair), Clif Emmons (Selectboard Member), John McCullough (Zoning Administrator), Jonathan Williams, Scott Bassage, Donna Fitch, David Schutz

Scott Bassage called the meeting to order at 8:00am. Scott Bassage moved, and John McCullough seconded to approve the prior meetings' minutes as written. The committee unanimously approved the motion.

Public Comment: None.

Work on Calais Town Hall Project/Selectboard Meeting Debriefing: The committee discussed grant matches, and reviewed photos of the town hall. The committee also reviewed drawings of the renovation work produced by John McCullough. Plumbing quotes were considered. Estimates for plumbing were reduced from \$10k to \$3,500. A placeholder cost for lifting/moving the building was determined to be \$60k (up from \$40k). Further estimates were discussed. John McCullough discussed a possible increase in costs for window restoration. Grant timelines were discussed.

The committee also discussed electrical wiring costs. Grant funds for an emergency generator were considered, as were (wired) carbon monoxide alarms/detectors. Using the town hall as an emergency shelter/gathering space was discussed.

Donna Fitch brought up the need to determine grant matches for town hall renovations in 2018. VCDP Accessibility Modification grant matches and 'in-kind' services were considered. The committee discussed matches for other grants (extant and upcoming), including the awarded CLG grant (the match included \$5k in cash and the rest in-kind). Partners for developing the project and applying for grants were considered.

The committee discussed the stage on the second floor of the structure. The Fire marshal's comments concerning the stage were reviewed. The committee discussed applying for the Vermont Historic Preservation grant in the fall, rather than applying for the Cultural Facilities grant, as the two applications are mutually exclusive. The Historic Preservation grant and the VCDP grant will be applied for in FY19 (phase 2) and the CLG grant in FY20 (phase 3). Town Hall funding and restoration efforts will be discussed at the next regular Selectboard meeting. Construction timing and the Blue Barn Players' upcoming works/productions were considered.

The committee reviewed the town hall renovation timeline. Permitting was considered.

The meeting was adjourned at 9:25 A.M.

Respectfully submitted,

Jonathan Williams, Selectboard Administrator