



TOWN OF CALAIS

3120 Pekin Brook Road
East Calais, Vermont 05650
802-456-8720

Selectboard Special Meeting Agenda
Monday, December 19, 2022 at 7:00 PM
Location: Calais Town Hall (note no Zoom option)

PLEASE NOTE: Agenda items may be taken up earlier than noted if the 15 minutes set aside for public comment is not used, or if other items are completed more quickly than anticipated.

NOTE: The Selectboard will NOT be meeting on Monday, December 26, 2022

7:00 PM

- Call to Order
- Additions/Changes to the Agenda
- Review and Sign Warrants

7:05 PM -- Consent Agenda – ACTION ITEMS

Minutes link: <https://www.calaisvermont.gov/index.asp?SEC=4C3EC8BB-B864-4211-8418-A36B25601387>

Approve minutes of December 10, 2022 Special Meeting (budget)

Approve minutes of December 8, 2022 Special Meeting (EMFD)

Approve edited minutes of December 3, 2022 Special Meeting (budget)

Approve edited minutes of November 28, 2022 Regular Meeting

Approve edited minutes of November 14, 2022 Regular Meeting

Approve minutes of November 19, 2022 Special Meeting

7:08 PM – Mailing March election ballots (Jeremy) – ACTION ITEM

7:20 PM -- Curtis Pond Dam (Jeff Tucker, Dubois and King) – PRESENTATION

7:45 PM Personnel Update – All – INFORMATION ONLY

- * Grant organization and management

8:00 PM Public Comment

8:15 pm – Town Meeting – All

- * Confirm In-person
- * Review Selectboard items and timeline

8:30 PM -- FY 24 Budget planning session – SCHEDULE

- * Friday, December 30, 2022 at 5 pm?

8:40 PM Roads Report – Rick – INFORMATION ONLY

* Winter plow routes map and other updates

9:00 PM Board round-robin on items of old business and other business

9:10 PM – Review future agenda items

9:20 PM – Potential Executive Session under 1 VSA § 313(a)

- Attorney Client privileged information 1 VSA § 313(a)(1)
- Appointment or employment of a public office or employee under 1 VSA § 313(a)(3)
- Other personnel under 1 VSA § 313(a)(3)

Adjourn

January 9, 2022

- Woodbury Volunteer Fire Dept.
- Curtis Pond Dam planning – likely executive session
- Commission/Committee Reappointments – Denise/Barbara
- Traffic Control Ordinance Update – Reduce County Road Speed Limit – Next Steps -- John/Rick (20 minutes)

January 23, 2022

- Historical background on Calais Road and Bridge Standards; next steps to confirm crew receipt of standards and full understanding (Stephanie Kaplan, Denise Wheeler)

Future Agenda Items

- East Montpelier and Woodbury Fire Department
 - Budget; incentive for Calais residents to volunteer
 - Sage Kennedy volunteer project update
- Meet Sheriff Elect Marc Poulin & future patrol service plans
- Junk Ordinance – John B. draft letter to ANR
- Planning commission present changes to Zoning Regulations – moved from September 26 agenda; date TBD depending on completion of planning commission's work; *note: SB has 120 days (4 months) to complete its process, once received from Planning Commission*
- Curb Cut Application (NEEDED) and Curb Cut Application Assessment Form (new) (Sharon/Denise) – ACTION ITEM ([Curb Cut Materials](#) at this link; CC has requested input)
- Highway Capital Plan – Rick
- Immunizing Ash Trees – Rick/Neal Maker
- Curtis Pond swim area railing – Linda Schutz (February 2023)
- Luce Road Easements

Review and Update Existing Policies and Ordinances

- Traffic Ordinance – Rick
- Personnel Policy – Sharon/Denise

<http://www.calaisvermont.gov/>

- Job Descriptions Review and Update – Sharon/Denise
- Conflict of Interest Policy ([Conflict of Interest Background](#))

Create Ordinance/Policy

- Junk Ordinance – requested (John Brabant)
- Property Drainage into Roadway Ordinance

Issues Awaiting Further Development

- East Calais Stormwater Project – Rick