



TOWN OF CALAIS

3120 Pekin Brook Road
East Calais, Vermont 05650
802-456-8720

Selectboard Special Meeting DRAFT Minutes
Monday, December 19, 2022 at 7:00 PM
Location: Calais Town Hall (note no Zoom option)

Attending: Denise Wheeler, Marc Mihaly, Sharon Fannon and John Brabant
Absent: Rick Kehne

Others attending: John Stafford; Jonathan Herz, Michael Dworkin; Loring Starr; Jeff Tucker (DuBois & King); Marge Sweeney; Colleen Bloom; Reenie DeGus; Jeremy Weiss (via telephone); Eric and Deana Lehrer Small (Perennial Field)

- Call to Order at 7:02 p.m.
- Additions/Changes to the Agenda - NONE
- Review and Sign Warrants - circulating

Consent Agenda:

- Approve minutes of December 10, 2022 Special Meeting (budget)
- Approve minutes of December 8, 2022 Special Meeting (EMFD)
- Approve edited minutes of December 3, 2022 Special Meeting (budget)
- Approve edited minutes of November 28, 2022 Regular Meeting
- Approve edited minutes of November 14, 2022 Regular Meeting
- Approve minutes of November 19, 2022 Special Meeting

Denise Wheeler made a motion to approve the Consent Agenda, seconded by Marc Mihaly and unanimously approved.

Mailing March election ballots. Jeremy Weiss (via telephone) asked the Board to consider this option for Town Meeting ballots. Denise Wheeler made a motion to approve mailing Town Meeting ballots to all registered, unchallenged voters, seconded by Marc Mihaly and unanimously approved.

Curtis Pond Dam presentation by Jeff Tucker, Dubois and King engineering firm. Jeff said D&K is nearing completion of the design elements and permit applications (95% complete). He is asking the Board sign off on submitting the remaining permit applications. The Dame Safety permit application was submitted this past summer and awaiting approval by the State. No Wetlands permit is required. Before an RFP for contractors is issued and advertised they will coordinate with the Town. An RFP can be issued before all funding is in place. All contractors will be bonded and insured. D&K has professional liability insurance. D&K will review bids and make a recommendation to the CPA (Curtis Pond Association) and Town. The Board agreed to take up the signing of permit applications at its January 9, 2023 meeting.

Personnel Update:

* Grant organization and management – Donna Fitch volunteered to take on this task after the holidays. Denise Wheeler recommended \$20/hour not to exceed \$1500 without prior Board approval – this will be warned for a vote on January 2, 2023.

Denise Wheeler and Sharon Fannon will request a meeting with E. Montpelier Town Administrator, Gina Jenkins to review duties and responsibilities.

Public Comment:

CPA members Marge Sweeney, Colleen Bloom and Reenie DeGus noted that they have great enthusiasm now to repair the dam they are concerned that if the rebuild is delayed that enthusiasm will wane; to limit the workload for the Town the CPA is willing to write checks to D&K; they suggest the Town look to have approved a \$450K bond.

Town Meeting Selectboard items and timeline: Rick – roads and crew report; Marc – ECCT and Curtis Pond Dam; John – legal issues; Sharon – volunteers; Denise – list of accomplishments/ issues, ARPA, open positions

FY 24 Budget planning session – Monday, January 2, 2023 at 6 pm

Roads Report – Denise Wheeler noted that the Crew is continuing to review and try various winter plow routes; the crew on average as a result of the recent storm worked 24 over each; the crew continues to have a positive and helpful attitude.

Board round-robin on items of old business and other business

Review future agenda items – John will review and recommend updates or changes to the Ordinance to Regulate Livestock Running at Large.

At 9:10 p.m. Marc Mihaly made a motion to enter Executive Session under 1 VSA § 313(a)(3) appointment or employment of a public office or employee, seconded by Rick Kehne and unanimously approved. At 9:15 pm the Board resumed regular session. The Board reported that they will take action consistent with Executive Session.

At 9:15 p.m. The Board made a finding that premature general public knowledge would clearly place the public body or person involved at a substantial disadvantage. At 9:16 p.m. Denise Wheeler moved to enter Executive Session pursuant to 1 VSA § 313(a)(1) attorney client privileged information. The Board resumed regular session at 9:40 p.m. and had nothing to report.

At 9:41 p.m. John Brabant made a motion to adjourn, seconded by Denise Wheeler and unanimously approved.