



TOWN OF CALAIS

3120 Pekin Brook Road
East Calais, Vermont 05650
802-456-8720

Selectboard Meeting Agenda
Monday, October 24, 2022 at 6:00 PM
Location: Calais Town Hall (note no Zoom option)

PLEASE NOTE: Agenda items may be taken up earlier than noted if the 15 minutes set aside for public comment is not used, or if other items are completed more quickly than anticipated.

6:00 PM

- Call to Order
- Additions/Changes to the Agenda
- Review and Sign Warrants

6:05 PM

- Public hearing on Shade Tree Preservation Plan

6:35 PM

- Budget Update – Wendy Wilton NEMRC – Information Only
- Approve and Sign Memo Authorizing Wendy Wilton to update Calais records with BC/BS VT – ACTION ITEM
- Approve and Sign IRS 941 and 941B – ACTION ITEM
- 2023 BC/BS Employee Benefit Options – decision date DISCUSSION
- Schedule Budget Planning – ACTION

7:05 PM -- Consent Agenda – ACTION ITEMS

Minutes link: <https://www.calaisvermont.gov/index.asp?SEC=4C3EC8BB-B864-4211-8418-A36B25601387>

Approve edited minutes of October 17, 2022 Special Meeting

Approve minutes of October 20, 2022 Special Meeting

Adopt edited minutes of October 10, 2022 Special Meeting

Adopt minutes from September 26, 2022 Emergency Meeting

Constable – Approve recruiting for a “level one” constable

7:10 PM - Roads Report – Rick

7:30 PM - Public Comment

8:00 PM Curtis Pond Update – Attorney Bob Fletcher, John/Denise – INFORMATION ONLY

8:30 PM – Personnel Update – Denise – INFORMATION ONLY

9:00 PM -- Board round-robin on items of old business and other business
9:05 PM – Review future agenda items
9:10 PM – Ongoing Legal Matter – potential Executive Session under 1 VSA § 313(a)
Adjourn

November 14, 2022

- Bulk of Meeting Devoted to Public Comment and Conversation
- Invite WVFD and EMFD to discuss recruitment incentives
- Historic background on Calais Road and Bridge Standards; next steps to confirm crew receipt of standards and full understanding (Stephanie Kaplan, Denise Wheeler)

November 28, 2022

- Commission/Committee Reappointments – Sharon
- Update from KHL, Craig Line/Carolyn Brennan, Co-Director, Library Director (Denise)
- Traffic Control Ordinance Update – Reduce County Road Speed Limit – Next Steps -- John/Rick
- RFP for reappraisal – Listers/Marc/Denise – ACTION
- Installation of Speed Signs County Road – Rick – Update
- Use of ARPA funds for traffic calming road design study – Next Steps Discussion – Rick

Future Agenda Items

- Curb Cut Application (NEEDED) and Curb Cut Application Assessment Form (new) (Sharon/Denise) – ACTION ITEM ([Curb Cut Materials](#) at this link; CC has requested input)
- Highway Capital Plan – Rick
- County Road Speed Limit -- Rick/Denise
- Immunizing Ash Trees – Rick/Neal Maker
- 2023 Property Reappraisal Process – Marc Mihaly/Jan Ohlsson
- ARPA Process - Denise
- Meet with road crew members
- Curtis Pond swim area railing – Linda Schutz (February 2023)

Review and Update Existing Policies and Ordinances

- Traffic Ordinance – Rick
- Personnel Policy – Sharon/Denise
- Job Descriptions Review and Update – Sharon/Denise
- Conflict of Interest Policy ([Conflict of Interest Background](#))

Create Ordinance/Policy

- Junk Ordinance – requested

Issues Awaiting Further Development

- East Calais Stormwater Project – Rick