



## TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650  
802-456-8720

### Selectboard Meeting Agendas

Monday, January 9 and Tuesday, January 10, 2023 at 7:00 PM  
Location: Calais Town Hall (note no Zoom option)

PLEASE NOTE: Agenda items may be taken up earlier than noted if the 15 minutes set aside for public comment is not used, or if other items are completed more quickly than anticipated.

7:00 PM

- Call to Order
- Additions/Changes to the Agenda
- Review and Sign Warrants

7:05 PM - Personnel Update – All – INFORMATION ONLY

7:10 PM - Public Comment (for items not on the agenda)

7:25 PM - Town Meeting – Action Items

- \* Finalize FY 2024 Budget
- \* Finalize Town Meeting Warning
- \* Selectboard Annual Report
- \* Review Selectboard items and timeline

Potential Executive Session under 1 VSA § 313(a)

- Attorney Client privileged information 1 VSA § 313(a)(1)
  - Appointment or employment of a public officer or employee under 1 VSA § 313(a)(3)
- Other personnel under 1 VSA § 313(a)(3)

### **Continued to Tuesday, January 10, 2023 at 7 PM**

7:00 PM – Curtis Pond Dam – possible action

- \* Discussion with Town Attorney
- \* Discuss insurance coverage information via email from Fred Satink, Deputy Director, Underwriting & Loss Control, VLCT PACIF

8:30 PM – Town Meeting – outstanding items/actions

9:00 PM - Board round-robin on items of old business and other business

9:10 PM – Review future agenda items

9:20 PM – Potential Executive Session under 1 VSA § 313(a)

- Attorney Client privileged information 1 VSA § 313(a)(1)

- Appointment or employment of a public officer or employee under 1 VSA § 313(a)(3)
- Other personnel under 1 VSA § 313(a)(3)

Adjourn

### **January 23, 2022**

- Appointments/Reappointments
- Woodbury Volunteer Fire Dept. – meet new President
- Curtis Pond Dam planning – likely executive session
- Shade Tree Preservation Plan (Neal Maker)

### **February 13, 2022**

- Historical background on Calais Road and Bridge Standards; next steps to confirm crew receipt of standards and full understanding (Stephanie Kaplan, Denise Wheeler)
- Traffic Control Ordinance Update – Reduce County Road Speed Limit – Next Steps -- John/Rick (20 minutes)

### **Future Agenda Items**

- East Montpelier and Woodbury Fire Department
  - Budget; incentive for Calais residents to volunteer
  - Sage Kennedy volunteer project update
- Meet Sheriff Elect Marc Poulin & future patrol service plans
- Junk Ordinance – John B. draft letter to ANR
- Planning commission present changes to Zoning Regulations – moved from September 26 agenda; date TBD depending on completion of planning commission's work; *note: SB has 120 days (4 months) to complete its process, once received from Planning Commission*
- Curb Cut Application (NEEDED) and Curb Cut Application Assessment Form (new) (Sharon/Denise) – ACTION ITEM ([Curb Cut Materials](#) at this link; CC has requested input)
- Highway Capital Plan – Rick
- Immunizing Ash Trees – Rick/Neal Maker
- Curtis Pond swim area railing – Linda Schutz (February 2023)
- Luce Road Easements

### **Review and Update Existing Policies and Ordinances**

- Traffic Ordinance – Rick
- Personnel Policy – Sharon/Denise
- Job Descriptions Review and Update – Sharon/Denise
- Conflict of Interest Policy ([Conflict of Interest Background](#))

### **Create Ordinance/Policy**

- Junk Ordinance – requested (John Brabant)
- Property Drainage into Roadway Ordinance

**Issues Awaiting Further Development**

- East Calais Stormwater Project – Rick