

Calais Cemetery Commission Special Meeting Minutes

May 1, 2017

Town Hall

Present: John Simanskas, Fletcher Dean, Juanita Nunn, Jennifer Whitman

Guests: Sexton Wyatt Healey, Select Board Chair Denise Wheeler, Town Treasurer Donna Fitch, Calais Attorney Jim Barlow

John called the meeting to order at 7:05.

CALAIS CEMETERY EMPLOYEES:

Jim Barlow reviewed the recently created draft job descriptions, responsibilities, benefits and contracts of the sexton and laborers that work under his supervision. Hourly rental of equipment was also specified. As of July 1, Wyatt's hourly wage increases from \$13 to \$15. As "non-exempt" town employees, Wyatt and his crew will receive time and a half overtime pay after forty hours a week. Wyatt will submit bi-weekly timesheets for himself and his crew to be signed off by John as Chair or, if unavailable, a back-up Commissioner TBD.

Wyatt requested and was granted hourly compensation for rental of additional tools that were not on the draft, such as power tools(\$5), generator(\$5), paint sprayer(\$15), power washer(\$5), and trucking(\$35).

Payment for burials shall be paid to the town of Calais instead of to Wyatt.

Wyatt raised concerns about the recent Green Burial law which goes into effect July 1, 2017. Jennifer stated that she is on a committee to draw up best practices and statewide trainings for sextons.

The Special Meeting adjourned at 8:00.

Juanita then reported briefly on her research into the abandoned Bliss Cemetery and read from two historical documents she dug up. Children of the first Calais settlers, Francis West and Katurah Freeman, were buried there.

Cemetery Commission meets on the 4th Wednesday of the month in summer and bi-monthly thereafter.

Next meeting May 24, 2017

7 PM

Town Hall

Respectfully submitted,

Fletcher Dean

May 8, 2016