



## TOWN OF CALAIS

3120 Pekin Brook Road  
East Calais, Vermont 05650  
802-456-8720

Selectboard Special Meeting DRAFT Minutes  
Monday, January 16, 2023 at 6:00 PM  
Location: Calais Town Hall

Attending: Denise Wheeler, Rick Kehne, John Brabant and Sharon Fannon  
Absent: Marc Mihaly

Others attending: ORCA Media, Barbara Butler

- Call to Order at 6:02 pm
- Additions/Changes to the Agenda - NONE
- Review and Sign Warrants

At 6:02 pm Rick Kehne made a motion to enter executive session under 1 VSA § 313(a)(3) to discuss personnel matters, this was seconded by Denise Wheeler and unanimously approved. The board exited executive session at 6:57 pm and had nothing to report.

Public Comment (for items not on the agenda) - NONE

Denise Wheeler made a motion to ratify the signing of the listers errors and omissions report on January 9, 2023; this was seconded by Rick Kehne and unanimously approved.

### Town Meeting Items:

- \* Finalize Town Meeting Warning – Denise Wheeler made a motion to approve the warning, this was seconded by John Brabant and unanimously approved.
- \* Revisit Town Meeting in-person *or* Zoom informational with warned items on the ballot (legislative action on Act 78 extension of remote town meeting option) – the legislature has not yet acted on this matter.
- \* Selectboard Annual Report – Denise Wheeler made a motion to approve the final report with minor changes made by Denise Wheeler and Sharon Fannon, this was seconded by John Brabant and unanimously approved.
- \* FY 24 budget – The Board identified some discrepancies in the budget as approved on January 9, 2023. Wendy Wilton (NEMRC) joined the Board via telephone at 7:15 pm and noted and explained the budget discrepancies. Rick Kehne made a motion to rescind the budget vote of January 9, 2023; this was seconded by John Brabant and unanimously approved. John Brabant made a motion to approve a total general and highway fund budget of \$1,565,089; \$983,102 highway and \$581,987 general fund; this was seconded by Rick Kehne and unanimously approved.

At 7:51 pm Rick Kehne made a motion to enter executive session under 1 VSA § 313(a)(3); this was seconded by John Brabant and unanimously approved. At 7:55 pm the board exited execution session. Denise Wheeler noted that the current town clerk announced his intention not to run for another term. Denise announced her intention to run for town clerk and she will be stepping down from the board effective at the end of Town Meeting day. This will negate the appearance of the bias of incumbency and allow another resident the opportunity to run to complete her term (ending in 2024). Denise said this was a difficult decision. She feels her dedication, experience, knowledge and commitment to the town over many years can best serve the community at this time. John Brabant made a motion to appoint Denise Wheeler to serve through Town Meeting 2023; this was seconded by Rick Kehne and approved 3-1 (with Denise Wheeler abstaining and Marc Mihaly was absent).

At 8:02 pm John Brabant made a motion to adjourn, seconded by Rick Kehne and unanimously approved.