

**Appeal of the Decision of the Administrative Officer
REQUEST FOR VARIANCE**

To: Development Review Board

From (Applicant Name and Address): _____

The attached "Town of Calais Zoning Permit Application" has been denied by the Zoning Administrator. I (we) are appealing that decision for the following reason(s):

I (we) have reviewed Section 13 of the Calais Zoning Regulations which outlines the findings which must be made by the DRB in granting a variance. I (we) are providing explanatory (simple yes or no answers will not suffice) answers to the following questions in order to aid the DRB in their review of this request.

1) Are there unique physical circumstances (lot size or shape, topographical, etc.) peculiar to the particular property and is the hardship due to such conditions? _____

2) (a) Is it because of these physical circumstances that the property cannot be developed in accordance with the zoning requirements?: _____

(b) Is the variance request to enable the reasonable use of the property?

3) Was the hardship created by you?: _____

4) If the variance is authorized, will it alter the essential character of the neighborhood or substantially impair the value of the adjacent properties?: _____

5) Is the variance the minimum that will afford relief? _____

Development Review Board Actions:

Public Notice Date: _____ Date of Hearing _____

Action by Board:

Granted With conditions as follows: _____

Denied: Reason _____

Date of Decision: _____

Chairman, Development Review Board

NOTE: Failure to develop your property in accordance with your application and any conditions of this permit may affect your future ability to sell or transfer clear title to your property.