

**Town Hall Renovation Committee  
Meeting Notes  
November 14, 2018**

**Septic:**

- Septic (Presby system) will be on town hall site with 2,000 gal tank. Confirmed by engineer Don Marsh.
- Located on right front corner of property.
- Capacity for events of up to 130 people. More than 130 need to rent porta potty for the event(s).
- Town road crew will do some of the work.
- Parking on right side of building with about 25 spaces will be able to be accommodated.

**Parking:**

- About 40 spaces will be available on site.

**Well:**

- After much investigation and ignoring incorrect online well map locations, John located the town hall well driller report at the State and sent the information to Don Marsh.
- Flow is 30 gal/minute.
- Don will determine if new well is needed; if so, no need to hook up old well.
- John to get well tag number to town clerk to file with undated septic/well drawing which should be dated with information from well driller's report.

**Foundation and construction:**

- Weather is not cooperating.
- Ernie is communicating with Perry (concrete) and Weiner (windows).
- Concrete still needed for back porch, 2 entries, elevator slab, piers and slab, retaining wall at front porch.
- Ernie can move in once some of the concrete is poured (even if interior slab is not poured).
- Should front foundation be covered to protect? John to follow up with Ernie.
- Invite Ernie to next committee meeting
- Dan Cowen ready to wire but needs windows covered. John to call Ernie about covering windows and door.
- Selectboard would like to sign Ernie's estimate and confirm how both under and over expenses will be handled.

**Hooking up router:**

- Put phone and router inside town hall – who? Maybe Dan Cowen can hook up.
- John to check if Dan Cowen has run conduit for phone into the building.

**Asbestos violation notice:**

- State requirement to have asbestos report even if no asbestos.

- Need to hire asbestos abatement consultant – John has list of consultants – will call.
- Deconstruction Works noted this on their estimate; town said we'd deal with it.

**Management/renting Town Hall:**

- Donna will review the various guidelines she has collected and has discussed with Lisa Ryan.
- Invite public input once we are further into it.

*Notes by Donna*