

SELECTBOARD MEETING
Approved Minutes

July 29, 2013

7:00pm Calais Town Hall

Attending: Denise Wheeler, Scott Bassage, John Brabant, Rose Pelchuck and Donna Fitch.

Absent: Toby Talbot

Actions:

Denise Wheeler, Chair, called the Continued Meeting from July 22, 2013 to order at 7:10pm.

Executive Session – Denise Wheeler made a motion to go into Executive Session at 7:10pm with Donna Fitch, Town Clerk and Treasurer, in accordance with 1 V.S.A. § 313 (a) (1) for the purpose of discussing personnel matters. The motion was seconded, voted and carried 4-0. The Selectboard resumed the regular session at 8:50pm. Denise Wheeler stated the Selectboard is nearing completion on job descriptions for the road crew.

Bid Opening for North Calais Retaining Wall Project – The bid opening for this project will be Monday, August 5, 2013 at 4:00pm at the Town Office with Rick DeWolfe, P.E. overseeing the project. The Selectboard discussed holding a Special Meeting to award the contract for the project later that day. Denise Wheeler will contact Rick DeWolfe to determine if a Special Meeting is to be held, when and at what time. Denise Wheeler will warn the Special Meeting.

Respectfully submitted,

Rose Pelchuck
Selectboard Member and Administrative Assistant