

## CALAIS SELECTBOARD MEETING

### *Approved Minutes*

October 30, 2017

7:00 pm Calais Town Office

Attending: Denise Wheeler, John Brabant, Sharon Fannon, Clif Emmons, Rose Pelchuck, Jim Barlow, Esq. and Betsy Parrah

#### Actions:

Public Comment – Betsy Parrah came before the Selectboard to discuss the beaver problem on her property at the corner of North Calais Road and Moscow Woods Road. The Parrahs own a dam, built in 1927, that continually gets plugged with debris from the beavers. Denise Wheeler stated there are several property owners in town experiencing problems from beaver activity, and provided the contact info for Tyler Brown, beaver specialist at ANR, to see how the state can assist. Tim Appleton from Woodbury is a hobbyist trapper who may also help out.

Personnel Matters – John Brabant made a motion to go into Executive Session, with town attorney Jim Barlow, at 7:16 pm in accordance with 1 VSA section 313A (3) for the purpose of evaluating a public officer a. The motion was seconded, voted on and carried 5-0. The Regular Session resumed at 8:17 pm. Denise Wheeler had nothing to report publicly.

Personnel Matters – Sharon Fannon made a motion to go into Executive Session, with town attorney, Jim Barlow, at 8:18 pm in accordance with 1 VSA section 313A (3) for the purpose of evaluating a public officer. The motion was seconded, voted on and carried 5-0. The Regular Session resumed at 9:32 pm. Denise Wheeler reported the Selectboard will evaluate Jonathan Williams's performance at the end of the regular meeting on November 13, 2017.

Conflict of Interest Policy Revisions – The Selectboard reviewed and made changes to the current Conflict of Interest Policy. Questions were answered by Jim Barlow, Esq. The Selectboard will vote to adopt the revised policy at the next regular meeting on November 13, 2017. The revised Conflict of Interest Policy will also be incorporated into the town's Personnel Policy.

Other Business – Our town attorney, Jim Barlow, has noticed the town uses fewer hours of his legal services lately. Jim offered for consideration a lesser amount of overall time to his contract or go straight to hourly pay for his time. The Selectboard agreed to decrease the amount of hours in the current contract instead of the hourly option.

Denise Wheeler will contact Donna Fitch, Treasurer, to find a convenient time to meet with the Selectboard in the very near future to discuss the initial evaluation, job flow of the position and budget matters.

The meeting adjourned at 10:15 pm.

Respectfully submitted,

Rose Pelchuck, Selectboard Member

Approved at the 11/20/2017 Calais Selectboard Special Meeting

Calais Selectboard Regular Meeting 10/30/2017