

Historic Preservation Commission Meeting Minutes

December 16, 2014

Approved January 8, 2015

Present: HPC members David Schutz Curtis Johnson Reed Cherington, Ernest Parrish, Syver Rogstad, Scott Bassage

David Schutz called the meeting to order at 7:05 pm at the East Calais Recreation Center in East Calais.

1. Approval of previous meeting minutes.

There were no previous meeting minutes to approve.

2. Update on improvements made to Town Hall

We reviewed the temporary repair to the floor by the downstairs door.

3. Plan to address upcoming grant-funded improvements to Town Hall

We reviewed the budget sheet for the 2014 CLG grant project (attached)

In June of 2014 we received a CLG “Bricks and Mortar” grant for 1) Engineering Services for the Steeple 2) Window Restoration 3) Window and shutter paint.

The total budget is \$18,050 of which \$10,830 is from federal funds and \$7,220 is town match.

Based on Scopes of work from the grant, Ernie will solicit bids for window restoration and window and shutter paint. Curtis will solicit bids for the steeple engineering. Federal rules allow us to solicit bids by phone since each project is less than ten thousand dollars. Curtis will work with Ernie to document the phone bid process.

Ernie and Curtis expect to generate in kind match of about \$2,500. Scott will work with the Selectboard to add about two thousand dollars to the selectboard budget. Reed recommends that we use about three thousand dollars from the Town Hall Reserve fund.

For the next Town Meeting (at the Calais Elementary School) we need to tell the voters what our plan for adding to and spending the Town Hall Reserve Fund and what total amount of the fund will eventually be.

Days before we submitted the grant for engineering and windows, we discovered that the Town Hall foundation by the downstairs door had collapsed. That discovery has driven our recommendation to the Selectboard for next steps to save/preserve the Town Hall.

When we requested the Arnold and Scangas engineering report we did not anticipate the actual collapse of the foundation, but the steps needed to address the problem are contained within the report.

We would like to let the Selectboard know that, to make the Town Hall available for its traditional uses, we need to accomplish priority Items #3, #4, and #5 plus heat, accessible lift and water storage.

Reed will work with Curtis on a written statement of our recommendation. We will request a meeting with the Selectboard for January 5 or 12.

4. Next meeting plan

Our next meeting will be a preliminary presentaion to the Selectboard chair on December 30. Reed will work with Curtis on a written statement of our recommendation. We will request a meeting with the Selectboard for January 5 or 12.