

Town Hall Committee Meeting Minutes - Unapproved

Wednesday, January 3, 2018 – Calais Town Offices

Attendees: John McCullough (Zoning Administrator), Scott Bassage, Donna Fitch (Treasurer), and Jonathan Williams (Selectboard Administrator)

Scott Bassage called the meeting to order at 8:08 A.M.

Public Comment: None.

Work on Calais Town Hall Project/Draft Proposal-Project Phases, Funding Sources: There was discussion concerning the VCDP grant. Grant amounts were discussed (\$75k—\$100k). The next application deadline for this grant is February 6, 2018.

Persons can donate monies for the Town Hall restoration and these donations are tax deductible. A \$1,000 donation was discussed; the money will be placed in the Town Hall reserve fund. The development of a financial plan was discussed. The committee considered asking the Calais Historical society for funds.

The Town Hall restoration effort's budget proposal was reviewed; John McCullough went over the initial estimates spreadsheet with the committee.

The committee discussed water heating options, electrical wiring options, and spray foam insulation costs. Solar panel installation options were reviewed, as were exterior lighting/light fixtures. The committee discussed interior and exterior painting costs.

By consensus the committee agreed to develop a written narrative for the proposal by Monday. The committee discussed additional funding sources and request amounts.

Review of Assignments, Minutes, Upcoming Meetings: Scott Bassage moved, and John McCullough seconded, to approve the 12/27/17 Town Hall Committee meeting minutes as written. The Board unanimously approved the motion.

The meeting adjourned at 8:57 A.M.

Respectfully submitted,

Jonathan Williams, Selectboard Administrator