



### Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING is made by and between the Vermont Youth Conservation Corps, hereinafter referred to as (VYCC), and the Town of Calais, VT

The VYCC agrees to:

- Provide one crew with trained leaders to complete one to two weeks of work on a Backroads Erosion Mediation Project in Calais, Vermont. Work will include:
  - Installation of rolling grade dips on Hayden Rd. (5-7) and clean-out of drainage swales
  - Installation of rolling grade dips on Peck Hill Rd. (7-9) and clean-out of drainage swales
  - Installation of stone rip-wrap in drainage ditch and culvert header on Peck Hill Road
- Crew work on site beginning on 7/6/2015 and ending on 7/17/2015, with the crew camping at New Discovery State Park from 7/5/2015 through 7/19/2015.
- Outfit the crew with tools, equipment and crew transportation as necessary.
- Carry workers' compensation and general liability insurance for VYCC employees as required by law.
- Supervise and support the VYCC crew pertaining to crew management, discipline and/or work project management.
- Provide funding to cover VYCC's full crew costs through it's philanthropic and governmental grant fundraising efforts. This project in particular has lead support from the partnership with the Department of Environmental Conservation through the Ecosystem Restoration Program

The Town of Calais, VT agrees to:

- Supply on-the-ground project support as agreed to by the VYCC and the Town of Calais, VT.
- Secure any specialized tools or equipment needed for completion of project outside of the VYCC's normal tool cache as discussed and agreed to by the VYCC and Town of Calais, VT.
- Procure and coordinate any materials needed to complete the project in accordance with agreed upon project goals as discussed on the site visit of 6/18/2015.
- Be responsible for securing all permits and clearances as required by law.

If you require documentation of the full costs to be counted as an in-kind contribution toward your project please send the request to VYCC c/o Keegan Tierney, Director of Operations, prior to October 31<sup>st</sup> of the project year. VYCC will provide in-kind documentation in writing at the end of the VYCC's fiscal year.

Keegan Tierney  
Operations Director

Vermont Youth Conservation Corps

Toby Talbot, Selectboard Member  
Town of Calais, VT