

SELECTBOARD MEETING

Approved Minutes

January 21, 2013

7:00pm Calais Town Office

Attending: Denise Wheeler, John Brabant, Scott Bassage, Toby Talbot, Donna Fitch, Rolf Mueller, Alfred Larrabee, Will Walters, Larry Smith and Rose Pelchuck.

Absent: Mike Garand

Actions:

Town Invoices & Road Commissioner's Orders of the Day – The Selectboard reviewed and processed the town invoices and orders of the day as per usual protocol.

Road Commissioner Update – Alfred Larrabee reported he is beginning to run low on sand; no immediate threat, just don't want to run out in March.

Drinking water at the town garage – Although Scott Bassage made a motion to install a filtration system and replace the pressure tank as quoted by Clear Water filtration for \$1,875.00 at the town garage at the August 13th meeting, Alfred thought the original price was too much and didn't follow through with getting another quote. Donna Fitch will get quotes on a bubbler for drinking water at the town garage.

Draft Dog Ordinance - Toby Talbot suggested putting the fines as a separate document that way you don't need to revise the ordinance every time you want to change the fines.

Town Meeting Warning Articles Review – The Selectboard discussed the amount to request for paving the last 1.1 miles of the County Road. Alfred Larrabee met with Doug Newton, Engineer, today and Alfred will have culvert replacement estimates for the next meeting. Alfred spoke to Tom Anderson, District 6 Engineer, noting he can apply for more than one grant and can put two culverts on one application. The culvert on Center Road does have a hydro study done and Martin Road does not. Tom Anderson will look at each of the five projects discussed at the last meeting and prioritize them for the town. Alfred Larrabee will have prices for culvert replacement on Max Gray Road, George Road, Martin Road and Center Road and the numbers for the North Calais retaining wall project.

Cemetery Commission – They would like to purchase some land to add to the Hudson Cemetery. It will be a Warned Article at Town Meeting.

VLCT – Larry Smith, VLCT Representative came to the meeting to explain the three life insurance plans available to town employees through VLCT. VLCT uses Hickok and Boardman as an agent. Larry Smith explained the four short-term disability plans and four long-term disability plans. Questions were answered regarding the plans. Enrollment is open anytime to join. Donna Fitch will obtain the cancellation enrollment period of our current policy with Dearborn by phone, as she is unable to find a paper copy of our policy.

Town Meeting Warning Articles Review (continued) – The Selectboard discussed WFD dispatching as Toby Talbot did follow up with Chris Alger from Capital West. Donna Fitch will send WFD an email to explain what we are reducing their dispatch budget line item by. Scott Bassage spoke about the proposed Calais Highway and General Fund Contingency Reserve Fund that will be hopefully built up to 5% of the town's operating budget. The Selectboard will have to develop a policy to explain the Reserve Fund's purpose and process to expend the fund.

Proposed Budget for FY 2014 – The Selectboard reviewed the proposed budget for FY 2014 line by line. Rolf Mueller offered to get the road sign inventory from the CV Regional Planning Commission. Alfred said he hasn't been keeping up with sign replacement. The federal deadline is 2014 to have all road signs up to

date. The Green Up grant received in 2012 covered \$291.00 for tires and \$131.00 for roadside trash disposal.

Other Business - Denise Wheeler spoke about establishing a new Capital Reserve Fund for EMFD now that Engine 2 is paid off and the town has finished the \$7,000.00 annual payment. It will be put as a separate article on the Warning. Alfred Larrabee has been offered two 12-foot doors from the Woodbury Highway Department in exchange for hauling some gravel for them in the spring. The doors will be put up on the section of garage that doesn't have any doors. The Selectboard gave their blessing to the exchange.

Revision/Update of Town Tax Maps – The town obtained quotes to update the town tax maps. Donna Fitch reported RJ Turner Company of Bristol performed the last tax map update, which went from April 1, 2006 to March 30, 2009 and is familiar with our town. Turner recommends doing it every two years. Web mapping is the next step. Tax mapping is very important and Donna will work with Planning Commission and Zoning Administrator/Town Webmaster, Rolf Mueller.

Other Business - Toby Talbot spoke about making a new line item in the Highway Budget for vehicle payments once the article has been voted on at town meeting and approved by the voters.

Zoning Enforcement Issue – Denise Wheeler reported that Doug Lilley appealed the last ruling the town won against him in Small Claims Court to the next court level.

Toby Talbot made a motion to adjourn at 10:05pm. The motion was seconded, voted on and carried 4-0.

Respectfully submitted,

Rose Pelchuck
Selectboard Administrative Assistant